

**CITY OF CARROLLTON
COUNCIL MEETING
CITY HALL**

**JULY 10, 2017
7:00 P.M.**

PRESENT

MAYOR: ROBB ADAMS

**COUNCIL: KEVIN CRAIG
DOUG HILL
MIKE GORDON
DWIGHT LOUDEN
JEFF DICKOW**

ATTORNEY FOR CITY: AMY EVERSOLE

CITY CLERK-TREASURER: LEATHA GRIMES

FIRE CHIEF: MIKE TERRELL

POLICE CHIEF: MIKE WILLHOITE

CODE ENFORCEMENT: JOHN WELCH

CARROLLTON UTILITIES: BILL OSBORNE

MAIN ST. DIRECTOR: SAM BURGESS

PRESS: NEWS DEMOCRAT/KRISTIN BECK

**ABSENT: COUNCILWOMAN HAYLEY FRANKLIN
TEEN COUNCIL: AUTUMN ADAMS
PUBLIC WORKS SUPV.: RON KNIGHT
CCDC: GARY MATHIS
TOURISM: MISTY WHEELER**

CALL TO ORDER:

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:04 P.M. BY MAYOR ADAMS. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE. COUNCILMAN LOUDEN OFFERED THE INVOCATION.

RECOGNITION OF GUESTS:

THERE WERE NO GUESTS PRESENT.

APPROVAL OF MINUTES: REGULAR MEETING: 6/26/2017

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE REGULAR MEETING OF 6/26/17.

AYES 5 NAYS 0

2ND READING: ORDINANCE #2017-18: AN ORDINANCE UPDATING NUISANCES ORDINANCE

ATTORNEY FOR THE CITY, AMY EVERSOLE, READ THE ORDINANCE.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO ADOPT ORDINANCE #2017-18: AN ORDINANCE UPDATING NUISANCES ORDINANCE.

AYES 5 NAYS 0

NEW JOB DESCRIPTION FOR DISPATCH SUPERVISOR

COUNCIL HAD LOOKED OVER THE PROPOSED NEW JOB DESCRIPTION FOR A DISPATCH SUPERVISOR AND HAD NO OBJECTIONS SO ATTORNEY FOR THE CITY, AMY EVERSOLE, SAID IT WOULD NEED TO BE ADOPTED BY MUNICIPAL ORDER.

MUNICIPAL ORDER #2017-02: IN REGARD TO PERSONNEL POLICIES

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO ADOPT MUNICIPAL ORDER #2017-02: IN REGARD TO PERSONNEL POLICIES.

AYES 5 NAYS 0

RESOLUTION #2017-14: ADOPTION OF THE NORTHERN KENTUCKY REGIONAL HAZARD MITIGATION PLAN

AMY EVERSOLE EXPLAINED THAT THIS RESOLUTION WAS RECOMMENDED BY THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT IN ORDER TO BE ELIGIBLE IN THE FUTURE FOR FEMA FUNDS.

ATTORNEY FOR THE CITY, AMY EVERSOLE, READ THE RESOLUTION.

THE MOTION WAS MADE BY COUNCILMAN DICKOW AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO ADOPT RESOLUTION #2017-14: ADOPTION OF THE NORTHERN KENTUCKY REGIONAL HAZARD MITIGATION PLAN.

AYES 5 NAYS 0

OLD BUSINESS:

PAVING LIST

THE MAYOR SAID THE PREVIOUS PAVING LIST HAD BEEN TRIMMED FROM APPROXIMATELY \$251,000 TO \$125,322.10. RIGHT BEFORE THE MEETING IT WAS POINTED OUT THAT THERE WAS ONE MORE AREA THAT NEEDED TO BE ADDED: THE ALLEY BETWEEN 5TH & 6TH STREETS FROM MAIN STREET TO THE BACK OF THE RAISOR, ZAPP BUILDING. THE MAYOR SAID HE WOULD GET AN ESTIMATE FOR THAT AREA BUT DIDN'T EXPECT IT TO COST MORE THAN \$4,000.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO APPROVE THE PAVING LIST AS PRESENTED WITH THE ADDITION OF THE ALLEY BETWEEN 5TH & 6TH STREETS FROM MAIN STREET TO THE BACK OF THE RAISOR, ZAPP BUILDING WITH THE TOTAL COST NOT TO EXCEED \$134,000.

