

**CITY OF CARROLLTON  
COUNCIL MEETING  
CITY HALL**

**AUGUST 28, 2023  
7:00 P.M.**

**PRESENT:**

**MAYOR: ROBB ADAMS**

**COUNCIL: JOHN BOOTH  
KEVIN CRAIG  
LINDA DAVIS  
DEIDRA HAYS  
CRISTINA MARSH**

**ATTORNEY FOR CITY: JAKE THOMPSON**

**CITY CLERK-TREASURER: MELINDA WRIGHT**

**POLICE SERGEANT: KEITH DEWS**

**POLICE OFFICER: JAMES DEWS**

**POLICE OFFICER: MATT WALLS**

**PRESS: TAYLOR WILLIAMS / THE NEWS DEMOCRAT**

**ABSENT: COUNCILMAN JEFF DICKOW  
TEENCOUNCIL MEMBER- NEIL ABBOTT**

**CALL TO ORDER:**

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:00 P.M. BY MAYOR ADAMS. COUNCILMAN BOOTH OFFERED THE INVOCATION. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE.

**RECOGNITION OF GUESTS:**

DAVID WILLHOITE, CARROLL COUNTY JUDGE  
SCOTT NAB, CARROLL COUNTY MAGISTRATE DISTRICT 3  
SHANNA OSBORNE, CARROLL OWEN ADDICTION RECOVERY (COAR)  
WILLIAM HENRY  
SHANNON HUNT  
MIRANDA MILLER  
MAGGIE BRILEY  
JEREMY BAXTER  
KIM SKEES  
JIM SKEES  
JAMES TYLOR  
GLENN DELLAQUILA  
VYONNE POE  
FRANK BARTLEY  
LAUREN TOOMBS  
CAROLYN JONES  
DAVID CHOWNING  
CYNTHIA MCNEW  
ROBERTA TURNER

**WILLIAM HENRY: SAID THE SOBER LIVING PLACE PROVIDES A POSITIVE, SAFE, PEER-LED, PEER-DRIVEN, EMPOWERING PERSON-CENTERED ENVIRONMENT SUPPORTIVE OF ALL PATHWAYS OF RECOVERY FOR WOMEN/MEN TO RECOVER FROM ACTIVE SUBSTANCE USE DISORDERS AND OBTAIN THE RECOVERY CAPITAL TO LIVE A LIFE FREE OF CHEMICAL DEPENDENCE.**

**SHANNON HUNT:** SAID HE IS A RECOVERING ALCOHOLIC. MR. HUNT BELIEVES THE SOBER LIVING PLACE WOULD OFFER A SAFE, HEALTHY, FAMILY-LIKE, SUBSTANCE-FREE LIVING ENVIRONMENTS THAT SUPPORT INDIVIDUALS IN RECOVERY FROM SUBSTANCE USE DISORDERS/ACTIVE ADDICTION AND WOULD BE A GREAT ADDITION TO THE COMMUNITY.

**MIRANDA MILLER:** SAID SHE IS THE MANAGER AT THE SOBER LIVING PLACE IN OWENTON. IF IT WASN'T FOR THE SOBER LIVING PLACE, SHE WOULD HAVE BEEN DEAD BY NOW. THE RECOVERY HOUSE HELPED ME GET MY LIFE BACK ON TRACK BY CREATING A SAFE ENVIRONMENT AND REINFORCING A SUBSTANCE-FREE LIFESTYLE, AND DIRECTLY CONNECTING ME TO OTHER PEERS IN RECOVERY, MUTUAL SUPPORT GROUPS, AND RECOVERY SUPPORT SERVICES.

