

**CITY OF CARROLLTON  
COUNCIL MEETING  
CITY HALL**

**SEPTEMBER 14, 2020  
7:00 P.M.**

**PRESENT**

**MAYOR: ROBB ADAMS**

**COUNCIL: JEFF DICKOW  
MIKE GORDON  
KEVIN CRAIG  
DWIGHT LOUDEN**

**ATTORNEY FOR CITY: JAKE THOMPSON**

**CITY CLERK-TREASURER: MELINDA WRIGHT-MOORE**

**MAIN ST. DIRECTOR: SAM BURGESS**

**PRESS: JEFF MOORE/NEWS DEMOCRAT**

**ABSENT: COUNCILMAN DOUG HILL  
COUNCILWOMAN SANDY MAY  
TEEN COUNCIL KATIE OSBORNE  
TEEN COUNCIL KAMRYN KNIGHT  
PUBLIC WORKS SUPV RON KNIGHT  
CODE ENFORCEMENT JOHN WELCH  
CARROLLTON UTILITIES BILL OSBORNE  
TOURISM MISTY WHEELER  
POLICE CHIEF MIKE WILLHOITE  
FIRE CHIEF MIKE TERRELL  
CCCCDC DIRECTOR SHELBY MILES**

**CALL TO ORDER:**

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:00 P.M. BY MAYOR ADAMS. COUNCILMAN LOUDEN OFFERED THE INVOCATION. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE.

**RECOGNITION OF GUESTS:**

KRISTEN & TOMMY DEES, PROPERTY OWNERS OF 904 HIGHLAND AVENUE. MAYOR ADAMS WELCOMED MR. AND MRS. DEES AND SAID THEY COULD ADDRESS THE COUNCIL SHORTLY.

**APPROVAL OF MINUTES: REGULAR MEETING: 08/24/2020**

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE REGULAR MEETING OF 08/24/2020.

**AYES 4 NAYS 0**

**APPROVAL OF MINUTES: SPECIAL MEETING: 08/26/2020**

THE MOTION WAS MADE BY COUNCILMAN DICKOW AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE SPECIAL MEETING OF 08/26/2020.

**AYES 4 NAYS 0**

**APPROVAL OF FINANCIAL STATEMENT**

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO APPROVE THE FINANCIAL STATEMENT.**

**AYES 4 NAYS 0**

**APPROVAL OF ACCOUNTS PAID/PAYABLE 08/26/2020 - 09/15/2020**

**THE MOTION WAS MADE BY COUNCILMAN DICKOW AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO APPROVE THE ACCOUNTS PAID/PAYABLE 08/26/2020 THROUGH 09/15/2020.**

**AYES 4 NAYS 0**

**APPOINTMENT TO BOARD AND COMMISSIONS**

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO APPOINT CRISTINA MARSH TO THE CODE ENFORCEMENT BOARD TO COMPLETE MARY FRANCES MEFFORD'S TERM ENDING 12/31/2020.**

**AYES 4 NAYS 0**

**DISCUSSION OF CONTRACT WITH KENTUCKY LEAGUE OF CITIES, INC.**

MAYOR ADAMS SAID IT'S BEEN FOUR YEARS SINCE THE EMPLOYEE HANDBOOK HAS BEEN UPDATED. \$4,000 WAS BUDGETED TO REVISE THE EMPLOYEE HANDBOOK AND WITH A 50/50 MATCH GRANT THE COST WILL COME IN UNDER BUDGET. MAYOR ADAMS RECOMMENDS THAT COUNCIL SHOULD ACCEPT THE PROFESSIONAL SERVICE AGREEMENT WITH KENTUCKY LEAGUE OF CITIES, INC.

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO AUTHORIZE THE MAYOR TO ENTER INTO CONTRACT WITH KENTUCKY LEAGUE OF CITIES, INC. REGARDING THE PROFESSIONAL SERVICE AGREEMENT.**

**AYES 4 NAYS 0**

**DISCUSSION ON RENTAL ASSISTANCE PROGRAM APPLICATION FROM THE CARROLLTON CANDLE COMPANY**

SAM BURGESS, MAIN STREET DIRECTOR, SAID LAST THURSDAY THE ECONOMIC VITALITY COMMITTEE REVIEWED THE RENTAL ASSISTANCE PROGRAM APPLICATION FROM THE CARROLLTON CANDLE COMPANY. THE APPLICATION WAS DETERMINED TO BE INCOMPLETE AND WAS NOT A TARGET AREA OF WHAT KIND OF BUSINESS IS WANTED DOWNTOWN. THE ECONOMIC VITALITY COMMITTEE RECOMMENDS THAT COUNCIL SHOULD DENY THE RENTAL ASSISTANCE PROGRAM APPLICATION FROM THE CARROLLTON CANDLE COMPANY.

**THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO ACCEPT THE ECONOMIC VITALITY COMMITTEE'S RECOMMENDATIONS TO DENY THE RENTAL ASSISTANCE PROGRAM APPLICATION FROM THE CARROLLTON CANDLE COMPANY.**

**AYES 4 NAYS 0**

**2<sup>nd</sup> READING: ORDINANCE #2020-11: AN ORDINANCE AMENDING CHAPTER 111 ALCOHOLIC BEVERAGES, §111.40 SALE OF ALCOHOLIC BEVERAGES, HOURS AND DAYS**

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE.

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO ADOPT ORDINANCE #2020-11: AN ORDINANCE AMENDING CHAPTER 111 ALCOHOLIC BEVERAGES, §111.40 SALE OF ALCOHOLIC BEVERAGES, HOURS AND DAYS.

