CITY OF CARROLLTON COUNCIL MEETING CITY HALL

SEPTEMBER 12, 2016 7:00 P.M.

PRESENT

MAYOR: ROBB ADAMS

COUNCIL: KEVIN CRAIG

JEFF DICKOW ARRIVED AT 7:40 P.M.

HAYLEY FRANKLIN

MIKE GORDON DOUG HILL

DWIGHT LOUDEN

TEEN COUNCIL: JENAH ROBERTS

ATTORNEY FOR CITY: AMY EVERSOLE

CITY CLERK-TREASURER: LEATHA GRIMES

FIRE CHIEF: MIKE TERRELL

ASST. POLICE CHIEF: TIM MITCHELL

PUBLIC WORKS SUPV.: RON KNIGHT

CODE ENFORCEMENT: JOHN WELCH

CCCDC: GARY MATHIS

TOURISM: MISTY WHEELER

MAIN ST. DIRECTOR: SAM BURGESS

UTILITIES: BILL OSBORNE

PRESS: NEWS DEMOCRAT/KRISTIN BECK

CALL TO ORDER

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:01 P.M. BY MAYOR ADAMS. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE. COUNCILMAN LOUDEN OFFERED THE INVOCATION.

RECOGNITION OF GUESTS:

MEMBERS OF THE CARROLL COUNTY TOBACCO FESTIVAL COMMITTEE – JUNIOR WELCH LORETTO COLLUM

CHARLOTTE SNOW GLADYS DUNCAN

THE COMMITTEE HAD SUBMITTED THEIR REQUEST FOR STREET CLOSINGS FOR THE TOBACCO FESTIVAL TO BE HELD SEPT. 28. THROUGH OCT. 1ST. ALSO THEY HAD REQUESTED THEIR USUAL PORT-O-LETS AND DUMPSTER.

THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO GRANT THE REQUEST TO CLOSE THE REQUESTED STREETS AND THE 6 PORT-O-LETS AND DUMPSTER.

AYES 5 NAYS 0

COUNCILMAN LOUDEN ASKED IF THERE WAS GOING TO BE A CARNIVAL THIS YEAR, AND THEY SAID YES. HE TOLD THEM THE CITY DID NOT WANT THEM TO USE POINT PARK. THE RIDES COULD BE SET UP IN THE LOT BETWEEN THE BRIDGE AND POINT PARK. HE ALSO ASKED THEM TO PATROL THEIR OWN FESTIVAL, AND HAVE SOMEBODY EMPTY THE TRASH CANS INTO THE DUMPSTER. MR. WELCH ASKED IF THE CITY WOULD PUT SOMETHING AROUND THE NEWLY DECORATED BUMPOUTS TO KEEP THEM FROM BEING TRAMPLED. THE MAYOR SAID THAT WAS A VERY GOOD IDEA, BUT IT WOULD BE UP TO THE INDIVIDUALS TO PROTECT THEIR ADOPTED BUMPOUT.

APPROVAL OF MINUTES: REGULAR MEETING: 8/22/2016
THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE REGULAR MEETING OF 8/22/16.

AYES 5 NAYS 0

APPROVAL OF MINUTES: SPECIAL MEETING: 9/1/2016
THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE SPECIAL MEETING OF 9/1/2016.

AYES 5 NAYS 0

BID OPENING FOR 2016 SIDEWALK PROJECT

THERE WAS ONLY ONE BID SUBMITTED OUT FIVE THAT WERE PICKED UP. ATTORNEY, AMY EVERSOLE, OPENED THE BID. IT WAS FROM B M CONCRETE. THE TOTAL AMOUNT IS \$63,806.50. THE BID WAS SUBMITTED BY EACH AREA TO BE DONE AS REQUESTED BY COUNCIL. THE AMOUNT IS OVER WHAT HAS BEEN BUDGETED SO COUNCIL ASKED FOR TIME TO REVIEW THE BID AND DECIDE WHAT AREAS WOULD HAVE TO BE TAKEN OFF THE LIST BEFORE ACCEPTING THE BID.

RESOLUTION #R2016-11: SETTING 2017 AUTO TAX RATE

ATTORNEY, AMY EVERSOLE, READ THE RESOLUTION.

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO ADOPT RESOLUTION #2016-11: SETTING 2017 AUTO TAX RATE.