**SHANNA OSBORNE:** SAID I'M THE PRESIDENT OF COAR (CARROLL OWEN ADDICTION RECOVERY). COAR IS A NON-PROFIT ORGANIZATION WITH THE PURPOSE OF PROVIDING RESOURCES TO PEOPLE WITH SUD. OUR HOPE IS TO CONVERT TRINITY HALL INTO A RECOVERY HOUSE THAT COULD HELP UP TO 24 WOMEN AT A TIME MAINTAIN LONG TERM RECOVERY, WORK IN THE COMMUNITY, AND MAINTAIN A HEALTHY LIFESTYLE. AT THE BOARD OF ADJUSTMENTS MEETING THE BOARD MEMBERS EXPLAINED THE CURRENT ZONING CODE PROHIBITS THE USE OF TRINITY HALL FOR THIS PURPOSE. WE ARE COMING TO YOU TO REQUEST THAT THE CITY COUNCIL MAKE A PROVISION OF THE ZONING CODE 156.023 TO ALLOW FOR A RECOVERY RESIDENCE IN COMPLIANCE WITH KRS 222 THAT IS RECOGNIZED BY THE RECOVERY KENTUCKY PROGRAM AND ADMINISTERED BY THE KENTUCKY HOUSING CORPORATION. MS. OSBORNE ASKED COUNCIL WHAT DOES SHE NEED TO DO TO MAKE THIS HAPPEN.

MAYOR ADAMS SAID THE CITY WILL NOT BE MAKING A DECISION TONIGHT. THERE IS A PROCESS ON MAKING ZONING CHANGES WHICH REQUIRES A PUBLIC HEARING. MAYOR ADAMS AS WELL AS THE BOARD OF ADJUSTMENTS INFORMED COAR THERE IS AN APPEAL PROCESS. COAR MENTIONED THEY HAD LEGAL COUNSEL. MAYOR ADAMS SUGGESTED TO COAR TO REACH OUT TO THEIR LEGAL COUNSEL FOR HELP WITH THIS PROCESS.

**APPROVAL OF MINUTES: REGULAR MEETING: 08/14/2023**

**THE MOTION WAS MADE BY COUNCILMAN BOOTH AND SECONDED BY COUNCILWOMAN DAVIS AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE REGULAR MEETING OF 08/14/2023.**

**AYES        5                                NAYS        0**

**APPROVAL OF ACCOUNTS PAID/PAYABLE 08/16/23 THROUGH 08/29/23**

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILWOMAN DAVIS AND DULY CARRIED TO APPROVE THE ACCOUNTS PAID/PAYABLE 08/16/23 THROUGH 08/29/23.**

**AYES        5                                NAYS        0**

**DISCUSSION/ CONSIDER/ APPROVAL OF BIDS FOR NEW EQUIPMENT SHED AND FENCE**

MAYOR ADAMS SAID THE CITY RECEIVED ONE VALID BID FOR THE NEW EQUIPMENT SHED FROM LUHN & OAK IN THE AMOUNT OF \$77,157.30. MAYOR ADAMS RECOMMENDED THAT COUNCIL SHOULD ACCEPT THE BID FROM LUHN & OAK IN THE AMOUNT OF \$77,157.30.

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILWOMAN DAVIS AND DULY CARRIED TO ACCEPT THE BID OF \$77,157.30 FOR THE NEW EQUIPMENT SHED FROM LUHN & OAK.**

**AYES                                5                                NAYS        0**

MAYOR ADAMS SAID THE CITY RECEIVED TWO VALID BIDS FOR THE FENCE FROM LUHN & OAK IN THE AMOUNT OF \$12,986.60 AND CARROLL COUNTY FENCE COMPANY IN THE AMOUNT OF \$12,986.60. MAYOR ADAMS SAID LUHN & OAK IS GOING TO SUBCONTRACT THE JOB TO CARROLL COUNTY FENCE COMPANY. MAYOR ADAMS RECOMMENDED THAT COUNCIL SHOULD ACCEPT THE BID FROM LUHN & OAK IN THE AMOUNT OF \$12,986.60.

