

**CITY OF CARROLLTON  
COUNCIL MEETING  
CITY HALL**

**JANUARY 11, 2021  
7:00 P.M.**

**PRESENT**

**MAYOR: ROBB ADAMS**

**COUNCIL: KEVIN CRAIG  
JEFF DICKOW-LEFT @ 8:13 P.M.  
HAYLEY FRANKLIN  
MIKE GORDON  
DOUG HILL  
DWIGHT LOUDEN**

**ATTORNEY FOR CITY: JAKE THOMPSON**

**CITY CLERK-TREASURER: MELINDA WRIGHT-MOORE**

**POLICE CHIEF: MIKE WILLHOITE**

**ASSISTANT POLICE CHIEF: TIM MITCHELL**

**DISPATCH SUPV: GREG BECK**

**CCCDC DIRECTOR: SHELBY MILES**

**MAIN ST. DIRECTOR: SAM BURGESS**

**PRESS: LOGAN KUNSELMAN/ THE NEWS DEMOCRAT**

**ABSENT: PUBLIC WORKS SUPV RON KNIGHT  
CARROLLTON UTILITIES BILL OSBORNE  
TOURISM MISTY WHEELER  
FIRE CHIEF MIKE TERRELL**

**CALL TO ORDER:**

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:00 P.M. BY MAYOR ADAMS. COUNCILMAN LOUDEN OFFERED THE INVOCATION. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE.

**RECOGNITION OF GUESTS:**

BRENNA AND ELIZABETH MEFFORD

MAYOR ADAMS WELCOMED BRENNA AND ELIZABETH MEFFORD AND ASKED BRENNA IF SHE WOULD LIKE TO ADDRESS THE COUNCIL.

BRENNA SAID SHE WAS A 4-H MEMBER. THIS MONTH'S CHALLENGE IS TO ATTEND A COMMUNITY MEETING FOR HER LEADERSHIP AWARD.

**APPROVAL OF MINUTES: REGULAR MEETING: 11/23 /2020**

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE REGULAR MEETING OF 11/23/2020.

**AYES                      6                      NAYS                      0**

**APPROVAL OF MINUTES: SPECIAL MEETING: 12/11/2020**

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE SPECIAL MEETING OF 12/11/2020.**

**AYES                      6                      NAYS                      0**

**APPROVAL OF ACCOUNTS PAID/PAYABLE 12/13/2020 - 01/12/2021**

**THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO APPROVE THE ACCOUNTS PAID/PAYABLE 12/13/2020 THROUGH 01/12/2021.**

**AYES                      6                      NAYS                      0**

**APPROVAL OF FINANCIAL STATEMENT**

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO APPROVE THE FINANCIAL STATEMENT.**

**AYES                      6                      NAYS                      0**

**DISCUSSION/APPOINTMENT ON OF CARA LONG TO THE DESIGN REVIEW BOARD**

MAYOR ADAMS RECOMMENDED TO THE COUNCIL TO CONSENT THE APPOINTMENT OF CARA LONG, EFFECTIVE AS OF THE DATE OF HER APPOINTMENT, TO THE DESIGN AND REVIEW BOARD.

**A MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO CONSENT TO THE APPOINTMENT OF CARA LONG, EFFECTIVE AS OF THE DATE OF HER APPOINTMENT, TO THE DESIGN AND REVIEW BOARD.**

**AYES                      6                      NAYS                      0**

**DISCUSSION/CONSIDER/APPROVE TO AMEND THE BUILDING INSPECTOR/ CODE ADMINISTRATOR/ CODE ENFORCEMENT OFFICER SALARY**

MAYOR ADAMS SAID THE FORMER BUILDING INSPECTOR/ CODE ADMINISTRATOR/ CODE ENFORCEMENT OFFICER, JOHN WELCH, PASSED AWAY UNEXPECTEDLY. MAYOR ADAMS HAS BEEN TALKING WITH OTHER AGENCIES AND HAS BEEN REVIEWING THE KLC WAGE AND SALARY SURVEY. THE CURRENT SALARY FOR THIS POSITION IS \$36,237 - \$57,978 A GRADE 25 ON THE CITY'S SALARY SCALE. MAYOR ADAMS RECOMMENDED TO THE COUNCIL TO CHANGE THE BUILDING INSPECTOR/ CODE ADMINISTRATOR/ CODE ENFORCEMENT OFFICER SALARY TO \$41,948 - \$67,117 A GRADE 28 ON THE CITY'S SALARY SCALE. THERE WAS SOME DISCUSSION AND COUNCIL DECIDED TO MOVE FORWARD IN CHANGING THE BUILDING INSPECTOR/ CODE ADMINISTRATOR/ CODE ENFORCEMENT OFFICER SALARY TO A GRADE 28 ON THE CITY'S SALARY SCALE. MAYOR ADAMS SAID WE WILL HAVE THE FIRST READING UPDATING THE CITY'S SALARY SCALE ORDINANCE AT THE NEXT COUNCIL MEETING.

