

**CITY OF CARROLLTON  
SPECIAL COUNCIL MEETING  
CITY HALL**

**MAY 25, 2021  
7:00 P.M.**

**PRESENT**

**MAYOR: ROBB ADAMS**

**COUNCIL: KEVIN CRAIG  
JEFF DICKOW  
MIKE GORDON  
DOUG HILL  
DWIGHT LOUDEN**

**ATTORNEY FOR CITY: JAKE THOMPSON**

**ASSISTANT CITY CLERK: BETH TOOMBS**

**CARROLLTON UTILITIES: BILL OSBORNE**

**CARROLLTON UTILITIES: SARAH HUDGINS**

**PRESS: OLIVIA GENNARO/NEWS DEMOCRAT**

**ABSENT: COUNCILWOMAN HAYLEY FRANKLIN**

**CALL TO ORDER**

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:00 P.M. BY MAYOR ADAMS. COUNCILMAN LOUDEN OFFERED THE INVOCATION. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE.

**RECOGNITION OF GUESTS**

THERE WERE NO GUESTS PRESENT

**APPROVAL OF ACCOUNTS PAID/PAYABLE 5/12/2021 - 5/26/2021**

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO APPROVE THE ACCOUNTS PAID/PAYABLE 5/12/2021 THROUGH 5/26/2021.

**AYES 5 NAYS 0**

**RESOLUTION #2021-05: A RESOLUTION OF THE CITY OF CARROLLTON  
AUTHORIZING THE CARROLLTON UTILITIES GENERAL MANAGER TO SIGN ALL  
UNITED STATES DEPARTMENT OF COMMERCE ECONOMIC DEVELOPMENT  
ADMINISTRATION GRANT DOCUMENTS FOR THE CARROLLTON UTILITIES GAS  
20/20 GAS PROJECT**

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE RESOLUTION.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO ADOPT RESOLUTION #2021-05: A RESOLUTION OF THE CITY OF CARROLLTON AUTHORIZING THE CARROLLTON UTILITIES GENERAL MANAGER TO SIGN ALL UNITED STATES DEPARTMENT OF

**COMMERCE ECONOMIC DEVELOPMENT ADMINISTRATION GRANT DOCUMENT  
FOR THE CARROLLTON UTILITIES GAS 20/20 GAS PROJECT.**

**AYES                      5                      NAYS                      0**

**1<sup>st</sup> READING: ORDINANCE #2021-04: ORDINANCE AMENDING CITY'S FY 2020-21 BUDGET**

**THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO HAVE THE 1<sup>st</sup> READING OF ORDINANCE #2021-04: ORDINANCE AMENDING CITY'S FY 2020-21 BUDGET.**

**AYES                      5                      NAYS                      0**

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE.

SECOND READING WILL BE AT THE JUNE 14<sup>th</sup> COUNCIL MEETING.

**1<sup>st</sup> READING: ORDINANCE #2021-05: ORDINANCE AMENDING UTILITIES FY 2020-21 BUDGET**

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO HAVE THE 1<sup>st</sup> READING OF ORDINANCE #2021-05: ORDINANCE AMENDING UTILITIES FY 2020-21 BUDGET.**

**AYES                      5                      NAYS                      0**

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE.

SECOND READING WILL BE AT THE JUNE 14<sup>th</sup> COUNCIL MEETING.

**MAYOR'S BUDGET MESSAGE**

MAYOR ADAMS PRESENTED HIS BUDGET MESSAGE FOR FY 21-22.

THE BUDGET AMENDMENT FOR FY 2020-21 INCLUDES \$100,000 TO THE CITY STREET PAVING FUND THAT TOTALS \$175,000 OF PAVING THAT WILL BE COMPLETED IN THE CITY LIMITS.