AYES 5 NAYS 0

MAYOR ADAMS SAID HE HAD UPDATES ON FOUR ITEMS:

1. THE SEWER LEAK ON MAIN STREET HAS BEEN FIXED AND TURNED OVER TO THE CITY'S INSURANCE COMPANY. THERE IS STILL A SQUARE TORN UP ON THE SIDEWALK AND BIMP MCALISTER IS GOING TO FIX THAT SOON.
2. ONE OF THE BUDGETED ITEMS FOR THE NEW FISCAL YEAR IS THE REPLACEMENT OF SOME OF THE WINDOWS THAT ARE FAULTY AT CITY HALL. THE CONTRACTOR WILL BE HERE THIS WEEK TO MEASURE AGAIN AND ORDER REPLACEMENTS.
3. THE BOW BRIDGE WORK IS SET TO BEGIN ON 7/24 AT THE LATEST. THEY SHOULD BE DONE AND GONE BEFORE THE WORK STARTS ON THE TWO TRAILS.
4. THE MAYOR HAS RECEIVED THE COST ESTIMATES FROM AMERICAN ENGINEERING FOR THE ASPHALT TRAIL ON THE KENTUCKY RIVER SIDE AND THE RIVERWALK. HE CANNOT SHARE THAT PUBLICLY YET BECAUSE IT WILL BE ADVERTISED FOR BIDS IN THIS WEEK'S PAPER. THERE WILL BE A MANDATORY PRE-BID MEETING ON 7/21 AT 1:00. BIDS ARE DUE IN BY 8/3 AT 2:00 WITH THE BID OPENING ON 8/3 AT 3:00 P.M. BIDS WILL BE AWARDED AT THE COUNCIL MEETING ON 8/14.

NEW BUSINESS:

DELINQUENT BUSINESS LICENSE LIST

COUNCIL WAS PROVIDED WITH THE CURRENT DELINQUENT BUSINESS LICENSE LIST. COUNCILMAN GORDON ASKED ATTORNEY, AMY EVERSOLE, WHAT COULD BE DONE. SHE SAID THAT THE STEPS WOULD HAVE TO BE FOLLOWED. FIRST JOHN WELCH WILL NEED TO SEND CITATIONS TO ALL OF THE BUSINESSES. THEY ARE ALREADY IN THE 20% PENALTY PHASE BUT ADDITIONAL FINES CAN BE LEVIED. COUNCILMAN GORDON POINTED OUT THAT THERE IS ALMOST \$8,000 OWED TO THE CITY ON THAT LIST NOT COUNTING MERCHANTS LISTED. THE MAYOR TOLD CODE ENFORCEMENT OFFICER, JOHN WELCH, THAT HE AUTHORIZED HIM TO ISSUE THOSE CITATIONS.

DEPARTMENT REPORTS:

A. TEEN COUNCIL – NOT PRESENT

B. PUBLIC WORKS – NOT PRESENT

C. UTILITIES – BILL OSBORNE, UTILITIES SUPERVISOR, SAID THE NEW BUILDING IS BEGINNING TO GET SOME BRICK ON IT. THAT SHOULD BE COMPLETED IN A COUPLE OF WEEKS. THE ELECTRICAL AND PLUMBING WORK IS MOSTLY DONE AND DRYWALL INSTALLATION HAS BEEN STARTED. DURING THE ANNUAL GAS LEAK SURVEY, AN AREA AROUND WOODLAWN WAS FOUND THAT NEEDS TO BE REPLACED. A NEW MAIN HAS BEGUN THERE. THE CAMPBELLSBURG WATER DEAL IS DONE AND CARROLLTON UTILITIES NOW OWNS IT. THEY HAVE BEEN WORKING WITH CABOT ON HWY. 42 NEXT TO DOW CORNING ON WHAT THEY ARE GOING TO NEED.

D. CCCDC – NOT PRESENT

E. TOURISM – NOT PRESENT

F. POLICE DEPARTMENT – MIKE WILLHOITE, POLICE CHIEF, ANSWERED SOME QUESTIONS FROM COUNCILMAN LOUDEN FROM THE MONTHLY REPORT. HE REPORTED THAT THERE WAS A LOT OF TRAFFIC FROM THE FIREWORKS ON THE 4TH BUT EVERYONE GOT OUT WITHIN 37 MINUTES. THE NEW POLICE OFFICER, BRADLEY ELLIS, WILL BE LEAVING TO ATTEND THE CRIMINAL JUSTICE TRAINING IN A COUPLE OF WEEKS.

G. FIRE DEPARTMENT – MIKE TERRELL, FIRE CHIEF, SAID IT HAD BEEN A BUSY WEEK AND THAT THERE WERE LOTS OF RUNS IN THE PAST MONTH BUT ALL WERE MINOR.

