## CITY OF CARROLLTON SPECIAL COUNCIL MEETING CITY HALL

MAY 27, 2020 3:00 P.M.

### **PRESENT**

MAYOR: ROBB ADAMS

COUNCIL: KEVIN CRAIG

MIKE GORDON- VIDEO TELECONFERENCE
DWIGHT LOUDEN- VIDEO TELECONFERENCE
JEFF DICKOW - VIDEO TELECONFERENCE
SANDY MAY- VIDEO TELECONFERENCE
DOUG HILL- VIDEO TELECONFERENCE

ATTORNEY FOR CITY: JAKE THOMPSON

CITY CLERK-TREASURER: MELINDA WRIGHT-MOORE

CARROLLTON UTILITIES: BILL OSBORNE- VIDEO TELECONFERENCE

UTILITIES FINANCE MANAGER: SARAH HUDGINS- VIDEO TELECONFERENCE

DISPATCH SUPV: GREG BECK

PRESS: JEFF MOORE/NEWS DEMOCRAT

KACIE JACKSON/WIKI RADIO-VIDEO

TELECONFERENCE

### **CALL TO ORDER**

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 3:04 P.M. BY MAYOR ADAMS. COUNCILMAN LOUDEN OFFERED THE INVOCATION. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE.

## APPROVAL OF ACCOUNTS PAID/PAYABLE 05/13/2020 - 05/28/2020

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO APPROVE THE ACCOUNTS PAID/PAYABLE 05/13/2020 THROUGH 05/28/2020.

AYES 6 NAYS 0

1<sup>st</sup> READING: ORDINANCE #2020-01: AN ORDINANCE AMENDING CITY'S FY 2019-20 BUDGET

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO HAVE THE 1<sup>st</sup> READING OF ORDINANCE #2020-01: AN ORDINANCE AMENDING CITY'S FY 2019-20 BUDGET.

AYES 6 NAYS 0

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE.

SECOND READING WILL BE AT THE JUNE 8<sup>th</sup> COUNCIL MEETING.

# <u>1<sup>st</sup> READING: ORDINANCE #2020-02: AN ORDINANCE AMENDING CARROLLTON</u> <u>UTILITIES FY 2019-20 BUDGET</u>

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO HAVE THE 1<sup>st</sup> READING OF ORDINANCE #2020-02: AN ORDINANCE AMENDING CARROLLTON UTILITIES FY 2019-20 BUDGET.

AYES 6 NAYS 0

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE.

SECOND READING WILL BE AT THE JUNE 8th COUNCIL MEETING.

#### MAYOR'S BUDGET MESSAGE FOR FY 2020-21

MAYOR ADAMS PRESENTED HIS BUDGET MESSAGE FOR FY 2020-21. THE HIGHLIGHTS OF THIS YEAR'S BUDGET INCLUDES EXPECTED CARRY-OVER OF \$360,000 WHILE EVERY DEPARTMENT REMAINS FULLY STAFFED AND FULLY FUNDED. HEALTH INSURANCE RATES WERE INCREASED BY 12% AND A 3% SALARY INCREASE WAS BUDGETED. DUE TO THE COVID-19 PANDEMIC CAUSING HARDSHIP FOR SOME MUNICIPALITIES THERE WAS A 12% DECREASE IN CERS. THE LARGER BUDGETED ITEMS INCLUDE A NEW FORD 550 DUMP TRUCK WITH A NEW SNOW PLOW AND A NEW 2 TON ASPHALT HOT BOX FOR PUBLIC WORKS. THE CENTRAL DISPATCH CENTER HAS BUDGETED FOR NEW WORK STATIONS AND CABINETRY TO REPLACE THE CURRENT AND OBSOLETE WORK STATIONS AND CABINETRY. THE POLICE DEPARTMENT WILL RECEIVE NEW UP TO DATE MDT'S TO REPLACE THE OLD MDT'S. THE CITY OF CARROLLTON LOOKS FORWARD TO CONTINUING QUALITY SERVICES AND AMENITIES TO OUR RESIDENTS AND VISITORS.