**DISCUSSION/CONSIDER/APPROVE 2021 E911 GRANTS**

GREG BECK, DISPATCH SUPERVISOR, SAID THE APPLICATIONS FOR THE E911 GRANTS ARE STARTING EARLY THIS YEAR. THERE ARE TWO GRANTS DISPATCH WOULD LIKE TO APPLY FOR THIS YEAR TO UPGRADE THE RECORDER AND REPLACE THE WORK STATIONS IN DISPATCH CONTROL ROOM. THE CURRENT RECORDER IS HAVING ISSUES

AND NEEDS TO BE UPGRADED BECAUSE IT DOESN'T CAPTURE E911 TEXT MESSAGES. THE GRANT TO UPGRADE THE RECORDER IS IN THE AMOUNT OF \$86,000. IN THE DISPATCH BUDGET IT WAS ALREADY APPROVED TO REPLACE THE WORK STATIONS IN THE AMOUNT OF \$42,000. THE GRANT TO REPLACE THE WORK STATIONS IS IN THE AMOUNT OF \$75,000. THE TWO GRANTS TOTAL \$161,000 WITH A 10% MATCH OF \$16,100 WITH THE CITY AND COUNTY BOTH PAYING \$8,050. THE DEADLINE TO APPLY IS FEBRUARY 19<sup>th</sup>. MR. BECK ASKED COUNCIL IF THEY WOULD LIKE TO GO TO BID.

**A MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO AUTHORIZE THE CITY TO SEEK BIDS FOR THE UPGRADE AND REPLACEMENT OF THE DISPATCH RECORDER AND TO SEEK BIDS FOR THE REPLACEMENT OF THE WORK STATIONS IN THE DISPATCH CONTROL ROOM.**

**AYES 6 NAYS 0**

**REQUESTS TO USE POINT PARK**

**THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO APPROVE THE REQUESTS TO USE POINT PARK 10/16/21 FOR THE OUT OF DARKNESS WALK; 4/14-04/18/21 FOR THE CIVIL WAR LIVING HISTORY; 09/08-09/12/21 FOR BANDS & BBQ; AND 10/09-10/10/21 FOR THE TWO RIVERS BASS TOURNAMENT.**

**AYES 6 NAYS 0**

**UNFINISHED BUSINESS**

**11<sup>TH</sup> STREET SIDEWALK PROJECT**

MAYOR ADAMS GAVE AN UPDATE ON THE 11<sup>th</sup> STREET SIDEWALK PROJECT. THE AD REQUESTING BIDS WAS IN LAST WEEK'S NEWSPAPER. THE PRE-BID MEETING IS WEDNESDAY, JANUARY 13<sup>th</sup> AT 11 A.M. HERE AT CITY HALL THEN AT THE WORK SITE. SEALED BIDS ARE DUE ON FRIDAY, JANUARY 22<sup>nd</sup>, 2021 BY 3:00 P.M. AND BIDS WILL BE OPENED AT 4:00 P.M.

**NEW BUSINESS**

**INTERIM BUILDING INSPECTOR CONTRACT**

MAYOR ADAMS SAID UNTIL WE HIRE SOMEONE FOR THE BUILDING INSPECTOR/ CODE ADMINISTRATOR/ CODE ENFORCEMENT OFFICER SALARY THE CITY NEEDS AN INTERIM BUILDING INSPECTOR. MAYOR ADAMS HAS FOUND SOMEONE WHO IS WILLING TO DO OUR BUILDING PERMITS, TRAIN THE NEW HIRE, WORK A TOTAL OF EIGHT (8) HOURS PER WEEK, WITH FOUR (4) PER WEEK BE OFFICE HOURS FOR THE SUM OF \$600.00 PER WEEK.

**A MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT TO HIRE AN INTERIM BUILDING INSPECTOR, AS AN INDIVIDUAL CONTRACTOR, TO WORK FOR THE CITY OF CARROLLTON EIGHT (8) HOURS PER WEEK, WITH FOUR (4) HOURS PER WEEK TO BE OFFICE HOURS, FOR THE SUM OF \$600.00 PER WEEK.**

**AYES 6 NAYS 0**



