

**CITY OF CARROLLTON  
COUNCIL MEETING  
CITY HALL**

**DECEMBER 11, 2017  
7:00 P.M.**

**PRESENT**

**MAYOR: ROBB ADAMS**

**COUNCIL: KEVIN CRAIG  
MIKE GORDON  
DWIGHT LOUDEN  
JEFF DICKOW LEFT AT 7:55 P.M.  
HAYLEY FRANKLIN  
DOUG HILL**

**TEEN COUNCIL: AUTUMN ADAMS**

**ATTORNEY FOR CITY: JAKE THOMPSON**

**CITY CLERK-TREASURER: LEATHA GRIMES**

**POLICE CHIEF: MIKE WILLHOITE**

**FIRE CHIEF: MIKE TERRELL**

**PUBLIC WORKS SUPV: RON KNIGHT**

**CARROLLTON UTILITIES: BILL OSBORNE**

**CHAS ROBBINS**

**SCHOOL RESOURCE OFFI CER: TIM GIVIDEN**

**CODE ENFORCEMENT: JOHN WELCH**

**MAIN ST. DIRECTOR: SAM BURGESS**

**CHAPLAIN: REV. TIM POLLEY**

**PRESS: NEWS DEMOCRAT/KRISTIN BECK**

**ABSENT: GARY MATHIS, CCCDC**

**MISTY WHEELER, TOURISM**

**CALL TO ORDER:**

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:00 P.M. BY MAYOR ADAMS. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE. CHAPLAIN TIM POLLEY OFFERED THE INVOCATION.

**RECOGNITION OF GUESTS:**

LARRY WILLHOITE  
KEITH DAMRON - AMERICAN ENGINEERS  
KENNETH OTT - AMERICAN ENGINEERS  
JERILYN ZAPP - RAISOR, ZAPP & WOODS  
SUSAN DUKES - RAISOR, ZAPP & WOODS

**APPROVAL OF MINUTES: REGULAR MEETING:11/27/2017**

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE REGULAR MEETING OF 11/27/17.

AYES 6 NAYS 0

**APPROVAL OF MINUTES: SPECIAL MEETING: 11/30/17**

THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE SPECIAL MEETING OF 11/30/17.

AYES 6 NAYS 0

**APPROVAL OF MINUTES: SPECIAL JOINT MEETING: 11/30/17**

THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE SPECIAL JOINT MEETING OF 11/30/17.

AYES 6 NAYS 0

**CHANGE ORDER #2 FOR KENTUCKY RIVER MULTI-USE TRAIL AND OHIO RIVER MULTI-USE TRAIL**

KEITH DAMRON OF AMERICAN ENGINEERS SAID UNFORTUNATELY SOME MISTAKES HAD BEEN MADE IN ADDING THE QUANTITIES OF LIGHT POLE BASES FOR THE BID FORMS. THEY WERE INCLUDED IN THE PLANS BUT NOT ON THE BID FORM. SO A CHANGE ORDER WAS NEEDED FOR 2 POLE BASES ON THE KENTUCKY RIVER MULTI-USE TRAIL AT \$1,750 EACH FOR A TOTAL OF \$3,500. ALSO THERE WAS A CHANGE ORDER FOR 1 POLE BASE ON THE OHIO RIVER MULTI-USE TRAIL FOR \$1,750. COUNCILMAN CRAIG SAID SINCE THE ENGINEERS PUT THE WRONG QUANTITY ON THE BID FORM THEY SHOULD BE THE ONES TO PAY. MR. DAMRON SAID IT WAS JUST A MATHEMATICAL MISTAKE BUT THAT THE CITY DID RECEIVE THE NUMBER OF LAMP POLE BASES THEY ARE BEING BILLED FOR.

**CHANGE ORDER #3 FOR OHIO RIVER MULTI-USE TRAIL AND KENTUCKY RIVER MULTI-USE TRAIL**

THIS CHANGE ORDER WAS TO REMOVE STANDARD HEADER CURB AND FOR ASPHALT LEVEL WEDGING WHICH WAS NOT ON THE ORIGINAL BID, BUT SHOWN ON PLAN CROSS SECTIONS. ALSO FOR ADDITIONAL ASPHALT SURFACE. THE TOTAL IS \$2,886.68. THERE WAS ALSO A CHANGE ORDER #3 FOR AN ADDITIONAL 7 TONS OF ASPHALT SURFACE FOR THE KENTUCKY RIVER MULTI-USE TRAIL FOR A TOTAL OF \$498.96.