AYES 5 NAYS 0

NEW BUSINESS:

APPROVAL OF NEW LAW ENFORCEMENT CANINE POLICY

HANK, THE NEW CANINE MEMBER OF THE POLICE DEPARTMENT, WAS INTRODUCED AT THE COUNCIL MEETING. HE IS 14 MONTHS OLD AND HAS BEEN TRAINED TO SPOT 4 DIFFERENT DRUGS BUT WILL HIT ON 5. HE HAS ALREADY BEEN TRAINED, AND HIS HANDLER, OFFICER JAMES DEWS, WILL ATTEND TRAINING FOR TWO WEEKS. THEN THEY WILL HAVE TO BE CERTIFIED AS A TEAM. THERE HAVE BEEN SAFEGUARDS INSTALLED IN THE CAR HE WILL BE RIDING IN TO PREVENT HEAT INJURY IF HE IS IN THE CAR TOO LONG ALONE.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO APPROVAL THE NEW LAW ENFORCEMENT CANINE POLICY.

AYES 5 NAYS 0

TRICK OR TREAT

THE MAYOR ASKED COUNCIL WHEN THEY WOULD LIKE TO SET TRICK OR TREAT THIS YEAR AS THE 31ST FALLS ON A MONDAY. AFTER SOME DISCUSSION IT WAS DECIDED TO LEAVE IT ON THE 31ST.

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO OBSERVE TRICK OR TREAT ON OCT. 31ST.

AYES 5 NAYS 0

RESOLUTION #2016-13: AUTHORIZING MAYOR TO EXECUTE DOCUMENTS TO PURCHASE FIRE TRUCK

MAYOR ADAMS EXPLAINED THAT HE AND FIRE CHIEF TERRELL HAD FOUND A USED FIRE TRUCK IN DENVER, NORTH CAROLINA, THAT THEY HAD ALREADY LOOKED AT. THEY SAID IT LOOKED LIKE NEW. IT IS A 1999 PIERCE 85' PLATFORM TRUCK WITH LOW MILES. IT WAS \$275,000 AND THEY ACCEPTED \$263,000 WHICH IS ABOUT \$62,000 UNDER THE AMOUNT BUDGETED FOR THE PURCHASE OF A FIRE TRUCK. THE MAYOR

SAID IT SHOULD LAST THE CITY ABOUT 20 YEARS. IT WILL BE AVAILABLE IN A WEEK AND A HALF OR SO. THE OLD ONE COULD BE SOLD FOR \$15,000 OR LESS.

THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN CRAIG TO ADOPT RESOLUTION #2016-13: AUTHORIZING MAYOR TO EXECUTE DOCUMENTS TO PURCHASE FIRE TRUCK FOR \$263,000.

AYES 5 NAYS 0

OLD BUSINESS:

- 1. MAYOR ADAMS SAID THE BLACKTOPPING IS COMPLETE, AND ALL LOOKS GOOD.
- 2. THE MAIN STREET PROJECT TO REMOVE THE UTILITY POLE IS COMPLETE WITH A PUNCHLIST STILL TO BE COMPLETED.

DEPARTMENT REPORTS:

A.TEEN COUNCIL – JENAH ROBERTS SAID THIS IS FOOTBALL HOMECOMING WEEK. THE GAME IS FRIDAY AGAINST EMINENCE. THIS YEAR'S FALL BALL IS SATURDAY AND WILL BE HELD OUTSIDE FOR THE FIRST TIME AT THE SCHOOL.

