

**CITY OF CARROLLTON
COUNCIL MEETING
CITY HALL**

**AUGUST 13, 2018
7:00 P.M.**

PRESENT

MAYOR: ROBB ADAMS

**COUNCIL: KEVIN CRAIG
JEFF DICKOW
DOUG HILL
DWIGHT LOUDEN
HAYLEY FRANKLIN**

ATTORNEY FOR CITY: JAKE THOMPSON

CITY CLERK-TREASURER: MELINDA WRIGHT-MOORE

POLICE CHIEF: MIKE WILLHOITE

FIRE CHIEF: MIKE TERRELL

CARROLLTON UTILITIES: BILL OSBORNE

MAIN ST. DIRECTOR: SAM BURGESS

CCCDC DIRECTOR: GARY MATHIS

DISPATCH SUPV: GREG BECK

POLICE OFFICER: RYAN GOSSER

PRESS: NEWS DEMOCRAT/KRISTIN BECK

**ABSENT: COUNCILMAN MIKE GORDON
JOHN WELCH, CODE ENFORCEMENT
MISTY WHEELER, TOURISM
RON KNIGHT, PUBLIC WORKS SUPV
TEEN COUNCIL SAVANNAH HILL
TEEN COUNCIL ASHLEY SPENNEBERG**

CALL TO ORDER:

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:02 P.M. BY MAYOR ADAMS. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE. COUNCILMAN LOUDEN OFFERED THE INVOCATION.

RECOGNITION OF GUESTS:

JENNIFER BEACH
DEANIE MILLER
MARJORIE DOWNEY
CHARLOTTE SNOW

MAYOR ADAMS WELCOMED MARJORIE DOWNEY AND ASKED MS. DOWNEY IF SHE WOULD LIKE TO ADDRESS THE COUNCIL.

MS. DOWNEY SAID SHE HAS WORKED FOR THE NORTHERN KENTUCKY COMMUNITY ACTION FOR THE PAST 3 YEARS AND WANTED TO ADDRESS THE COUNCIL ABOUT A PROGRAM FOR SENIOR CITIZENS. THE PROGRAM PLACES THE SENIOR CITIZEN WITH AN EMPLOYER FOR TRAINING EXPERIENCE. THE NORTHERN KENTUCKY COMMUNITY ACTION WILL COVER ALL THE EXPENSES FOR THE TRAINEE. MS. DOWNEY ASKED THE COUNCIL IF THIS WAS SOMETHING THE CITY WOULD LIKE TO GET INVOLVED WITH.

MAYOR ADAMS SAID HE IS LOOKING FOR AN OPTION FROM THE COUNCIL ON THE PROGRAM. THE CITY HAS LIMITED PLACEMENT AND NEEDS TO CLARIFY SOME DETAILS ON THE LEGAL SIDE OF THINGS. COUNCIL AGREED TO MOVE FORWARD.

MAYOR ADAMS ASKED DEANIE MILLER IF HE WOULD LIKE TO ADDRESS THE COUNCIL.

MR. MILLER ASKED COUNCIL IF HE COULD PUT HIS MESSAGE BOARD AT HIS NEW LOT.

MAYOR ADAMS SAID THE CITY WOULD HAVE TO REVIEW THE ORDINANCE AND WOULD LET MR. MILLER KNOW SOMETHING.

JAKE THOMPSON, CITY ATTORNEY, SAID HE WOULD TAKE A LOOK AT THE ORDINANCE.

MAYOR ADAMS SAID CHARLOTTE SNOW WITH THE CARROLL COUNTY FALL FESTIVAL WAS HERE TONIGHT TO ADDRESS THE COUNCIL ABOUT STREET CLOSURES FOR THE FALL FESTIVAL.

STREET CLOSURES:

COURT STREET ON WEDNESDAY SEPT. 26, 2018 AT NOON THRU SATURDAY SEPT. 29, 2018 AT MIDNIGHT; 5TH STREET FROM HIGHLAND TO MAIN STREET CLOSED ON THURSDAY SEPT. 27, 2018 AT 5 P.M.; 5TH STREET FROM HIGHLAND TO MAIN STREET CLOSED ON FRIDAY SEPT. 28, 2018 AT NOON 12 P.M. THRU SATURDAY SEPT. 29, 2018 AT MIDNIGHT; MAIN STREET FROM FIFTH STREET TO THE ALLEY ON WED SEPT. 26, 2018 THRU SAT SEPT. 29, 2018 AT MIDNIGHT (WILL OPEN THE STREET UP FOR THE BUSES TO GET THRU).

THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO APPROVE THE REQUEST TO CLOSE COURT STREET ON WEDNESDAY SEPT. 26, 2018 AT NOON THRU SATURDAY SEPT. 29, 2018 AT MIDNIGHT; 5TH STREET FROM HIGHLAND TO MAIN STREET CLOSED ON THURSDAY SEPT. 27, 2018 AT 5 P.M.; 5TH STREET FROM HIGHLAND TO MAIN STREET CLOSED ON FRIDAY SEPT. 28, 2018 AT NOON 12 P.M. THRU SATURDAY SEPT. 29, 2018 AT MIDNIGHT; MAIN STREET FROM FIFTH STREET TO THE ALLEY ON WED SEPT. 26, 2018 THRU SAT SEPT. 29, 2018 AT MIDNIGHT (WILL OPEN THE STREET UP FOR THE BUSES TO GET THRU).

AYES 5 NAYS 0

APPROVAL OF MINUTES: REGULAR MEETING: 07/23/18

THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE REGULAR MEETING OF 07/23/18.

AYES 5 NAYS 0

EXECUTIVE SESSION: PER KRS 61.810(C):PROPERTY ACQUISITION/DISPOSITION/LITIGATION

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO GO INTO EXECUTIVE SESSION TO DISCUSS PROPOSED OR PENDING LITIGATION AGAINST OR ON BEHALF OF THE CITY AND POTENTIAL ACQUISITION OR DISPOSITION OF PROPERTY PURSUANT TO KRS 61.810(1)(C) BECAUSE OF ATTORNEY CLIENT PRIVILEGE AT THE HOUR OF 7:15 P.M.

AYES 5 NAYS 0

THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO COME OUT OF EXECUTIVE SESSION AT THE HOUR OF 7:20 P.M.

AYES 5 NAYS 0

NO ACTION WAS TAKEN AT THIS TIME.

SETTING 2018 TAX RATE: INCREASE OF 4% (.01/100 ASSESSED VALUE) OR COMPENSATING RATE

THERE WAS BRIEF DISCUSSION ABOUT WHETHER OR NOT TO INCREASE THE TAX RATE FROM .31 PER \$100. ATTORNEY FOR THE CITY, JAKE THOMPSON, ASKED COUNCIL IF THEY WANTED TO GO WITH THE COMPENSATING RATE OF .308 PER \$100 OR THE 4% INCREASE. COUNCIL AGREED TO MOVE FORWARD WITH THE COMPENSATING RATE OF .308 PER \$100.

ACCEPT BID FOR THE 2018-2019 SIDEWALK PROJECT

MAYOR ADAMS INFORMED COUNCIL THAT THE CITY RECEIVED BIDS FROM BM CONCRETE AND LINDSAY CONSTRUCTION FOR THE 2018-2019 SIDEWALK PROJECT. LINDSAY CONSTRUCTION SUBMITTED A BID TOTALING \$26,519 AND BM CONCRETE'S BID WAS \$32,745. MAYOR ADAMS RECOMMENDED THAT COUNCIL SHOULD ACCEPT THE BID FROM LINDSAY CONSTRUCTION FOR THE AMOUNT OF \$26,519.

THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO ACCEPT THE BID OF \$26,519.00 FOR THE 2018-2019 SIDEWALK PROJECT FROM LINDSAY CONSTRUCTION.

AYES 5 NAYS 0

AMERICAN ENGINEERS INVOICES

MAYOR ADAMS RECOMMENDED THAT WE HOLD OFF PAYING THE AMERICAN ENGINEERS INVOICES UNTIL THEY SUBMIT THE FINAL DOCUMENTS TO CLOSE OUT THE GRANTS AND THE CITY RECEIVES FINAL PAYMENTS ON THE GRANTS TOTALING \$10,000.

PLAYGROUND QUOTES

MAYOR ADAMS SAID THE CITY NEEDS TO UPDATE THE PLAYGROUND EQUIPMENT AT WELTY PARK. INCLUDED IN YOUR COUNCIL PACKET WERE THREE PLAYGROUND SETS FROM PLAY MART A COMPANY FROM SOMERSET, KY. THE MAUI \$18,995; THE BOSTON \$18,825 AND OAK HILL \$17,850. EACH QUOTE INCLUDES THE PLAYGROUND EQUIPMENT, A SWING SET, INSTALLATION, A 15 YEAR WARRANTY, AND YOU CAN CHOOSE ANY COLORS YOU WANT. PLAY MART BUILDS THEIR PLAYGROUND EQUIPMENT OUT OF RECYCLED MILK JUGS AND GIVING THE CITY A CHANCE TO GO GREEN. ALSO THERE WILL BE A SIGN POSTED FOR AGE RESTRICTIONS OF 2-12 TO PLAY ON THE EQUIPMENT.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO ACCEPT THE QUOTE OF \$18,995 FOR THE MAUI PLAYGROUND EQUIPMENT FROM PLAY MART.