**CHANGE ORDER #4 FOR OHIO RIVER MULTI-USE TRAIL AND KENTUCKY RIVER MULTI-USE TRAIL**

THESE CHANGE ORDERS WERE FOR DETECTABLE WARNING DEVICES THAT THE KY TRANSPORTATION CABINET SAID HAD TO BE INSTALLED. THESE WERE NOT PREVIOUSLY IN THE PLANS. THERE ARE 16 TO BE INSTALLED ON THE EAST SIDE OF THE BOAT RAMP EXIT AND 16 ON THE WEST SIDE OF THE BOAT RAMP EXIT. THE TOTAL COST IS \$1,410 FOR EACH TRAIL OR A GRAND TOTAL OF \$2,820. THE TOTAL FOR ALL THE CHANGE ORDERS COMBINED IS \$11,455.64. COUNCILMAN GORDON SAID IT COMES DOWN TO WHAT ARE WE WILLING TO PAY AND WHAT ARE WE WILLING TO TAKE TO COURT. COUNCILMAN LOUDEN SAID HE IS VERY DISAPPOINTED THAT WE HAVE HAD THESE PROBLEMS THAT WE SHOULDN'T HAVE. HE SAID HE DIDN'T THINK THE CITY WOULD RECOMMEND THIS FIRM TO OTHERS OR USE THEM ON FUTURE PROJECTS. HOWEVER, HE FELT SINCE ALL THE GOODS AND SERVICES HAD BEEN RECEIVED THE CITY SHOULD PAY FOR IT. MR. OTT OF AMERICAN ENGINEERS SAID IT WAS NOT LIKE THE CITY WAS BEING BILLED FOR SOMETHING THEY DID NOT WANT OR RECEIVE. IT WAS IN THE PLANS. ALSO THERE IS NOT MUCH THAT CAN BE DONE ABOUT THE DETECTABLE WARNING DEVICES SINCE THE KY TRANSPORTATION CABINET SAID THEY HAVE TO BE INSTALLED. THE MAYOR ASKED THE QUESTION IF AMERICAN ENGINEERS WOULD

REIMBURSE FOR A PORTION OF THEIR SERVICES BECAUSE HE FEELS THEIR SERVICES WERE SUB-STANDARD. MR. OTT SAID THEY HAVE PUT FAR MORE TIME INTO THE PROJECT THAN WHAT HAS BEEN BILLED TO THE CITY. HE PROJECTED THAT APPROXIMATELY \$20,000 IN SERVICES HAS NOT BEEN BILLED TO THE CITY. MR. DAMRON ASKED THE QUESTION WOULD YOU RATHER THAT WE HAD LEFT OFF THE LAMP POLE BASES AND THE EXTRA ASPHALT?

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN TO APPROVE ALL THE CHANGE ORDERS PRESENTED FOR A TOTAL OF \$11,455.64.**

**THE MOTION DIED FOR LACK OF A SECOND.**

MAYOR ADAMS SAID THEY WOULD HAVE THE CITY ATTORNEY LOOK AT THE MATTER AND THEY WOULD RE-VISIT IT AT A FUTURE MEETING.

**PRESENTATION OF FY16-17 AUDIT BY RAISOR, ZAPP & WOODS**

SUSAN DUKES, A PARTNER WITH RAISOR, ZAPP & WOODS PRESENTED THE AUDIT FOR FY16-17. HIGHLIGHTS INCLUDED: REVENUES FOR THE CITY'S GOVERNMENTAL ACTIVITIES DECREASED BY 26.7 PERCENT AND TOTAL EXPENSES INCREASED BY 7.5 PERCENT. THIS RESULTED IN A DECREASE IN NET POSITION FOR GOVERNMENTAL ACTIVITIES OF \$148,205. THE MAJOR DIFFERENCE IS THE PEAK END OF PROJECT RETURN IN FY 2015-16. CARROLLTON UTILITIES HAD AN APPROXIMATE 26% INCREASE IN REVENUES AND EXPENSES WHICH WAS DIRECTLY RELATED TO THE GAS SERVICES PROVIDED. THERE WERE NO COMPLIANCE ISSUES NOTED. COUNCIL DECIDED TO WAIT UNTIL THE NEXT MEETING TO ACCEPT THE AUDIT.

