# CITY OF CARROLLTON COUNCIL MEETING CITY HALL

# DECEMBER 12, 2016 7:00 P.M.

### **PRESENT**

MAYOR: ROBB ADAMS

COUNCIL: KEVIN CRAIG

**JEFF DICKOW** 

**HAYLEY FRANKLIN** 

MIKE GORDON DOUG HILL

**DWIGHT LOUDEN** 

TEEN COUNCIL: JENAH ROBERTS

ATTORNEY FOR CITY: AMY EVERSOLE

CITY CLERK-TREASURER: LEATHA GRIMES

FIRE CHIEF: MIKE TERRELL

POLICE CHIEF: MIKE WILLHOITE

CODE ENFORCEMENT: JOHN WELCH

TOURISM: MISTY WHEELER

MAIN ST. DIRECTOR: SAM BURGESS

PRESS: NEWS DEMOCRAT/KRISTIN BECK

ABSENT: BILL OSBORNE, UTILITIES DIRECTOR

RON KNIGHT, PUBLIC WORKS SUPV.
GARY MATHIS, CCCDC DIRECTOR

### **CALL TO ORDER**

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:02 P.M. BY MAYOR ADAMS. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE. CHAPLAIN TIM POLLEY OFFERED THE INVOCATION.

### **RECOGNITION OF GUESTS:**

## SHARON DICKOW ALLIE SIMMONS

APPROVAL OF MINUTES: REGULAR MEETING: 11/28/2016
THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY
COUNCILWOMAN FRANKLIN AND DULY CARRIED TO ACCEPT THE MINUTES AS
PRESENTED FOR THE SPECIAL MEETING OF 11/28/16.

AYES 6 NAYS 0

APPROVAL OF MINUTES: SPECIAL MEETING: 11/29/2016
THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY
COUNCILMAN LOUDEN AND DULY CARRIED TO ACCEPT THE MINUTES AS
PRESENTED FOR THE SPECIAL MEETING OF 11/29/2016.

AYES 6 NAYS 0

# **MUNICIPAL ORDER 2016-02: APPROVING 2016 PERSONNEL POLICIES**

MAYOR ADAMS SAID THE SPECIAL MEETING HELD 11/29/16 HAD INCLUDED A CONFERENCE CALL WITH MS. SHINDLEBOWER OF KLC WHO HAD DONE THE REVISIONS OF THE PERSONNEL POLICY. COUNCIL WAS ABLE TO ASK HER QUESTIONS AND SHARE CONCERNS, AND MORE REVISIONS WERE MADE AT THEIR REQUEST. THE NEWLY REVISED EDITION HAD BEEN FORWARDED TO THEM FOR THEIR REVIEW.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO ADOPT MUNICIPAL ORDER 2016-02: APPROVING 2016 PERSONNEL POLICIES.

AYES 6 NAYS 0

## CHANGE ORDER #1 TO FY16-17 SIDEWALK PROJECT

MAYOR ADAMS EXPLAINED THE REASON FOR THE CHANGE ORDER TO THE ORIGINAL BID. AFTER WORK HAD STARTED IN THE 200 BLOCK OF 6TH STREET, COUNCILMAN CRAIG, MAYOR ADAMS AND RON KNIGHT MET WITH BIMP MCALISTER TO LOOK AT THE EXISTING CURB AND DECIDED IT WOULD BE IN THE BEST INTEREST TO MAKE ONE CONTINUOUS CURB AT THAT SECTION. THE TOTAL AMOUNT ADDED TO THE BID WAS \$1,100. THE MONEY WAS IN THE BUDGET BUT IT DID EXCEED THE ORIGINAL BID AMOUNT. ALSO THE MAYOR SAID THE CITY HAD RECEIVED THE KLC SAFETY GRANT FOR \$3,000 WHICH HAD BEEN ADDED BACK TO THE SIDEWALK LINE ITEM TO HELP PAY FOR THE COST THAT HAD BEEN INCURRED FOR REPAIRS TO SOME OF THE SIDEWALKS.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY
COUNCILMAN DICKOW AND DULY CARRIED TO APPROVE THE CHANGE ORDER #1
TO THE FY16-17 SIDEWALK PROJECT FOR \$1,100.00.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO APPROVE THE CHANGE ORDER #1 TO THE FY16-17 SIDEWALK PROJECT FOR \$1,100.00.									
	AYES	6	NAYS	0					
<b>APPOINTMENTS:</b>									
BETH JOHNSON SAM BURGESS JENNIFER ELLIS	PLANNING & ZO PLANNING & ZO	NING	TERM ENDS	5 12/31/2020					
LARRY WILLHOITE	PLANNING & ZO PLANNING & ZO	–	FERM ENDS FERM ENDS						
THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO APPROVE THE ABOVE APPOINTMENTS TO THE PLANNING & ZONING COMMISSION.									
	AYES	6	NAYS	0					
TIM BACHMAN GIGI RODGERS	DESIGN REVIEW DESIGN REVIEW			DS 12/31/2018 IDS 12/31/2018					
THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO APPROVE THE ABOVE APPOINTMENTS TO THE DESIGN REVIEW BOARD.									
	AYES	6	NAYS	0					
NANCY JO GROBMYER DESIGN REVIEW BOARD TERM ENDS 12/31/2018									
THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO APPROVE THE RE-APPOINTMENT OF NANCY JO GROBMYER TO THE DESIGN REVIEW BOARD.									
	AYES	6	NAYS	0					
GWEN BILLINGSLE JIM SUPPLEE	Y CODE ENFOR CODE ENFOR			TERM ENDS 1 TERM ENDS 1					
THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN DICKOW TO APPROVE THE ABOVE APPOINTMENTS TO THE CODE ENFORCEMENT BOARD.									
	AYES	6	NAYS	0					
SUNNY TIPTON DONNA PARISH	URBAN FORE URBAN FORE			TERM ENDS					