AYES 5 NAYS 0

CAMPGROUND HOST AGREEMENT

MAYOR ADAMS SAID THE CITY HAS BEEN TALKING ABOUT GETTING A CAMPGROUND HOST AGREEMENT FOR SOME TIME. THE AGREEMENT WOULD ALLOW SOMEONE TO STAY AT THE 2 RIVERS CAMPGROUND RENT FREE IN EXCHANGE THEY WOULD MOW AND WEEDEAT ALL GRASS WEEKLY, OR AS NEEDED; AND TO CLEAN AND STOCK THE BATHROOMS AS NEEDED, BUT AT LEAST ONCE DAILY. THESE AGREEMENT CAN BE

TERMINATED BY EITHER PARTY AT ANYTIME AND SHALL BEGIN ON THE DATE OF THIS AGREEMENT, AND EXTENDING UNTIL NOVEMBER 15, 2018. AFTER NOVEMBER 15, 2018 COUNCIL SHALL RECONSIDER THE AGREEMENT. MAYOR ADAMS RECOMMENDED THAT COUNCIL SHOULD ACCEPT THE CAMPGROUND HOST AGREEMENT BETWEEN THE CITY OF CARROLLTON AND RONNIE SCHAUM UNTIL NOVEMBER 15, 2018.

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO ACCEPT THE CAMPGROUND HOST AGREEMENT BETWEEN THE CITY OF CARROLLTON AND RONNIE SCHAUM UNTIL NOVEMBER 15, 2018.

AYES 5 NAYS 0

OLD BUSINESS

SPLASH PARK

THE PLANS FOR THE SPLASH PARK HAVE BEEN MAILED TO FRANKFORT; PUBLIC WORKS NEEDS TO INSTALL THE TRUSSES AND ROOF ON THE PUMP HOUSE; AND TODAY CARROLLTON UTILITIES STARTED WORKING ON THE WASTEWATER SYSTEM.

HIGHLAND AVENUE PAVING

THE SINK HOLE AT 7TH AND HIGHLAND AVENUE HAS BEEN BLACK TOP.

THE CITY'S BLACK TOPPING

NEXT WEEK OVA SHOULD GIVE THE CITY A BID ON THE BLACK TOP.

RIVERWALK

PUBLIC WORKS STILL NEEDS TO INSTALL THE HANDRAIL AND HAVE NOT SET A DATE FOR THE RIBBON CUTTING CEREMONY.

SIDEWALK GRINDING

HAS BEEN COMPLETED AND THE PRICE WAS LOWERED FROM \$5995 TO \$4325.

SWEEP ALL

THE CITY DID HAVE A YEARLY CONTRACT WITH SWEEP ALL BUT WAS CHANGED TO AN AS NEEDED SERVICE. THE STREETS ARE STARTING TO LOOK BAD DOWNTOWN AND MAYOR ADAMS HAS CALLED FOR A QUOTE TO HAVE THE STREETS CLEANED DOWNTOWN AND AT PARK AVE.

FRANCHISE AGREEMENTS

THE DOCUMENTATION HAS SENT TO HON. LINDA AIN AND IS WORKING ON THE AGREEMENTS.

SCHOOL RESOURCE OFFICER

LAST YEAR THE CITY STEPPED UP TO HELP WITH A SRO FOR THE CARROLL COUNTY SCHOOL SYSTEM AND THEY ARE WANTING A SECOND SRO. MAYOR ADAMS AND MIKE WILLHOITE, POLICE CHIEF, MEET WITH DANNY OSBORNE, CARROLL COUNTY SUPERINTENDENT, AND MARK WILLHOITE, DPP CHIEF EXECUTIVE OFFICER, TO DETERMINE THE DETAIL OF THE CONTRACT AND FOR THE SCHOOL SYSTEM TO PAY 100% OF THE SECOND SRO EXPENSES. MAYOR ADAMS ASKED COUNCIL IF THEY WOULD LIKE TO MOVE FORWARD WITH THE SECOND SRO AND THEY AGREED.