**RE-APPOINTMENTS TO BOARD AND COMMISSIONS**

**THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO RE-APPOINT RHONDA WELCH TO THE TOURISM COMMISSION WITH HER TERM EXPIRING 12/31/2020.**

AYES 5 NAYS 0

**THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO APPROVE THE RE-APPOINTMENT RECOMMENDATION OF THE CHAMBER OF COMMERCE OF KEVIN CRAIG TO THE TOURISM COMMISSION WITH HIS TERM ENDING 12/31/2020.**

AYES 5 NAYS 0

**THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO RE-APPOINT BART NOFFSINGER TO THE BOARD OF ADJUSTMENTS WITH HIS TERM ENDING 12/31/2021.**

AYES 5 NAYS 0

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO RE-APPOINT MARY FRANCES MEFFORD TO THE CODE ENFORCEMENT BOARD WITH HER TERM ENDING 12/31/2020.**

AYES 5 NAYS 0

**THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN HILL TO RE-APPOINT JIM RICHEY AND AL FERNALD TO THE DESIGN REVIEW BOARD WITH THEIR TERMS ENDING 12/31/2019.**

AYES 5 NAYS 0

**THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO RE-APPOINT: JIM FOTHERGILL,**

**MYRTLE MURRAY AND MARK REECE TO THE URBAN FORESTRY COMMISSION WITH THEIR TERMS ENDING 12/31/2020.**

**AYES 5 NAYS 0**

**THE MOTION WAS MADE BY COUNCILMAN HILL AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO RE-APPOINT ROB GREEN TO THE HOUSING AUTHORITY WITH HIS TERM ENDING 12/31/2021.**

**AYES 5 NAYS 0**

**APPROVAL OF PORT-O-LET FOR BIBLE READING EVENT AT COURTHOUSE 12/31/17-1/3/2018**

MAYOR ADAMS EXPLAINED THAT THIS EVENT WAS STARTED LAST YEAR AND THIS YEAR THE CITY HAD BEEN ASKED IF IT COULD FURNISH THESE FOR THIS EVENT. IT WAS ESTIMATED TO COST ABOUT \$150.

**THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO PROVIDE A PORT-O-LET FOR THE BIBLE READING EVENT AT THE COURTHOUSE FROM 12/31/17 TO 1/3/2018.**

**AYES 5 NAYS 0**

**RESOLUTION 2017-26: DISPOSITION OF SURPLUS REAL PROPERTY AT 226 SIXTH STREET**

CITY ATTORNEY, JAKE THOMPSON, READ THE RESOLUTION WHICH IS FOR THE OLD CARROLLTON UTILITIES BUILDING.

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON TO ADOPT RESOLUTION #2017-26: DISPOSITION OF SURPLUS REAL PROPERTY AT 226 SIXTH STREET.**

**AYES 5 NAYS 0**

**OLD BUSINESS**

**RESOLUTION #2017-27: AUTHORIZING MAYOR TO ENTER INTO CONTRACT WITH VEI COMMUNICATIONS**

CITY ATTORNEY, JAKE THOMPSON, READ THE RESOLUTION.

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO ADOPT RESOLUTION #2017-27: AUTHORIZING MAYOR TO ENTER INTO CONTRACT WITH VEI COMMUNICATIONS.**

**AYES 5 NAYS 0**

**NEW BUSINESS**

THE MAYOR INTRODUCED THE NEW CLERK-TREASURER, MELINDA WRIGHT-MOORE. SHE WILL TAKE OVER 1/1/2018.

THERE WAS A SHORT RECESS AT 8:30. THE MEETING RECONVENED AT 8:35.

**DEPARTMENT REPORTS:**

**A. TEEN COUNCIL** – AUTUMN ADAMS SAID THERE WOULD BE A DOUBLE-HEADER BASKETBALL GAME AT HENRY COUNTY. HOMECOMING WILL BE THE SECOND SATURDAY IN JANUARY. MID-TERMS ARE BEING TAKEN THIS WEEK.

**B. PUBLIC WORKS** – RON KNIGHT, PUBLIC WORKS SUPERVISOR, HAD NOTHING TO REPORT. COUNCILMAN CRAIG SAID THEY DID A GREAT JOB ON THE CHRISTMAS

DECORATIONS. THEY PUT DOWN THE FIRST SALT OF THE SEASON AT SOME INTERSECTIONS. THE MAYOR SAID THERE HAD BEEN A SMALL AD IN THE PAPER STATING THAT THE CHIPPER HAS BEEN PUT UP FOR THE YEAR. IF ANYONE HAS LIMBS OR NATURAL VEGETATION THAT THEY NEED TO GET RID OF THEY CAN CALL AND BRING IT TO THE LOT DURING WORKING HOURS.

**C. UTILITIES** – BILL OSBORNE, UTILITIES SUPERVISOR, SAID PEAK IS TRYING TO CLOSE THE MORGAN-STANLEY PROJECT. THE ADMIN BUILDING IS COMPLETED.