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO APPROVE THE ABOVE APPOINTMENTS TO THE URBAN FORESTRY COMMISSION.

AYES 6 NAYS 0

### **OLD BUSINESS:**

THERE WAS NO OLD BUSINESS TO DISCUSS.

#### **NEW BUSINESS:**

THE MAYOR SHOWED A BANNER TO COUNCIL THAT HAD BEEN BROUGHT TO HIS ATTENTION BY THE OWEN COUNTY JUDGE. IT IS PART OF OPERATION HONORS AND IT IS A WAY TO HONOR VETERANS AND PUBLIC SERVANTS (FIREFIGHTERS, POLICE OFFICERS, AND EMTS) BY DISPLAYING A PICTURE AND NAME ON THE BANNER WHICH WOULD THEN BE DISPLAYED ON CITY STREETLIGHT POLES. IT WOULD COST NOTHING TO THE CITY. THE BANNERS ARE PURCHASED BY CITIZENS WISHING TO HONOR SOMEONE IN THE CATEGORIES LISTED ABOVE FOR \$150. THEY WOULD BE DISPLAYED FOR THREE YEARS AND THEN GIVEN TO THE BUYER. THEY WOULD BE DISPLAYED FROM BEFORE MEMORIAL DAY TO RIGHT AFTER VETERANS DAY. THE CARROLLTON ARTS BOARD HAS AGREED TO ADMINISTER THE PROGRAM. THE MAYOR SAID THERE ARE AROUND 98 LIGHT POLES COUNTING CITY OWNED ONES AND COUNTY ONES THAT COULD BE USED IF THE COUNTY IS AGREEABLE.

#### **DEPARTMENT REPORTS:**

**A. TEEN COUNCIL** – JENAH ROBERTS SAID THE SCHOOL WAS HAVING EXAMS GETTING READY FOR CHRISTMAS BREAK 12/19-1/1/2017. THE FIRST BOYS' HOME BASKETBALL GAME WILL BE THIS WEEK AGAINST HENRY COUNTY.

- **B. PUBLIC WORKS** RON KNIGHT WAS NOT PRESENT.
- C. UTILITIES BILL OSBORNE WAS NOT PRESENT.
- **D.** CCCDC GARY MATHIS WAS NOT PRESENT.
- **E. TOURISM** MISTY WHEELER, TOURISM DIRECTOR SAID THE CHRISTMAS TOUR OF HOMES WENT VERY WELL. IT SHOWCASED CARROLLTON AND BROUGHT PEOPLE IN FROM OTHER AREAS. SHE IS MAKING PLANS TO ATTEND THREE UPCOMING TRADE SHOWS. THEY ARE WORKING ON THEIR 2017 CALENDAR.
- **F. POLICE DEPARTMENT** CHIEF MIKE WILLHOITE SAID THEY HAD OVER 10,000 CALLS SO FAR THIS YEAR. THURSDAY, 12/15, IS THE ANNUAL SHOP WITH A COP. OFFICER WESLEY MCDONALD WILL RECEIVE A STATE HONOR THIS WEEK FOR THE NUMBER OF DUI ARRESTS HE HAS MADE.

