

**CITY OF CARROLLTON  
COUNCIL MEETING  
CITY HALL**

**MARCH 8, 2021  
7:00 P.M.**

**PRESENT:**

**MAYOR: ROBB ADAMS**

**COUNCIL: KEVIN CRAIG  
JEFF DICKOW  
HAYLEY FRANKLIN  
MIKE GORDON  
DOUG HILL  
DWIGHT LOUDEN**

**ATTORNEY FOR CITY: JAKE THOMPSON**

**CITY CLERK-TREASURER: MELINDA WRIGHT-MOORE  
POLICE CHIEF: MIKE WILLHOITE  
ASSISTANT POLICE CHIEF: ANDY SISENSTEIN  
PUBLIC WORKS SUPV: RON KNIGHT  
CARROLLTON UTILITIES: BILL OSBORNE  
CODE ENFORCEMENT: ROBERT HOFMANN  
CCDC DIRECTOR: SHELBY MILES  
MAIN ST. DIRECTOR: SAM BURGESS**

**PRESS: LOGAN KUNSELMAN/ THE NEWS DEMOCRAT**

**CALL TO ORDER:**

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:00 P.M. BY MAYOR ADAMS. COUNCILMAN LOUDEN OFFERED THE INVOCATION. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE.

**RECOGNITION OF GUESTS:**

BRITTANY DEWS

**APPROVAL OF MINUTES: REGULAR MEETING: 02/22/2021**

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE REGULAR MEETING OF 02/22/2021.

**AYES                      6                      NAYS                      0**

**APPROVAL OF FINANCIAL STATEMENT**

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO APPROVE THE FINANCIAL STATEMENT.

**AYES                      6                      NAYS                      0**

**APPROVAL OF ACCOUNTS PAID/PAYABLE 02/24/2021 - 03/09/2021**

THE MOTION WAS MADE BY COUNCILMAN DICKOW AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO APPROVE THE ACCOUNTS PAID/PAYABLE 02/24/2021 THROUGH 03/09/2021.

AYES

6

NAYS

0

**2<sup>nd</sup> READING: ORDINANCE #2021-02: AN ORDINANCE CLOSING UNIMPROVED STREETS AND ALLEYS**

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE.

**THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO ADOPT ORDINANCE #2021-02: AN ORDINANCE CLOSING UNIMPROVED STREETS AND ALLEYS.**

AYES

6

NAYS

0

**DISCUSSION ON EIP 50-50 MATCHING FUNDS / SIGNAGE FOR BLOOMS FLORAL STUDIO**

MAYOR ADAMS SAID HE HAS A RECOMMENDATION FROM THE DESIGN REVIEW BOARD TO APPROVE THE EIP 50-50 MATCHING FUNDS APPLICATION SUBMITTED BY BLOOMS FLORAL STUDIO FOR SIGNAGE AT 519 HIGHLAND AVE. THE TOTAL DOLLAR AMOUNT FOR THE SIGNAGE IMPROVEMENTS AT 519 HIGHLAND AVE CAME TO \$848.

**THE MOTION WAS MADE BY COUNCILMAN DICKOW AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO ACCEPT THE DESIGN REVIEW BOARD'S RECOMMENDATIONS TO APPROVE THE EIP 50-50 MATCHING FUNDS APPLICATION SUBMITTED BY BLOOMS FLORAL STUDIO FOR SIGNAGE AT 519 HIGHLAND AVE IN THE AMOUNT OF \$424.**

AYES

6

NAYS

0

**DISCUSSION ON EIP 50-50 MATCHING FUNDS / SIGNAGE FOR DOWN HOME CUSTOMS**

MAYOR ADAMS SAID HE HAS A RECOMMENDATION FROM THE DESIGN REVIEW BOARD TO APPROVE THE EIP 50-50 MATCHING FUNDS APPLICATION SUBMITTED BY DOWN HOME CUSTOMS FOR SIGNAGE AT 445 MAIN STREET. THE TOTAL DOLLAR AMOUNT FOR THE SIGNAGE IMPROVEMENTS AT 445 MAIN STREET CAME TO \$3,577.50.

**THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ACCEPT THE DESIGN REVIEW BOARD'S RECOMMENDATIONS TO APPROVE THE EIP 50-50 MATCHING FUNDS APPLICATION SUBMITTED BY DOWN HOME CUSTOMS FOR SIGNAGE AT 445 MAIN STREET IN THE AMOUNT OF \$1,788.75.**

AYES

6

NAYS

0

**DISCUSSION ON EIP 50-50 MATCHING FUNDS / SIGNAGE FOR DAILEY TAX SERVICE**

MAYOR ADAMS SAID HE HAS A RECOMMENDATION FROM THE DESIGN REVIEW BOARD TO APPROVE THE EIP 50-50 MATCHING FUNDS APPLICATION SUBMITTED BY DAILEY TAX SERVICE FOR SIGNAGE AT 210 6<sup>th</sup> STREET. THE TOTAL DOLLAR AMOUNT FOR THE SIGNAGE IMPROVEMENTS AT 210 6<sup>th</sup> STREET CAME TO \$525.