ALL DEPARTMENTS CONTINUE TO GO FULLY FUNDED. THE 911 DISPATCH CENTER WILL RECEIVE A \$156,000 UPGRADE. THE UPGRADES INCLUDE A REMODEL OF THE DISPATCH CENTER, AS WELL AS SOME EQUIPMENT FOR THE RECORDING SYSTEM. PUBLIC WORKS BUDGET INCLUDES \$75,000 FOR A DRAINAGE PROJECT AND NEW SALT BINS THAT WILL BE MOVED OUT OF THE FLOODPLAIN. CAPITAL PROJECTS INCLUDE \$200,000 FOR NEW RESTROOM FACILITIES AT POINT PARK. ANOTHER \$200,000 HAS BEEN BUDGETED FOR CAPITAL OUTLAYS FOR POSSIBLE GROWTH OF UNDETERMINED PROJECTS AT THIS TIME. CERS SAW AN INCREASE OF 12% WHILE THE HEALTH INSURANCE DIDN'T INCREASE. THE FY 21-22 BUDGET ALSO INCLUDES A 3% INCREASE FOR EMPLOYEE SALARIES.

MAYOR ADAMS THANKED CITY EMPLOYEES FOR BEING MINDFUL OF THE BUDGET THAT THEY WORK WITHIN AND BEING RESPONSIBLE FOR TAXPAYERS' MONEY. HE ALSO THANKED CITY COUNCIL FOR THEIR SUPPORT WITH THE BUDGET THAT HAS BEEN PRESENTED TO THEM FOR APPROVAL AND BEING GOOD STEWARDS OF THE MONEY.

**1<sup>st</sup> READING: ORDINANCE #2021-06: ORDINANCE ADOPTING CITY'S FY 2021-22 BUDGET**

**THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO HAVE THE 1<sup>st</sup> READING OF ORDINANCE #2021-06: ORDINANCE ADOPTING CITY'S FY 2021-22 BUDGET.**

AYES 5 NAYS 0

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE.

SECOND READING WILL BE AT THE JUNE 14<sup>th</sup> COUNCIL MEETING.

**CARROLLTON UTILITIES BUDGET MESSAGE FOR FY 2021-22**

BILL OSBORNE, CARROLLTON UTILITIES MANAGER, PRESENTED HIS BUDGET MESSAGE FOR FY 2021-22.

GAS REVENUES WERE 8.4% LESS THAN BUDGETED, DUE MOSTLY TO LOWER GAS PRICES THAN FORECASTED. TRANSPORTATION REVENUES WERE DOWN EARLY IN YEAR BUT REBOUNDED INTO THE WINTER. GAS DEPARTMENT EXPENSES WERE ABOUT 8% LESS THAN BUDGETED WITH MAJORITY OF THAT DIFFERENCE DUE TO LOWER THAN EXPECTED GAS PRICES. WATER REVENUE WAS WITHIN 2% OF THE ORIGINAL BUDGET WHILE WATER EXPENSES WERE ABOUT 3.5% LESS THAN ORIGINAL BUDGET. SEWER REVENUE WAS ABOUT 1% LESS THAN BUDGETED AND SEWER EXPENSES WERE ABOUT 3.7% BELOW ORIGINAL BUDGET.

GAS PRICES ARE EXPECTED TO STAY LOW IN THE NEW BUDGET YEAR. TRANSPORTATION REVENUE IS EXPECTED TO BE VERY SIMILAR TO LAST YEAR. THE GAS 20/20 PROJECT IS EXPECTED TO BID THIS SUMMER. THE \$10 MILLION PROJECT IS CRITICAL TO MEETING THE GROWING GAS REQUIREMENTS OF OUR CUSTOMERS. ALSO INCLUDED IN THE CAPITAL BUDGET IS \$260,000 FOR METER STATION UPGRADES TO TWO LARGE INDUSTRIAL CUSTOMERS. SHIFTING SOME OF THE OPERATIONAL COSTS BY DECREASING THE UNIT COST FOR RESIDENTIAL SERVICE WHILE INCREASING THE FLAT MONTHLY FEE.

A SEWER TREATMENT PLANT UPGRADE IS IN THE FUTURE. TWO NEW WORK TRUCKS ARE THE LARGEST CAPITAL ITEMS IN THIS BUDGET. PROPOSING A TYPICAL INCREASE IN RATES WHICH WOULD INCREASE IN-TOWN RATES FOR 5000 GALLONS PER MONTH BY \$1.00. THE OUT-OF-TOWN RATE WOULD INCREASE BY \$1.65 FOR SAME USAGE.