- **B. PUBLIC WORKS** RON KNIGHT HAD NOTHING ADDITIONAL TO ADD TO HIS REPORT.
- C. UTILITIES BILL OSBORNE, UTILITIES SUPERVISOR, SAID THE MORGAN STANLEY GAS PROJECT HAD BEEN APPROVED. THEY ARE STILL WORKING ON THE UTILITY RELOCATION PROJECT ON HWY 42.
- **D.** CCCDC GARY MATHIS, CCCDC EXECUTIVE DIRECTOR, SAID THAT THE CITY HAD BEEN OFFICIALLY TURNED DOWN FOR THEIR GRANT FOR THE FIRETRUCK.
- **E. TOURISM** MISTY WHEELER, TOURISM DIRECTOR SAID MORE THAN 1,000 PEOPLE AT THE STATE FAIR FILLED OUT THE TICKET FOR THE FREE NIGHT'S CAMPING DONATED BY THE CITY. BANDS & BBQ IS THIS WEEKEND. SHE SAID RON KNIGHT AND MIKE TERRELL HAD BEEN ASSISTING WITH PREPARATIONS FOR THAT.
- F. POLICE DEPARTMENT ASST. POLICE CHIEF, TIM MITCHELL, REPORTED THAT THE SHOP WITH A COP POKER RUN RAISED NEARLY \$1,500. THERE WAS A 911 BOARD MEETING HELD LAST WEEK AND THERE WERE SOME RECOMMENDATIONS MADE BY THE BOARD TO THE CITY COUNCIL AND FISCAL COURT FOR REPAIRS AND REPLACEMENT OF THE EQUIPMENT IN DISPATCH. THERE HAS NEVER BEEN A LINE ITEM IN THE BUDGET FOR REPAIRS OR EQUIPMENT IN DISPATCH. BEFORE WHEN A PROBLEM AROSE FISCAL COURT AND COUNCIL SPLIT THE COST. SO ASST. CHIEF MITCHELL WAS ASKING FOR COUNCIL'S APPROVAL FOR HALF THE COSTS NEEDED TO UPDATE AND REPAIR THE EQUIPMENT IN DISPATCH. HE DETAILED THE NECESSARY EXPENSES AS FOLLOWS:

1. THE REPAIR OF THE EXISTING RECORDER WHICH HAS ALREADY BEEN SENT TO THE MANUFACTURER IN CANADA FOR REPAIRS IS \$1,990 WITH THE CITY'S HALF BEING \$995.

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO PAY HALF OF THE REPAIRS OF THE RECORDER WHICH IS \$995.00.

AYES 5 NAYS 0

- 2. THE 911 BOARD RECOMMENDED TO THE CITY AND FISCAL COURT THAT THE CURRENT RECORDER WHICH IS NINE YEARS OLD BE REPLACED AT A COST OF \$13,862. THE REPAIRED RECORDER WOULD BE USED AS A BACKUP. THE CITY'S HALF WOULD BE \$6,931.00.
- 3. THE GIS MAPPING SYSTEM IS OUT-OF-DATE AND HAS NOT BEEN UPDATED SINCE RANDY THARP WAS FIRE CHIEF. INTERACT OFFERED TWO OPTIONS: 1) PAY THEM TO DO IT FOR \$7,920 AND IT COULD BE MORE. THAT IS JUST FOR 40 HOURS.

 2) THEY WOULD TRAIN TWO OFFICERS TO DO IT FOR \$4,680. THIS WOULD INVOLVE TRAVEL TO LITTLE ROCK. BUT ONCE THE TRAINING WAS DONE THEY COULD TEACH OTHERS. IT WAS DECIDED THAT WAS THE BEST OPTION. THE CITY'S HALF IS \$2,340.
- 4. TRAVEL AND LODGING FOR THE GIS MAPPING TRAINING WOULD BE \$2,000 WITH THE CITY'S COST BEING \$1,000.
- 5. ADMIN CAD TRAINING ONLINE FOR 4 USERS WHICH WOULD BE CHIEF MIKE WILLHOITE, ASSISTANT CHIEF TIM MITCHELL AND TWO DISPATCHERS. THE COST IS \$7,110 WITH THE CITY'S HALF BEING \$3,555.00.
- 6. THE CURRENT PHONE SYSTEM IN DISPATCH HAS HANDSETS. IT WAS POINTED OUT THAT HEADSETS WOULD BE VERY HELPFUL TO THE DISPATCHERS. TWO ADAPTERS WOULD HAVE TO BE PURCHASED AT \$165.00 EACH AND SIX HEADSETS AT \$110.00 EACH FOR A TOTAL OF \$1,000.00. THE CITY'S HALF WOULD BE \$500.
- 7. LAST YEAR ACTIVE 911 WAS ADDED. THE COUNTY PAID FOR ALL OF THE COST OF \$2,000.00. THIS YEAR TIM MITCHELL THOUGHT THEY COULD GET BY WITH 150 LICENSES AT A COST OF \$1,500.00 BASED ON THE NUMBER OF USERS. THE MAYOR SAID HE THOUGHT A FAIR PORTION WOULD BE \$600.00 FOR THE CITY AND \$900 FOR THE COUNTY.
- 8. ASSISTANT CHIEF MITCHELL ALSO BROUGHT UP THE FACT THAT FOR A LONG TIME THE RADIO FREQUENCY THAT ALL OF THE POLICE DEPARTMENTS IN CARROLL COUNTY USE HAS HAD A PROBLEM WITH NOISE AND NEEDS TO BE RESOLVED. ONE SOLUTION PROPOSED IS TO PURCHASE THE RIGHT TO USE A FREQUENCY CURRENTLY OWNED BY ST. MATTHEWS AND GRANT COUNTY. THEY NO LONGER USE THAT FREQUENCY AND HE FELT CONFIDENT THEY WOULD NOT HAVE A PROBLEM WITH IT. THE COST FOR THIS WOULD BE \$1,200 WITH THE CITY'S PORTION BEING \$600.00.

THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO PAY \$600.00 TOWARDS THE RIGHT TO USE THE NEW FREQUENCY FOR THE POLICE DEPARTMENTS.

AYES 5 NAYS 0

MAYOR ADAMS SAID HE AND ASSISTANT CHIEF TIM MITCHELL WOULD BE ATTENDING THE FISCAL COURT MEETING THE NEXT MORNING TO SEE IF THEY WOULD BE AGREEABLE TO PAYING HALF THE COSTS FOR ALL OF THE ABOVE ITEMS.

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO PAY HALF THE CHARGES EXCEPT FOR THE ACTIVE 911 WITH THE CITY PAYING \$600 AND THE COUNTY \$900 IF THE COUNTY AGREES TO PAY THE OTHER HALF OF THE CHARGES.

AYES 5 NAYS 0

- **G. FIRE DEPARTMENT** MIKE TERRELL, FIRE CHIEF, SAID IT HAD BEEN A SLOW MONTH WITH ONLY 4 RUNS. SIX FIREFIGHTERS WILL HAVE THEIR 150 CERTIFICATION BY NEXT WEEK.
- **H. CODE ENFORCEMENT** JOHN WELCH SAID THE LIST OF APPROXIMATELY 70 DELINQUENT BUSINESS LICENSES HAS BEEN WHITTLED DOWN TO 8. A SPECIAL PLANNING & ZONING MEETING HAS BEEN SET FOR THIS WEDNESDAY NIGHT TO CONSIDER THE PROPOSED AMENDMENT TO THE C2 DISTRICT THAT COUNCIL APPROVED.
- I. CLERK -TREASURER NOTHING TO REPORT
- J. MAIN STREET SAM BURGESS SAID THAT HE HAD BEEN ASKED BY MEMBERS OF THE ECONOMIC VITALITY COMMITTEE ABOUT WHAT THE STATUS IS OF THE EIP ORDINANCE. HE SAID HE FELT THAT WAS A QUESTION THAT COUNCIL NEEDS TO ADDRESS SOON. HE REPORTED THAT ALL 16 BUMPOUTS DOWNTOWN HAD BEEN ADOPTED AND IMPROVED AND HAD IMPROVED THE APPEARANCE OF THE DOWNTOWN AREA. THE NEXT MAIN STREET EVENT WILL BE THE CHALK ART CONTEST ON 10/15. THE RAIN DATE WILL BE 10/22. FIRST FRIDAY IS FINISHED FOR THE YEAR.
- K. ATTORNEY NOTHING TO REPORT.

MAYOR'S REPORTS

THE MAYOR HAD NOTHING ADDITIONAL TO REPORT.

APPROVAL OF FINANCIAL STATEMENT

| STATEMENT. | | | | | | |
|---|--|---------------------------|--------------|---------------|---------------------|------------|
| | AYES | 6 | NA | YS | 0 | |
| APPROVAL OF THE MOTION V COUNCILMAN PAID/PAYABLE | VAS MADE BY C LOUDEN AND D | COUNCILMAN OULY CARRIE | GORDON ANI | | | |
| | AYES | 6 | NAYS | 0 | | |
| COMMENTS: COUNCILWOM WILL MEET ON ADJOURNMENT THE MOTION V COUNCILMAN HOUR OF 8:40 F | 9/22. THE PAGE VAS MADE BY C GORDON AND I | ANTS FOR THE | E TOBACCO FE | STIVAL SECON | WILL BE 9/2 NDED BY | .6/& 9/27 |
| | AYES | 6 | NAYS | 0 | | |
| ATTEST: | | | | | | |
| ROBB W. ADAM | IS, MAYOR | LEATH | A S. GRIMES, | CITY C | LERK-TREA | _ SURER |

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY

COUNCILMAN GORDON AND DULY CARRIED TO APPROVE THE FINANCIAL