**THE MOTION WAS MADE BY COUNCILWOMAN DAVIS AND SECONDED BY COUNCILWOMAN HAYS AND DULY CARRIED TO ACCEPT THE BID OF \$12,986.60 FOR THE FENCE FROM LUHN & OAK.**

**AYES                      5                      NAYS                      0**

**SETTING 2023 TAX RATE: INCREASE OF 4% (.01/\$100 ASSESSED VALUE) OR COMPENSATING RATE**

MAYOR ADAMS EXPLAINED TO COUNCIL THE CITY SETS A TAX RATE EVERY YEAR. THE CURRENT TAX RATE FOR REAL PROPERTY IS .289. THE NEW COMPENSATING RATE FOR 2023 FOR REAL PROPERTY IS .281 AND THE COMPENSATING RATE PLUS 4% IS .292. THE COMPENSATING TAX RATE ALLOWS THE CITY OF CARROLLTON, AS A MINIMUM, THE SAME TAX REVENUE THAT WAS PRODUCED IN THE PRECEDING YEAR. AS ASSESSMENTS RISE, THE TAX RATE IS ROLLED BACK SO THAT REVENUE FROM EXISTING PROPERTY REMAINS THE SAME. THE CITY OF CARROLLTON WOULD RECEIVE ADDITIONAL REVENUE OVER THE PREVIOUS YEAR ONLY FROM ASSESSMENTS ON ANY NEW PROPERTY. THE 4% INCREASE TAX RATE WOULD ENABLE THE CITY OF CARROLLTON TO INCREASE IT'S REVENUES BY ESTABLISHING A NEW TAX RATE WHICH, WHEN APPLIED TO REAL PROPERTY THAT WAS TAXED THE PRECEDING YEAR, WILL PRODUCE NO MORE THAN 4% ADDITIONAL REVENUE FROM THAT PROPERTY. THE CITY OF CARROLLTON WOULD ALSO GAIN THE REVENUE GENERATED FROM NEW PROPERTY ASSESSMENTS. THIS TAX RATE REQUIRES A PUBLIC HEARING BEFORE IT CAN BE PUT INTO EFFECT. MAYOR ADAMS TOLD COUNCIL THERE ARE THREE OPTIONS ON SETTING THE 2023 TAX RATE AND COUNCIL WOULD NEED TO DECIDE TONIGHT WHICH OPTION THEY ARE CHOOSING. OPTION ONE COMPENSATING RATE OF .281. OPTION TWO COMPENSATING RATE PLUS 4% OF .292 AND WILL REQUIRE A PUBLIC HEARING. OPTION THREE LEAVE THE RATE THE SAME OF .289 AND WILL REQUIRE A PUBLIC HEARING SINCE THE RATE IS HIGHER THE COMPENSATING RATE. THERE WAS MUCH DISCUSSION.

A MOTION WAS MADE BY COUNCILMAN BOOTH TO TAKE THE COMPENSATING RATE PLUS 4% BUT THE MOTION DIED FROM LACK OF A SECOND MOTION.

THERE WAS SOME MORE DISCUSSION.

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILWOMAN MARSH AND DULY CARRIED TO SET THE 2023 TAX RATE THE SAME AS THE PRECEDING YEAR OF .289.**

**AYES                      5                      NAYS                      0**

MAYOR ADAMS SET THE DATE OF THE PUBLIC HEARING FOR FRIDAY, SEPTEMBER 22, 2023, AT 4:45 P.M. AND A SPECIAL MEETING WILL FOLLOW THE PUBLIC HEARING AT 5:00 P.M.

**DISCUSSION/ CONSIDER/ APPROVAL OF FORECLOSURES FOR UNPAID PROPERTY TAXES**

MAYOR ADAMS SAID ENCLOSED IN THE COUNCIL PACKET WAS A LIST OF PROPERTIES THAT HAVE UNPAID PROPERTY TAXES AND RECOMMENDS COUNCIL SHOULD FORECLOSE ON THESE PROPERTIES. THE FORECLOSURES ARE FOR ACCUMULATED TAX BILLS OVER THE AMOUNT OF \$1,000 OR THE TAXES THAT HAVE

NOT BEEN PAID IN THE PAST 9 TO 10 YEARS. THE CITY CAN ONLY GO BACK 11 YEARS TO COLLECT ANY UNPAID PROPERTY TAXES. MAYOR ADAMS RECOMMENDS FORECLOSING ON THE FLOWING PROPERTIES:1006 6<sup>th</sup> STREET; 614 8<sup>th</sup> STREET; 905 5<sup>th</sup> STREET; KENTUCKY RIVER; AND 401 MASON STREET.