AYES 4 NAYS 0

**RESOLUTION 2020-09: RESOLUTION OF THE CARROLLTON CITY COUNCIL (“CITY”) AUTHORIZING THE FILING OF A CORONAVIRUS RELIEF FUND (“CRF”) APPLICATION FOR REIMBURSEMENT OF INCURRED EXPENSES IN CRF FUNDS WITH THE DEPARTMENT FOR LOCAL GOVERNMENT (“DLG”); AUTHORIZING AND DIRECTING THE CITY MAYOR TO EXECUTE ANY DOCUMENTS WHICH ARE DEEMED NECESSARY BY DLG TO REIMBURSE CITY; AND AUTHORIZING THE MAYOR TO ACT AS THE AUTHORIZED CORRESPONDENT FOR REIMBURSEMENT**

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE RESOLUTION.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ADOPT RESOLUTION #2020-09: RESOLUTION OF THE CARROLLTON CITY COUNCIL (“CITY”) AUTHORIZING THE FILING OF A CORONAVIRUS RELIEF FUND (“CRF”) APPLICATION FOR REIMBURSEMENT OF INCURRED EXPENSES IN CRF FUNDS WITH THE DEPARTMENT FOR LOCAL GOVERNMENT (“DLG”); AUTHORIZING AND DIRECTING THE CITY MAYOR TO EXECUTE ANY DOCUMENTS WHICH ARE DEEMED NECESSARY BY DLG TO REIMBURSE CITY; AND AUTHORIZING THE MAYOR TO ACT AS THE AUTHORIZED CORRESPONDENT FOR REIMBURSEMENT

AYES 4 NAYS 0

**PROCLAMATION RECOGNIZING SEPTEMBER 2020 AS CITY GOVERNMENT MONTH**

MAYOR ADAMS SAID KLC HAS ASKED THE CITIES IN KENTUCKY TO PROCLAIM SEPTEMBER 2020 AS CITY GOVERNMENT MONTH. MAYOR ADAMS READ THE PROCLAMATION RECOGNIZING SEPTEMBER 2020 AS CITY GOVERNMENT MONTH.

**PROPERTY AT 904 HIGHLAND AVENUE**

MAYOR ADAMS ASKED TOMMY DEES IF HE WOULD LIKE TO ADDRESS THE COUNCIL.

MR. DEES THANKED COUNCIL FOR ALLOWING HIM TO SPEAK TONIGHT AND FOR CALLING A SPECIAL MEETING ON HIS BEHALF LAST MONTH. MR. DEES SAID JOHN WELCH, CODE / BUILDING OFFICIAL, HAS INSPECT AND APPROVED EVERYTHING IS COMPLIANT WITH THE PROPERTY MAINTENANCE CODE. MR. DEES ASKED COUNCIL IF THEY WOULD REDUCE THE FINE.

THERE WAS SOME DISCUSSION ON REDUCING THE FINE AMOUNT.

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO MODIFY THE SETTLEMENT AGREEMENT ENTERED INTO AS PART OF THE CITY’S PENDING LITIGATION AGAINST MR. TOMMY DEES, SO AS TO REDUCE THE REQUIRED PAYMENT OF FINES FROM \$7,500 TO \$5,000, WITH ALL OTHER ASPECTS OF THE SETTLEMENT AGREEMENT TO REMAIN IN FULL FORCE AND EFFECT.

AYES 4 NAYS 0

**UNFINISHED BUSINESS**

THERE WAS NO UNFINISHED BUSINESS

**NEW BUSINESS**

MAYOR ADAMS SAID THE FOOD PANTRY HAS THE OPPORTUNITY TO RECEIVE FROZEN FOODS BUT NEEDS A WALK IN FREEZER. THE FOOD PANTRY IS RECEIVING A GRANT FROM DOW CORNING TO HELP WITH THE EXPANSION OF THEIR BUILDING AND PURCHASE OF A WALK IN FREEZER. THE FOOD PANTRY HAS ASKED IF THE CITY WOULD BE WILLING TO WAIVE THE BUILDING PERMIT FEE FOR THE ADDITION ON THE BUILDING.

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO WAIVE THE BUILDING PERMIT FEE FOR THE FOOD PANTRY.**

**AYES                      4                      NAYS                      0**

**REQUEST TO USE POINT PARK 09/27/20 REFUGE CHURCH**

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO APPROVE THE REQUEST TO USE POINT PARK 09/27/20 FOR CHURCH SERVICE, TO WAIVE FEES AND INSURANCE, AND FOR THE REFUGE CHURCH TO CALL ASHLEY FROMAN FOR GUIDELINES ON COVID-19.**

**AYES                      4                      NAYS                      0**

**MAYOR’S REPORTS**

**SIDEWALK AT THE LIBRARY**

MAYOR ADAMS SAID THE SIDEWALK AT THE LIBRARY HAS BEEN REPAIRED AND THE CITY STILL NEEDS TO INSTALL THE LIGHT POLE.

**2020 PROPERTY TAX BILLS**

THE 2020 PROPERTY TAX BILLS WERE MAILED OUT LAST WEEK.

**KLC CONFERENCE**

MAYOR ADAMS SAID THE ANNUAL KLC CONFERENCE IS SEPTEMBER 21<sup>ST</sup> THROUGH THE 25<sup>TH</sup> AND THIS YEAR THE CONFERENCE IS VIRTUAL.

**ADJOURNMENT**

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO STAND IN ADJOURNMENT AT THE HOUR OF 7:40 P.M.**

**AYES                      4                      NAYS                      0**

**ATTEST:**

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**ROBB W. ADAMS,  
MAYOR**

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**MELINDA WRIGHT-MOORE,  
CLERK-TREASURER**