**THE MOTION WAS MADE BY COUNCILMAN DICKOW AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO ACCEPT THE DESIGN REVIEW BOARD'S RECOMMENDATIONS TO APPROVE THE EIP 50-50 MATCHING FUNDS APPLICATION SUBMITTED BY DAILEY TAX SERVICE FOR SIGNAGE AT 210 6<sup>th</sup> STREET IN THE AMOUNT OF \$262.50.**

AYES 6 NAYS 0

**DISCUSSION ON EIP 50-50 MATCHING FUNDS / FACADE FOR FRANK BARTLEY**

MAYOR ADAMS SAID HE HAS A RECOMMENDATION FROM THE DESIGN REVIEW BOARD TO APPROVE THE EIP 50-50 MATCHING FUNDS APPLICATION SUBMITTED BY FRANK BARTLEY FOR FACADE AT 202 6<sup>th</sup> STREET. THE TOTAL DOLLAR AMOUNT FOR THE FACADE IMPROVEMENTS AT 202 6<sup>th</sup> STREET CAME TO \$4,596. THE RENTAL FEE OF A MAN-LIFT WAS INCLUDED IN MR. BARTLEY'S APPLICATION. MAYOR ADAMS SAID HE BELIEVES MR. BARTLEY IS THE OWNER OF THE MAN-LIFT. MAYOR ADAMS RECOMMENDS TAKING OFF \$1,250 OF THE TOTAL COST OF THE FACADE IMPROVEMENTS FOR THE RENTAL FEE OF THE MAN-LIFT BRING THE NEW TOTAL TO \$3,346.

**THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO ACCEPT THE DESIGN REVIEW BOARD'S RECOMMENDATIONS TO APPROVE THE EIP 50-50 MATCHING FUNDS APPLICATION SUBMITTED BY FRANK BARTLEY FOR FACADE AT 202 6<sup>th</sup> STREET IN THE AMOUNT OF \$1,673.**

AYES 6 NAYS 0

**DISCUSSION/CONSIDER/APPROVE CHANGING THE ENTERPRISE INCENTIVE PROGRAM**

MAYOR ADAMS SAID IN 2018 THE EIP WAS UPDATED TO INCLUDE THE RENT ASSISTANCE PROGRAM. MAYOR ADAMS BELIEVES THE AWNING, FACADE, AND SIGNAGE PORTION OF THE EIP IS PUTTING THE CITY AT RISK. MAYOR ADAMS RECOMMENDS THAT COUNCIL SHOULD HAVE A SPECIAL COUNCIL MEETING TO DISCUSS THE EIP AND TO SUSPEND THE AWNING, FACADE, AND SIGNAGE PORTION OF THE EIP UNTIL AFTER THE SAID MEETING.

**THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO SUSPEND THE AWNING, FACADE, AND SIGNAGE PORTION OF THE EIP UNTIL FURTHER NOTICE.**

AYES 6 NAYS 0

**UNFINISHED BUSINESS**

**CARROLL COUNTY LIBRARY**

MAYOR ADAMS SAID THE LIBRARY PARKING LOT CONTRACT IS ENDING SOON AND HAS STARTED HAVING MEETING WITH THE LIBRARY BOARD TO FULFILL THE LIBRARY'S CONTRACTUAL OBLIGATIONS.

**11<sup>th</sup> STREET SIDEWALK PROJECT**

MAYOR ADAMS SAID THE 11<sup>th</sup> STREET SIDEWALK PROJECT IS MOVING ALONG AND ONLY NEED A FEW MORE EASEMENTS SIGNED AND BELIEVES THERE SHOULD NOT BE ANY PROBLEMS.

**NEW BUSINESS**

THERE WAS NO NEW BUSINESS

**DEPARTMENT REPORTS:**

**A. POLICE DEPARTMENT – MIKE WILLHOITE, POLICE CHIEF, SAID ON FEBRUARY 26<sup>th</sup> THE POLICE DEPARTMENT HELD INTERVIEWS FOR THE ASSISTANT POLICE CHIEF**

POSITION. CHIEF WILLHOITE ANNOUNCED ANDY SISENSTEIN AS THE NEW ASSISTANT POLICE CHIEF. WITH MR. SISENSTEIN'S PROMOTION A SERGEANT POSITION OPENED UP ALLOWING KEITH DEWS TO BE PROMOTED TO SERGEANT. WITH TIM MITCHELL LEAVING THE DEPARTMENT LEFT AN OPEN SPOT TO HIRE A NEW OFFICER. ON FRIDAY, MARCH 19<sup>th</sup>, 2021 AARON BLANTON WILL JOIN THE CARROLLTON POLICE DEPARTMENT. THE LAST FEW DAYS THE POLICE DEPARTMENT HAS BEEN TRAINING WITH THE NEW CAD SYSTEM AND IS GOING LIVE ON THURSDAY.