NEW BUSINESS

REQUEST TO USE POINT PARK 08/18/18 FOR MIKE PROCTOR BENEFIT

THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO APPROVE THE REQUEST TO USE POINT PARK 08/18/18 FOR MIKE PROCTOR BENEFIT.

AYES 5 NAYS 0

HILL TOP CEMETERY

MAYOR ADAMS SAID HILL TOP DRIVE WAS ANNEXED INTO THE CITY ALONG WITH THE HILL TOP CEMETERY. THERE ARE 3 ASH TREES THAT NEED TO BE REMOVED AS SOON AS POSSIBLE OR A TOTAL OF 12 LARGE ASH TREES. TO REMOVE THE 3 ASH TREES IS \$4,400 AND TO REMOVE ALL 12 ASH TREES IS \$18,320. MAYOR ADAMS RECOMMENDED THAT COUNCIL SHOULD HAVE THE 3 ASH TREES REMOVED FOR \$4,400.

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO ACCEPT THE QUOTE OF \$4,400 TO HAVE THE 3 ASH TREES REMOVED.

AYES 5 NAYS 0

DEPARTMENT REPORTS:

A. TEEN COUNCIL – ASHLEY SPENNEBERG AND SAVANNAH HILL WERE ABSENT.

B. PUBLIC WORKS – RON KNIGHT, PUBLIC WORKS SUPERVISOR, WAS ABSENT.

C. UTILITIES – BILL OSBORNE, UTILITIES SUPERVISOR, SAID THE DOC IS MOVING ALONG QUICK AND MIGHT BE COMPLETED BY LATE NOVEMBER OR DECEMBER; THE GAS METER SHOULD BE OPERATIONAL BY THE END OF THE WEEK. REMOVED THE OLD BOILER AND FOUNDATIONS FROM WRIGHTS RIDGE AND POURED NEW FOUNDATIONS AND WILL INSTALL THE NEW BOILER AFTER THE CONCRETE FORMS. THE GREENSAND PROJECT HAS BEEN OPERATIONAL FOR THE LAST THREE WEEKS. THE REMOVAL OF IRON AND MANGANESE HAS BEEN VERY GOOD. CARROLLTON UTILITIES STARTED WORKING ON THE SPLASHPAD PROJECT TODAY AND SHOULD HAVE EVERYTHING INSTALLED EXCEPT THE EQUIPMENT THAT GOES IN THE BUILDING BY THE END OF NEXT WEEK. CARROLLTON UTILITIES COMMISSION MEETING TIME FOR REGULAR MEETINGS HAS CHANGED TO 12:30P.M. STARTING AS OF THE AUGUST MEETING.

D. CCCDC – GARY MATHIS SAID THE RESULTS ARE BACK FROM THE COMMUNITY SURVEY AND ASKED EVERYONE TO LOOK OVER THE RESULTS. MR. MATHIS EXPLAINED TO THE COUNCIL ABOUT A MICROENTERPRISE REVOLVING LOAN GRANT THE COUNTY AND CITY COULD APPLY FOR TO HELP OUT SMALL BUSINESS AND IF THE CITY WOULD LIKE TO MOVE FORWARD WITH AN APPLICATION THERE NEEDED TO BE A PUBLIC HEARING ON MONDAY, AUGUST 27, 2018 AT 6:30 P.M.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO HAVE GARY MATHIS TO APPLY FOR THE MICROENTERPRISE REVOLVING LOAN GRANT AND TO HAVE A PUBLIC HEARING ON MONDAY, AUGUST 27, 2018 AT 6:30 P.M.

AYES 5 NAYS 0

E. TOURISM – MISTY WHEELER, TOURISM DIRECTOR, WAS ABSENT. MAYOR ADAMS REPORTED MS. WHEELER WAS AT THE KENTUCKY STATE FAIR.