**THE MOTION WAS MADE BY COUNCILWOMAN MARSH AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ACCEPT MAYOR ADAMS' RECOMMENDATION FOR FORECLOSURE OF 1006 6<sup>th</sup> STREET; 614 8<sup>th</sup> STREET; 905 5<sup>th</sup> STREET; KENTUCKY RIVER; AND 401 MASON STREET.**

**AYES                      5                      NAYS                      0**

**DISCUSSION/ CONSIDER/ APPROVAL OF CHANGE ORDER #1 FROM 3D CONCRETE**

MAYOR ADAMS SAID SINCE THE 2023-2024 SIDEWALK PROGRAM CAME IN UNDER BUDGET, HE WANTED TO ADD TWO (2) SIDEWALKS THAT WERE NOT INCLUDED IN THE BID. THE 200 BLOCK OF 9<sup>th</sup> STREET AND THE 400 BLOCK OF MAIN STREET. TO BE ABLE TO HAVE THESE TWO (2) SECTIONS OF SIDEWALK ADDED TO THE 2023-2024 SIDEWALK PROGRAM A CHANGE ORDER NEEDS TO BE APPROVED IN THE AMOUNT OF \$11,000.

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN BOOTH AND DULY CARRIED TO APPROVE CHANGE ORDER# 1 FOR THE 2023-2024 SIDEWALK PROGRAM FROM 3D CONCRETE IN THE AMOUNT OF \$11,000.**

**AYES                      5                      NAYS                      0**

**DISCUSSION/ CONSIDER/ APPROVAL OF A CO-OP STUDENT FOR CITY HALL**

MAYOR ADAMS SAID A STUDENT FROM THE ILEAD ACADEMY WOULD LIKE TO WORK WITH THE CITY ON REDESIGNING THE CITY'S WEBSITE AND KEEPING IT UP TO DATE. THE CO-OP STUDENT WOULD WORK 8 HOURS ONE DAY A WEEK STARTING SEPTEMBER 1<sup>st</sup> UNTIL THE END OF THE SCHOOL YEAR. IF COUNCIL WOULD LIKE TO HIRE THE CO-OP STUDENT, THEN FUNDING UP TO \$3,000 WOULD NEED TO BE APPROVED.

**THE MOTION WAS MADE BY COUNCILMAN BOOTH AND SECONDED BY COUNCILWOMAN DAVIS AND DULY CARRIED TO APPROVE FUNDING FOR THE CO-OP STUDENT NOT TO EXCEED \$3,000.**

**AYES                      5                      NAYS                      0**

**STREET CLOSURE REQUEST: TOBACCO FESTIVAL 09/28/23 – 09/30/23**

THE TOBACCO FESTIVAL COMMITTEE SUBMITTED A REQUEST FOR STREET CLOSURES FOR THE TOBACCO FESTIVAL THAT WIL BE HELD THURSDAY, SEPTEMBER 28 THROUGH SATURDAY, SEPTEMBER 30 AND FOR THE CITY TO ORDER SIX PORT-O-LETS.

**THE MOTION WAS MADE BY COUNCILMAN BOOTH AND SECONDED BY COUNCILWOMAN MARSH AND DULY CARRIED TO GRANT THE REQUEST TO CLOSE THE REQUESTED STREETS FOR THE TOBACCO FESTIVAL 09/28/23 - 09/30/23 AND TO ORDER SIX PORT-O-LETS.**

**AYES                      5                      NAYS                      0**

**REQUEST TO USE THE LOWER SECTION OF JCTC PARKING LOT – CARROLLTON RIVER ROD RUN CAR SHOW-09/30/23**

**THE MOTION WAS MADE BY COUNCILWOMAN DAVIS AND SECONDED BY COUNCILWOMAN HAYS AND DULY CARRIED TO APPROVE THE REQUEST TO USE THE LOWER SECTION OF JCTC PARKING LOT 09/30/23 FOR THE CARROLLTON RIVER ROD RUN CAR SHOW.**