# 1<sup>st</sup> READING: ORDINANCE #2020-03: ORDINANCE ADOPTING CITY'S FY 2020-21 BUDGET

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO HAVE THE 1<sup>st</sup> READING OF ORDINANCE #2020-03: ADOPTING CITY'S FY 2020-21 BUDGET.

AYES 6 NAYS 0

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE.

SECOND READING WILL BE AT THE JUNE 8th COUNCIL MEETING.

#### **CARROLLTON UTILITIES BUDGET MESSAGE FOR FY 2020-21**

BILL OSBORNE, CARROLLTON UTILITIES MANAGER, PRESENTED HIS BUDGET MESSAGE FOR FY 2020-21.

THE AMENDED BUDGET FOR CARROLLTON UTILITIES HAD A FEW CHANGES INCLUDING A 35% DECREASE IN GAS REVENUES, DUE ALMOST ENTIRELY TO VERY LOW GAS PRICES WHICH WERE LESS THAN WE FORECASTED. THE TRANSPORTATION REVENUES WERE OFF BY 3.7%. THE GAS DEPARTMENT EXPENSES, WHEN ADJUSTED FOR COST OF GAS AND TRANSPORT COSTS, WERE 5% LESS THAN THE ORIGINAL BUDGETED.

FOR FY 2020-2021 BUDGET GAS PRICES ARE EXPECTED TO STAY LOW. HOWEVER, WE ARE FORECASTING A SLIGHT INCREASE OVER LAST YEAR. THE TRANSPORTATION REVENUE IS EXPECTED TO BE ABOUT 2% HIGHER THAN THE AMENDED BUDGET. CARROLLTON UTILITIES IS WORKING ON A LARGE PROJECT TO INCREASE CAPACITY, BUT THIS PROJECT IS NOT INCLUDED IN THE CURRENT BUDGET. WE PLAN TO DO A BUDGET AMENDMENT ONCE MORE INPUT VARIABLES

ARE LOCKED DOWN. THE SEWER DEPARTMENT AND THE WATER DEPARTMENT ARE PROPOSING A 2% IN-TOWN, 4% OUT OF TOWN INCREASE TO RATES. THERE WILL ALSO BE 3% INCREASE IN EMPLOYEE WAGES AND 12% INCREASE FOR HEALTH INSURANCE.

## 1<sup>st</sup> READING: ORDINANCE #2020-04: ORDINANCE ADOPTING UTILITIES FY 2020-21 BUDGET

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO HAVE THE 1<sup>st</sup> READING OF ORDINANCE #2020-04: ADOPTING UTILITIES FY 2020-21 BUDGET.

AYES 6 NAYS 0

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE.

SECOND READING WILL BE AT THE JUNE 8th COUNCIL MEETING.

## 1<sup>st</sup> READING: ORDINANCE #2020-05: ESTABLISHING SALARY SCALE FOR FY 2020-21

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILWOMAN MAY AND DULY CARRIED TO HAVE THE 1<sup>st</sup> READING OF ORDINANCE #2020-05: ESTABLISHING SALARY SCALE FOR FY 2020-21.

AYES 6 NAYS 0

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE.

SECOND READING WILL BE AT THE JUNE 8th COUNCIL MEETING.

## REVIEW/APPROVE CHANGE ORDER TO ACCEPTED BID FOR E-911 GRANT

ATTORNEY FOR THE CITY, JAKE THOMPSON, SAID LAST YEAR TIM MITCHELL, ASSISTANT POLICE CHIEF, APPLIED FOR A GRANT TO UPDATE THE GSI MAPPING FOR THE CITY AND COUNTY. THE CITY ACCEPTED A BID TO UPDATE THE GSI MAPPING CONTINGENT UPON GRANT APPROVAL. UNFORTUNATELY THE CITY WAS NOT AWARDED THE GRANT LAST YEAR. THE SAME GRANT IS AVAILABLE AGAIN THIS YEAR AND THE BID FROM LAST YEAR IS STILL VALID. TO BE ABLE TO APPLY FOR THE GRANT THERE NEEDS TO BE A CHANGE ORDER APPROVED IN THE AMOUNT OF \$1,380.00. TO ADDRESSES THE REQUIREMENTS OF THE KENTUCKY NG911 MAPPING GUIDE AND THE MANAGEMENT OF BOUNDARY ATTRIBUTES.