H. CODE ENFORCEMENT – JOHN WELCH, SAID THERE ARE SIX CASES UNDER THE CODE ENFORCEMENT BOARD THAT HE IS CURRENTLY WORKING ON. HE REPORTED THAT MOST OF THE PLANNING & ZONING COMMISSION AND THE BOARD OF ADJUSTMENTS MEMBERS HAD OBTAINED THEIR TRAINING CREDITS. COUNCILMAN GORDON ASKED IF THE CODE ENFORCEMENT BOARD HAD STARTED MEETING TWICE A MONTH AS HAD BEEN DECIDED. ATTORNEY, AMY EVERSOLE, SAID IT HAD TO BE SET IN AN ORDINANCE ALONG WITH SOME OTHER UPDATED MANDATED BY THE STATE. WHEN ASKED WHEN THAT WOULD BE READY SHE SAID POSSIBLY BY THE NEXT MEETING.

I. CLERK –TREASURER – NOTHING TO REPORT.

J. MAIN STREET – SAM BURGESS SAID IT HAD BEEN A BUSY WEEK. HE SAID RACEFEST WENT WELL. HE SAID THEY MANAGED TO HAVE FIRST FRIDAY BEFORE THE RAIN. THERE WERE 14 ENTRIES IN THE HOTTEST DOG CONTEST WITH THE WINNER BEING BLANDON TOOMBS. THE NEXT FIRST FRIDAY WILL BE 8/4 AND WILL BE WATERMELON MANIA. HE REPORTED THAT THE TWO NEW BUSINESSES ON

HIGHLAND AVE. ARE DOING WELL BUT THEY ARE STILL LOOKING FOR SOMEONE TO FILL THE EMPTY SPACE WHERE CORNERSTONE WAS LOCATED ON HIGHLAND. HE ALSO POINTED OUT AN ARTICLE IN THE COURIER-JOURNAL ABOUT TWO IRON BOW BRIDGES IN KENTUCKY WITH ONE BEING IN HENDERSON AND THE OTHER BEING THE ONE AT POINT PARK IN CARROLLTON. COUNCILMAN GORDON HAD SEEN THE ARTICLE ALSO AND PASSED IT OUT TO COUNCIL.

K. ATTORNEY - NOTHING TO REPORT.

MAYOR'S REPORTS

MAYOR ADAMS REPORTED THAT THE NEW "NO SWIMMING" SIGN IS UP AT POINT PARK. ALSO THE NEW WELTY PARK SIGN IS UP AND LOOKS GOOD. THERE WILL BE A SIMILAR ONE INSTALLED AT POINT PARK SOON ALSO. THERE WILL BE TWO SIGNS WITH THE CAMPGROUND RULES PLACED AT THE CAMPGROUND - ONE ON THE BATHHOUSE AND ONE AT THE FRONT FENCE.

THE MAYOR ALSO SAID THE FIREWORKS WERE A SUCCESS AGAIN THIS YEAR WITH POSSIBLY A RECORD CROWD AT POINT PARK OF AROUND 4,000 PEOPLE.

APPROVAL OF FINANCIAL STATEMENT

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO APPROVE THE FINANCIAL STATEMENT.

AYES 5 NAYS 0

APPROVAL OF ACCOUNTS PAID/PAYABLE 6/27/17 -7/11/17

THE MOTION WAS MADE BY COUNCILMAN DICKOW AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO APPROVE THE ACCOUNTS PAID/PAYABLE 6/27/17 THROUGH 7/11/17.

AYES 5 NAYS 0

COMMENTS:

COUNCILMAN CRAIG: SAID EVERYBODY INVOLVED WITH LAST WEEK'S FESTIVITIES DID A GREAT JOB.

COUNCILMAN GORDON: SAID HE HAD HEARD NOTHING BUT GOOD COMMENTS ON THE FIREWORKS.

COUNCILMAN LOUDEN: ANNOUNCED THAT THREE LOCAL CHURCHES, THE METHODIST, CATHOLIC AND CHRISTIAN CHURCHES, ARE HAVING A JOINT VACATION BIBLE SCHOOL THIS WEEK AT THE CHRISTIAN CHURCH.

ADJOURNMENT

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY
COUNCILMAN GORDON AND DULY CARRIED TO STAND IN ADJOURNMENT AT THE
HOUR OF 7:50 P.M.**

AYES 5 NAYS 0

ATTEST:

ROBB W. ADAMS, MAYOR

LEATHA S. GRIMES, CLERK-TREASURER