**D. CCCDC** – GARY MATHIS WAS NOT PRESENT.

**E. TOURISM** – MISTY WHEELER WAS NOT PRESENT.

**F. POLICE DEPARTMENT** – MIKE WILLHOITE, POLICE CHIEF, SAID SHOP WITH A COP IS THIS THURSDAY, 12/14. THIS YEAR THEY WILL SHOP FOR 67 CHILDREN. HE ASKED CHAPLAIN POLLEY TO GIVE A REPORT. HE SAID WLKY OF LOUISVILLE WILL BE HERE TOMORROW TO FILM THE CARROLLTON POLICE DEPARTMENT DOING THEIR CHRISTMAS TRAFFIC STOPS. HE ALSO WAS THE SUBJECT OF AN ARTICLE IN THE KENTUCKY CRIMINAL JUSTICE MAGAZINE ON CHAPLAINCY IN THE CITY. TIM GIVIDEN, SCHOOL RESOURCE OFFICER, ALSO GAVE A REPORT. HE SAID HE COVERS A TOTAL OF 7 SCHOOLS, INCLUDING THE ILEAD ACADEMY. HE SAID HE IS EXTREMELY BUSY AND ANSWERED QUESTIONS FROM COUNCIL.

**G. FIRE DEPARTMENT** – MIKE TERRELL, FIRE CHIEF, SAID THE WHITE CASTLE CRAVEMOBILE VISIT LAST WEEK WAS A SUCCESS WITH A CHECK ISSUED TO THE FIRE DEPT. FOR \$323. HE HAD RECEIVED A LETTER FROM NUCOR ASKING FOR A MUTUAL AID AGREEMENT WITH THE FIRE DEPARTMENT WANTING ASSISTANCE IF NEEDED IN A HAZMAT SITUATION OR IF THE USE OF A SECOND LADDER TRUCK WAS NEEDED. THE MAYOR SAID HE WOULD AUTHORIZE THAT.

**H. CODE ENFORCEMENT** – JOHN WELCH REPORTED THAT THERE WILL BE KLC TRAINING IN CARROLLTON ON 1/23 WITH THE COST BEING \$25.00 PER PERSON. PLANNING & ZONING HAS RECOMMENDED THE ADOPTION OF THE PROPERTY MAINTENANCE CODE. CITY ATTORNEY, JAKE THOMPSON, SAID THIS WOULD HAVE TO BE ADOPTED BY ORDINANCE. HE SAID HE WOULD PREPARE THIS AND HAVE READY FOR THE NEXT MEETING. ALSO THE P&Z RECOMMENDS ADOPTING THE KENTUCKY RESIDENTIAL CODE WHICH IS FOR 1 AND 2 FAMILY DWELLINGS. THE MAYOR RECOMMENDED HOLDING OFF ON THIS UNTIL THE FIRST OF THE YEAR. IN THE MEANTIME COUNCIL CAN READ THIS OR STOP AND TALK TO JOHN ABOUT IT.

**I. CLERK –TREASURER** – NOTHING TO REPORT.

**J. MAIN STREET** – SAM BURGESS SAID A CHRISTMAS CARROLL WAS A BEAUTIFUL DAY. THE PARADE NEEDS TO GROW BUT THEY WERE HAPPY WITH THE ENTRIES THAT THEY DID HAVE. THE CRAFT TENT WAS A BIG SUCCESS WITH QUALITY CRAFTS. THERE WERE 77 PICTURES TAKEN WITH SANTA. HE OFFERED HIS SINCERE THANKS TO THE CITY FOR THE CHRISTMAS DECORATIONS. HE SAID THE MERCHANTS FELT LIKE SMALL BUSINESS SATURDAY WAS A GREAT SUCCESS.

**K. ATTORNEY** - JAKE THOMPSON HAD NOTHING TO REPORT.

### **MAYOR'S REPORTS**

PLANNING & ZONING HAS SCHEDULED A PUBLIC HEARING FOR JANUARY 2ND AT 6:30 FOR A POSSIBLE ZONING TEXT CHANGE WITH A SPECIAL MEETING AFTERWARDS.

THERE WILL BE A SPECIAL JOINT COUNCIL MEETING WITH THE ECONOMIC VITALITY COMMITTEE AGAIN ON 12/18 AT 6:00 WITH A POSSIBLE SPECIAL COUNCIL MEEING PRIOR TO THAT AT 5:30.

THE ANNUAL CITY EMPLOYEE RECOGNITION AND PITCH-IN DINNER WILL BE 12/14 AT 11:00 A.M.