THE MOTION WAS MADE BY COUNCILMAN DICKOW AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO APPROVE CHANGE ORDER #1 IN THE AMOUNT OF \$1,380 FOR GSI MAPPING.

AYES 6 NAYS 0

## ABATEMENT RECOMMENDATIONS FROM CODE ENFORCEMENT BOARD

MAYOR ADAMS SAID THE CODE ENFORCEMENT BOARD HAS FOUR RECOMMENDATIONS FROM YESTERDAY'S MEETING TO ABATE PROPERTIES WITHIN THE CITY.

ATTORNEY FOR THE CITY, JAKE THOMPSON, SAID THERE ARE NO LIENS OR FINES ACCRUING ON THESE PROPERTIES AT THIS TIME DUE TO THE COVID-19 PANDEMIC.

PROPERTY AT 711 4<sup>th</sup> STREET WAS CITED FOR OVERGROWN GRASS AND WEEDS; PROPERTY AT 813 5<sup>th</sup> STREET WAS CITED FOR OVERGROWN GRASS AND WEEDS; PROPERTY AT 819 6<sup>th</sup> STREET WAS CITED FOR OVERGROWN GRASS AND WEEDS; PROPERTY AT 1011 7<sup>th</sup> STREET WAS CITED FOR OVERGROWN GRASS AND WEEDS:

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO ACCEPT THE CODE ENFORCEMENT BOARD'S RECOMMENDATIONS FOR ABATEMENT OF 711 4<sup>th</sup> STREET, 813 5<sup>th</sup> STREET, 819 6<sup>th</sup> STREET, 1011 7<sup>th</sup> STREET.

AYES 6 NAYS 0

#### RECOMMENDATION FROM P&Z TO ACCEPT AND DEDICATE ROADS

MAYOR ADAMS SAID P&Z HAS A RECOMMENDATION CONCERNING THE CITY ADOPTION OF STREETS WITHIN THE THREE COURTS SUBDIVISION. THE RECOMMENDATION OF CITY ADOPTION OF SAID STREETS ARE BASED UPON THE DEVELOPER HAVING MET THE CRITERIA CONTAINED IN THE APPLICABLE PLANNING AND ZONING ORDINANCES. THE DEVELOPER IS RESPONSIBLE FOR INSTALLING THE FINAL COAT OF BLACKTOP PER CITY SPECIFICATIONS AND APPROVAL OF THE PUBLIC WORKS SUPERINTENDENT AND THIS RECOMMENDATION IS CONTINGENT ON SAME. THE SIDEWALKS WILL BE INSTALLED BY THE PROPERTY OWNER PER CITY SPECIFICATIONS AND PER THE APPROVED PLAT FOR SAID SUBDIVISION AS EACH LOT IS BUILT UPON. SAID SIDEWALKS SHALL BE A PART OF ANY BUILDING PERMIT THAT IS ISSUED FOR CONSTRUCTION UPON SAID LOTS.

MAYOR ADAMS RECOMMENDS THAT COUNCIL SHOULD ACCEPT P&Z'S RECOMMENDATION TO APPROVE THE ADOPTION OF THE STREETS WITHIN THE THREE COURTS SUBDIVISION.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO ACCEPT PLANNING & ZONING COMMISSION'S RECOMMENDATION AND TO ADOPT THE STREETS WITHIN THE THREE COURTS SUBDIVISION.

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ADJOURNMENT

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO STAND IN ADJOURNMENT AT THE HOUR OF 3:48 P.M.

AYES 6 NAYS 0

ATTEST:

ROBB W. ADAMS, MELINDA WRIGHT-MOORE, CLERK-TREASURER