F. POLICE DEPARTMENT – MIKE WILLHOITE, POLICE CHIEF, SAID GREG FORD HAS LEFT THE FORCE AS THE CODE ENFORCEMENT OFFICER AND HIS POSITION WILL NEED TO BE FILLED. THE NEW CRUISER CAME IN ON FRIDAY AND HAS BEEN TAKEN TO LAWRENCEBURG TO BE OUTFITTED. THE POLICE DEPARTMENT HAS BEEN WORKING ON THE UPGRADE FOR THE DIGITAL RADIO SYSTEM AND AFTER THE CONVERSION IS COMPLETED THE OLD POLICE SCANNERS WILL NO LONGER WORK. THE POLICE DEPARTMENT HAS ALREADY BEEN RECEIVING CALLS ABOUT TRICK OR TREAT. MR. WILLHOITE SAID HE THOUGHT IT WAS TIME TO SET TRICK OR TREAT HE SUGGESTED 10/31 FROM 6:00 P.M. - 8:00 P.M.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO HAVE TRICK OR TREAT ON 10/31 FROM 6:00 P.M. TO 8:00 P.M.

AYES 5 NAYS 0

G. FIRE DEPARTMENT – MIKE TERRELL, FIRE CHIEF, SAID LAST MONTH WAS A LITTLE SLOW AND ONLY HAD 6 RUNS AND 1 STRUCTURE FIRE; HE HAS BE DOING MAINTENANCE ON THE LADDER TRUCK. WEDNESDAY THE FIRE DEPARTMENT WILL BE TRAINING WITH RESCUE TOOLS. THURSDAY FROM 4:00 P.M. UNTIL 6:00 P.M. THE FIRE DEPARTMENT WILL BE AT CARTMELL ELEMENTARY SCHOOL PASSING OUT COLORING BOOKS WITH FIRE SAFETY TIPS AT THE READY FAIR.

H. CODE ENFORCEMENT – JOHN WELCH WAS NOT PRESENT.

I. CLERK –TREASURER – NOTHING TO REPORT.

J. MAIN STREET – SAM BURGESS SAID AUGUST FIRST FRIDAY WAS A SUCCESS AND THE CARROLLTON POLICE DEPARTMENT WON THE WATERMELON ROLL FOR THE THIRD YEAR IN A ROLL. SEPTEMBER'S ENTERTAINMENT FOR FIRST FRIDAY IS MARK LOUDEN. DOWNTOWN HAS A NEW BUSINESS, CAMPBELLSBURG CHIROPRACTIC. ANOTHER NEW BUSINESS IS COMING SOON; THE PET WASTE STATIONS HAVE BE INSTALLED AT THE RIVERWALK AND THE COURTHOUSE.

K. ATTORNEY - JAKE THOMPSON HAD NOTHING TO REPORT.

MAYOR'S REPORTS

SPECIAL MEETING

MAYOR ADAMS SAID THERE NEEDS TO BE A SPECIAL MEETING LATER THIS WEEK TO HAVE THE FIRST READING OF THE 2018 TAX ORDINANCE. THE SPECIAL MEETING IS SET FOR THURSDAY, AUGUST 16, 2018 AT 11:30 A.M.

APPROVAL OF FINANCIAL STATEMENT

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO APPROVE THE FINANCIAL STATEMENT.

AYES 5 NAYS 0

APPROVAL OF ACCOUNTS PAID/PAYABLE 07/25/18-08/14/18

THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO APPROVE THE ACCOUNTS PAID/PAYABLE 07/25/18 THROUGH 08/14/18.

AYES 5 NAYS 0

COMMENTS:

MAYOR ADAMS: SAID COUNCILMAN GORDON HAD SURGERY LAST AND TO STOP BY OR REACH OUT TO SEE HOW HE IS DOING.

COUNCILWOMAN FRANKLIN: SAID READY FAIR IS ON THURSDAY FROM 4:00 P.M. UNTIL 6:00 P.M. AT CARTMELL. THE DRUG FREE PROGRAM IS ON THURSDAY AND THE EVENT WILL BE HELD AT THE CARROLL COUNTY EXTENSION OFFICE AT 11:30 A.M. WITH LUNCH BEING PROVIDED.

COUNCILMAN LOUDEN: SAID MR. GORDON'S SURGERY WENT WELL BUT IS IN SOME PAIN AND HAD A BAD REACTION TO HIS PAIN RELIEF MEDICATION AND HAD TO BE NARCANED.

COUNCILMAN HILL: SAID HE WOULD LIKE TO ANNOUNCE THAT TIM AND MELISSA BACHMANN ARE THE WINNERS OF THE BEAUTIFICATION AWARD AT 915 HIGHLAND AVENUE.

ADJOURNMENT

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO STAND IN ADJOURNMENT AT THE HOUR OF 8:30 P.M.

AYES 5 NAYS 0

ATTEST:

**ROBB W. ADAMS,
MAYOR**

**MELINDA WRIGHT-MOORE,
CLERK-TREASURER**