THE MERGER OF THE WEST CARROLL SYSTEM WILL BE COMPLETED BY JULY 1, 2021. THE 2021-22 BUDGET INCORPORATES THE WEST CARROLL INCOME AND EXPENSES INTO THE CU WATER DEPARTMENT BUDGET. THE CAPITAL BUDGET INCLUDES \$100,000 FOR MODIFICATION AND A RE-CARBONATION UNIT. PROPOSING A SMALL \$2.60/MONTH INCREASE FOR IN-TOWN RESIDENTIAL WATER CUSTOMERS AND \$3.49/MONTH INCREASE FOR OUT-OF-TOWN RESIDENTIAL CUSTOMERS.

THE BUDGET ALSO INCLUDES 3% INCREASE IN EMPLOYEE WAGES, NO HEALTH INSURANCE INCREASE, AND CERS INCREASE FROM 24.06% TO 26.95%.

**1<sup>st</sup> READING: ORDINANCE #2021-07: ORDINANCE ADOPTING UTILITIES FY 2021-22 BUDGET**

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO HAVE THE 1<sup>st</sup> READING OF ORDINANCE #2021-07: ORDINANCE ADOPTING UTILITIES FY 2021-22 BUDGET.**

AYES 5 NAYS 0

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE.  
SECOND READING WILL BE AT THE JUNE 14<sup>th</sup> COUNCIL MEETING.

**1ST READING: ORDINANCE #2021-08: ESTABLISHING SALARY SCALE FOR FY 2021-22**

**THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO HAVE THE 1ST READING OF ORDINANCE #2021-08: ESTABLISHING SALARY SCALE FOR FY 2021-22**

AYES 5 NAYS 0

**CODE ENFORCEMENT BOARD'S RECOMMENDATION FOR ABATEMENT**

MAYOR ADAMS SAID THERE WAS ONE RECOMMENDATION FROM THE CODE ENFORCEMENT BOARD MEETING TODAY.

PROPERTY AT 323 PORT WILLIAM LANE WAS CITED FOR OVERGROWN GRASS AND WEEDS.

**THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO ACCEPT THE CODE ENFORCEMENT BOARD'S RECOMMENDATION FOR ABATEMENT OF 323 PORT WILLIAM LANE.**

AYES 5 NAYS 0

**MUNICIPAL ORDER #2021-01: APPROVING 2021 PERSONNEL POLICIES**

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ MUNICIPAL ORDER #2021-01.

COUNCILMAN DICKOW VOICED HIS DISPLEASURE OF THE SICK LEAVE POLICY AND REQUIRING A SIGNED AFFIDAVIT IF A DOCTOR'S EXCUSE IS NOT PROVIDED. HE ASKED IF ANYONE WOULD BE SINGLED OUT. MAYOR ADAMS SAID THE POLICY WAS CHANGED PER THE RECOMMENDATION JAKE THOMPSON, ATTORNEY FOR THE CITY, KLC AND THE AUDITORS. MR. THOMPSON SAID MANY SCHOOL BOARDS THAT HE REPRESENTS HAS THIS SAME POLICY.

COUNCILMAN GORDON QUESTIONED THE POLICY ON VEHICLE USE AND THAT ANY EMPLOYEE OPERATING A CITY VEHICLE MUST HAVE A VALID DRIVER'S LICENSE FOR AT LEAST THREE YEARS. MAYOR ADAMS SAID SINCE THE CITY HAS INSURANCE WITH KLC, THIS IS A RECOMMENDATION THAT WE NEED TO FOLLOW.

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO ADOPT MUNICIPAL ORDER #2021-01: APPROVING 2021 PERSONNEL POLICIES.**

AYES 4 NAYS 1 (DICKOW)

**ADJOURNMENT**

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO STAND IN ADJOURNMENT AT THE HOUR OF 7:51 P.M.**

AYES 5 NAYS 0

ATTEST:

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ROBB W. ADAMS, MAYOR

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BETH A. TOOMBS, ASSISTANT CITYCLERK