**AYES                      5                      NAYS                      0**

**DISCUSSION OF TAP GRANT**

MAYOR ADAMS GAVE AN UPDATE ON THE TAP GRANT PROJECT FOR THE SIDEWALK PLANNED TO RUN ALONG CLAY STREET. THIS TAP GRANT PROJECT HAS BEEN GOING ON FOR THE PAST TWO YEARS AND THE CITY STILL HAS NOT GONE TO BID ON THIS PROJECT. THE STATE DOES NOT LIKE THE FACT THE NEW SIDEWALK WOULD DEAD END AT 11<sup>TH</sup> STREET AND DOES NOT LEAD ANYWHERE. THE CITY HAS 3 OPTIONS. OPTION 1: THE STATE COULD INSTALL A CROSSWALK ON 11<sup>TH</sup> STREET IF THE CITY AGREES TO INSTALL STOPS AT THE CROSSWALK. OPTION 2: THE CITY COULD INSTALL A SIDEWALK ON THE WEST SIDE OF 11<sup>TH</sup> STREET BETWEEN CLAY STREET AND SEMINARY STREET AND APPLY FOR ANOTHER TAP GRANT TO HELP PAY FOR THIS SECTION OF SIDEWALK. OPTION 3: SEND THE TAP GRANT MONEY BACK TO THE STATE. MAYOR ADAMS INFORMED THE COUNCIL THAT THE CITY HAS ALREADY APPLIED FOR THE NEW TAP GRANT BECAUSE OF THE DEADLINE DATE. THERE WAS SOME DISCUSSION. COUNCIL ELECTED TO HOLD OFF ON MAKING A DECISION UNTIL THE RESULTS OF THE NEW TAP GRANT WAS DECIDED BY THE STATE.

**UNFINISHED BUSINESS**

THERE WAS NO UNFINISHED BUSINESS.

**NEW BUSINESS**

**REQUEST TO USE POINT PARK – AFTER-PADDLE PARTY FOR PADDLE FOR A PURPOSE 10/22/23**

**THE MOTION WAS MADE BY COUNCILMAN BOOTH AND SECONDED BY COUNCILWOMAN DAVIS AND DULY CARRIED TO APPROVE THE USE OF POINT PARK FOR THE AFTER-PADDLE PARTY FOR PADDLE FOR A PURPOSE ON 10/22/23 AND WAIVE THE FEES.**

**AYES                      5                      NAYS                      0**

**DISCUSSION/ CONSIDER/APPROVE ON OPENING A CHECKING ACCOUNT FOR THE NATIONAL OPIOID SETTLEMENTS AND POLICE FORFEITURE ACCOUNT**

MAYOR ADAMS SUGGESTED THE CITY SHOULD OPEN SEPARATE CHECKING ACCOUNTS FOR THE NATIONAL OPIOID SETTLEMENT FUNDING AND POLICE FORFEITURE FUNDING DUE TO TRACKING AND REPORTING REASONS.

**THE MOTION WAS MADE BY COUNCILMAN BOOTH AND SECONDED BY COUNCILWOMAN MARSH AND DULY CARRIED TO ACCEPT MAYOR ADAMS' RECOMMENDATION TO OPEN SEPARATE CHECKING ACCOUNTS FOR THE NATIONAL OPIOID SETTLEMENTS AND POLICE FORFEITURE ACCOUNT.**