**B. PUBLIC WORKS** – RON KNIGHT, PUBLIC WORKS SUPERVISOR, SAID PUBLIC WORKS HAS BEEN CLEANING UP MUD ALONG THE RIVERWALK TODAY DUE TO HIGH WATER. THERE ARE SIX LAMP POSTS MISSING AND THE HANDRAIL WAS BENT. MR. KNIGHT SAID HE HAS THREE ITEMS HE WOULD LIKE TO HAVE SURPLUS AND SOLD BY SEALED BID. THESE THREE ITEMS ARE NO LONGER BEING USED OR HAVE BEEN REPLACED WITH NEW EQUIPMENT. A 1996 BUNTON LAWNMOWER WITH A 60 INCH CUTTING DECK, A GM 1190R FRONTIER 90 INCH CUT FINISH MOWER FOR A TRACTOR, AND A LAND PRIDE 90 INCH CUT FINISH MOWER FOR A TRACTOR.

**THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO DECLARE THE FOLLOWING ITEMS, WHICH ARE FURTHER DESCRIBED ON THE ATTACHED LIST, AS SURPLUS: A 1996 BUNTON LAWNMOWER WITH A 60 INCH CUTTING DECK, A GM 1190R FRONTIER 90 INCH CUT FINISH MOWER FOR A TRACTOR, AND A LAND PRIDE 90 INCH CUT FINISH MOWER FOR A TRACTOR, AS SAME HAS EXCEEDED ITS USEFUL LIFE AND IS NO LONGER USED BY PUBLIC WORKS AND TO AND SELL SAME BY ACCEPTING SEALED BIDS AS PERMITTED BY LAW.**

**AYES                                  6                                  NAYS                                  0**

**C. UTILITIES** – BILL OSBORNE, UTILITIES SUPERVISOR, SAID NATURAL GAS IS SEEING RECORD GAS USAGE OVER THE PAST THREE MONTHS. MID-FEBRUARY WAS CHALLENGING FROM AN OPERATIONAL VIEWPOINT DUE TO THE PEAK USAGE AND THEN FINANCIALLY DUE TO EXCESSIVE SPIKES IN DAILY GAS PRICING. FORTUNATELY, CARROLLTON UTILITIES HAD ENOUGH GAS STORAGE TO AVOID PURCHASING GAS DURING THE SHORT-TERM SPIKE IN PRICING. THE 20/20 PROJECT RECEIVED WORD OF A \$2 MILLION GRANT TO GO TOWARDS THE CONSTRUCTION COST. CARROLLTON UTILITIES IS WAITING ON APPROVALS FROM EDA AND CORPS OF ENGINEERS TO ADVERTISE FOR BID. THE FLOODING LAST WEEK CAUSED A LIMITED AMOUNT OF DAMAGE.

**D. CCCDC** – SHELBY MILES, CCCDC DIRECTOR, SAID THE MULTIPLE ERGONOMIC WORK STATIONS AND THE VOICE RECORDING SYSTEM GRANTS HAVE BEEN SUBMITTED AND WAITING APPROVAL. THE SEARCH FOR A DOG PARK GRANT HAS BEEN UNSUCCESSFUL. STILL WAITING ON APPROVAL FOR THE GRANT SUBMITTED LAST YEAR FOR THE HOUSING AUTHORITY TO INSTALL COMBO SMOKE AND CARBON MONOXIDE DETECTORS.

**MAYOR'S REPORTS**

MAYOR ADAMS GAVE AN UPDATED ON THE IMPROVEMENTS BEING MADE TO THE ADMIN SIDE OF THE BUILDING.

**COMMENTS**

**COUNCILMAN DICKOW:** WANTED TO THANK PUBLIC WORKS AND CARROLLTON UTILITIES FOR ALL THEIR HARD WORK.

**COUNCILMAN GORDON:** ALSO WANTED TO THANK PUBLIC WORKS AND CARROLLTON UTILITIES FOR ALL THEIR HARD WORK.

**MAYOR ADAMS:** SAID CINDY SCHAUM WANTED TO EXPRESS HER GRATITUDE TO PUBLIC WORKS AND COUNCILMAN CRAIG FOR THEIR HELP AND CHECKING ON HER FAMILY.

**COUNCILWOMAN FRANKLIN:** WANTED TO THANK PUBLIC WORKS AND CARROLLTON UTILITIES FOR ALL THEIR HARD WORK.

**COUNCILMAN LOUDEN:** ASKED EVERYONE TO GET THEIR COVID-19 VACCINE AS SOON AS POSSIBLE.

**ADJOURNMENT**

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO STAND IN ADJOURNMENT AT THE HOUR OF 8:03 P.M.**

**AYES                      6                      NAYS                      0**

**ATTEST:**

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**ROBB W. ADAMS,  
MAYOR**

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**MELINDA WRIGHT-MOORE,  
CLERK-TREASURER**