- **G. FIRE DEPARTMENT** MIKE TERRELL, FIRE CHIEF, SAID THE FIRE DEPARTMENT CHRISTMAS DINNER WAS HELD LAST WEDNESDAY NIGHT. FIRE RUNS ARE DOWN SO FAR THIS YEAR. 88 HAVE BEEN MADE COMPARED TO 115 THE YEAR BEFORE.
- H. CODE ENFORCEMENT JOHN WELCH SAID HE HAD NOTHING TO ADD TO HIS REPORT. A HEARING DATE OF 1/3/17 HAS BEEN SET FOR THE C2 MAP AMENDMENT. THE SIGNAGE IS READY. IF THERE IS A QUORUM THERE WILL BE A SPECIAL MEETING AFTERWARD TO MAKE A RULING. ALSO HE IS WORKING ON THE NEW RENTAL ORDINANCE AND SHOULD HAVE IT READY BEFORE THE NEXT MEETING IN JANUARY. TIM GIVIDEN SAID HIS LIST OF PROPERTIES IS GETTING SMALLER. HE REPORTED THAT THERE WAS A MESS AT 302 9TH STREET OVER THE WEEKEND AS THE USDA HAD FORECLOSED ON THE PROPERTY AND THERE WAS A LOT OF HOUSEHOLD GOODS AT THE CURB. IT HAS SINCE BEEN CLEANED UP.

#### I. CLERK -TREASURER - NOTHING TO REPORT

J. MAIN STREET – SAM BURGESS SAID HE WOULD LIKE FOR COUNCIL TO GIVE SOME CONSIDERATION TO PURCHASING NEW CHRISTMAS DECORATIONS AS THEY DO NEXT YEAR'S BUDGET. HE SAID THE DOWNTOWN AREA'S DECORATIONS LOOKED BAD AND HAD NOT HAD ANYTHING NEW FOR MANY YEARS. THE LAST ONES PURCHASED WERE ABOUT FOUR YEARS AGO FOR HIGHLAND AVE.

#### **K. ATTORNEY - NOTHING TO REPORT.**

#### **MAYOR'S REPORTS**

MAYOR ADAMS HAD TWO PRESENTATIONS TO MAKE. HE PRESENTED A PLAQUE OF APPRECIATION TO JENAH ROBERTS FOR HER YEAR SERVING AS TEEN COUNCILMEMBER.

HE ALSO PRESENTED A PLAQUE OF APPRECIATION TO JEFFREY DICKOW FOR HIS 2 YEARS OF SERVICE AS A COUNCILMEMBER..

#### APPROVAL OF FINANCIAL STATEMENT

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO APPROVE THE FINANCIAL STATEMENT.

AYES 6 NAYS 0

APPROVAL OF ACCOUNTS PAID/PAYABLE 11/30/16 –12/13/16
THE MOTION WAS MADE BY COUNCILMAN DICKOW AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO APPROVE THE ACCOUNTS PAID/PAYABLE 11/30/16 THROUGH 12/13/16.

AYES 6 NAYS 0

### **COMMENTS:**

COUNCILMAN DICKOW: SAID HE HAD THOROUGHLY ENJOYED THE PAST TWO YEARS SERVING ON COUNCIL. HE ESPECIALLY THANKED THE VETERAN MEMBERS OF COUNCIL FOR THEIR HELP TO HIM WHEN HE HAD QUESTIONS.

COUNCILWOMAN FRANKLIN: ANNOUNCED THAT THE CHAMPIONS FOR A DRUG-FREE CARROLL COUNTY WILL HAVE ITS CHRISTMAS DINNER ON 12/15 AT 11:30. IT WILL BE CATERED BY JEWELL'S. SHE THANKED BOTH JENAH ROBERTS AND JEFF DICKOW FOR THEIR SERVICE.

<u>COUNCILMAN LOUDEN:</u> REMINDED EVERYONE THAT THIS WOULD BE THE LAST MEETING OF THE YEAR. THE NEXT MEETING DATE, 12/26, IS A CITY HOLIDAY.

COUNCILMAN HILL: WANTED TO DISCUSS THE UPCOMING CITY OFFICIALS ACADEMY WHICH WILL BE 1/11 - 1/13/17 IN LEXINGTON AT THE HILTON. HE WANTED TO KNOW WHO WAS GOING. SEVERAL MEMBERS OF COUNCIL WERE INTERESTED IN GOING.

### **ADJOURNMENT**

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO STAND IN ADJOURNMENT AT THE HOUR OF 8:00 P.M.

	AYES	6	NAYS	0			
ATTEST:							
ROBB W. ADAMS, MAYOR		LEATH	LEATHA S. GRIMES, CITY CLERK-TREASURER				