**AYES                      5                      NAYS                      0**

**DISCUSSION OF DISPATCH SALARY INCREASES**

MAYOR ADAMS INFORMED THE COUNCIL THAT THE SALARY INCREASE FOR THE POLICE DEPARTMENT HAS ATTRACTED TWO LATERAL POLICE OFFICERS. THE DISPATCH DEPARTMENT HAS TWO OPENINGS, AND ONE EMPLOYEE HAS INFORMED THE CITY THEY WILL BE RETIRING NEXT YEAR. LAST WEEK MAYOR ADAMS MET WITH DAVID WILLHOITE, CARROLL COUNTY JUDGE, ABOUT OFFERING THE DISPATCH DEPARTMENT ANOTHER RAISE TO ATTRACT SOME NEW APPLICANTS. MAYOR ADAMS SAID THE COUNTY IS ON BOARD WITH INCREASING THE DISPATCH SALARIES BY \$79,357. THERE WAS SOME DISCUSSION. MAYOR ADAMS ASKED IF COUNCIL WANTED TO MOVE FORWARD WITH INCREASING THE DISPATCH SALARIES. COUNCIL DECIDED TO MOVE FORWARD WITH INCREASING THE DISPATCH SALARIES.

COUNCILWOMAN HAYS PASSED OUT COPIES OF THE CITY OF COVINGTON’S ENTERTAINMENT DISTRICT RULES ON OPEN CONTAINERS AND ASKED COUNCIL TO REVIEW THE INFORMATION. COUNCILWOMAN HAYS SAID SHE TALKED WITH THE CITY OF MADISON ABOUT HOW THEY HANDLE BUSINESS LICENSE FOR FOOD TRUCKS. COUNCILWOMAN HAYS SAID THIS MIGHT BE SOMETHING THE CITY OF CARROLLTON WOULD WANT TO CONSIDER. MAYOR ADAMS TOLD COUNCIL FOOD TRUCKS DOING BUSINESS IN THE CITY LIMITS OF CARROLLTON DO HAVE A BUSINESS LICENSE AND THE CITY ATTORNEY IS DRAFTING A CITY FOOD TRUCK ORDINANCE.

**MAYOR’S REPORTS**

**LIGHT PROJECT ALONG HIGHWAY 227**

MAYOR ADAMS SAID THE LIGHT PROJECT ALONG HIGHWAY 227 IS A MESS AND HE TALKED WITH THE CONTRACTOR OVER THE PROJECT AND THINGS ARE BEING WORKED OUT.

**EXECUTIVE SESSION: PER KRS 61.810 (1) (C): TO DISCUSS PROPOSED OR PENDING LITIGATION ON BEHALF OF THE CITY PURSUANT TO KRS 61.810 (1)(c) BECAUSE OF ATTORNEY CLIENT PRIVILEGE**

**THE MOTION WAS MADE BY COUNCILMAN BOOTH AND SECONDED BY COUNCILWOMAN MARSH AND DULY CARRIED TO GO INTO EXECUTIVE SESSION TO DISCUSS PROPOSED OR PENDING LITIGATION ON BEHALF OF THE CITY PURSUANT TO KRS 6181(1)(c) BECAUSE OF ATTORNEY CLIENT PRIVILEGE AT THE HOUR OF 8:12 P.M.**

**AYES            5                    NAYS            0**

**THE MOTION WAS MADE BY COUNCILWOMAN MARSH AND SECONDED BY COUNCILMAN BOOTH AND DULY CARRIED TO COME OUT OF EXECUTIVE SESSION AT THE HOUR OF 8:40 P.M.**

**AYES            5                    NAYS            0**

**THE MOTION WAS MADE BY COUNCILWOMAN MARSH AND SECONDED BY COUNCILWOMAN DAVIS AND DULY CARRIED TO APPROVE THE MAYOR TO RETAIN JEFFERY MANDO’S LAW PRACTICE FOR LITIGATION ON A LIMITED BASIS.**

**AYES                            5                    NAYS            0**

**COMMENTS**

**COUNCILWOMAN HAYS: SAID SHE WOULD LIKE TO START HAVING ONCE A MONTH WORK SESSIONS.**

**ADJOURNMENT**

**THE MOTION WAS MADE BY COUNCILMAN BOOTH AND SECONDED BY  
COUNCILMAN CRAIG AND DULY CARRIED TO STAND IN ADJOURNMENT AT THE  
HOUR OF 8:41 P.M.**

**AYES**

**5**

**NAYS**

**0**

**ATTEST:**

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**ROBB ADAMS,  
MAYOR**

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**MELINDA WRIGHT,  
CLERK-TREASURER**