

**CITY OF CARROLLTON
COUNCIL MEETING
CITY HALL**

**MAY 13, 2019
7:00 P.M.**

PRESENT

MAYOR: ROBB ADAMS

**COUNCIL: KEVIN CRAIG
DOUG HILL
DWIGHT LOUDEN
JEFF DICKOW**

**TEEN COUNCIL: ANGEL KELLY
OLIVIA BREEDEN**

ATTORNEY FOR CITY: JAKE THOMPSON

ASSISTANT CITY CLERK: BETH TOOMBS

PUBLIC WORKS : RON KNIGHT

FIRE CHIEF: MIKE TERRELL

POLICE CHIEF: TIM MITCHELL

CODE ENFORCEMENT: JOHN WELCH

CCCDC DIRECTOR: SHELBY MILES

MAIN ST. DIRECTOR: SAM BURGESS

**CARROLLTON UTILITIES: BILL OSBORNE
SARAH HUDGINS**

TOURISM: MISTY WHEELER

PRESS JEFF MOORE/ THE NEWS DEMOCRAT

**ABSENT: COUNCILWOMAN ANN DEATHERAGE
COUNCILMAN MIKE GORDON**

CALL TO ORDER:

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:00 P.M. BY MAYOR ADAMS. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE. COUNCILMAN LOUDEN OFFERED THE INVOCATION.

RECOGNITION OF GUESTS:

ALLIE SIMMONS
LEAH HILL
SAVANNAH HILL
CARROLL COUNTY FFA AG ISSUES TEAM
CARROLL COUNTY FFA AG ISSUES ADVISOR & TEACHER, MACKENZIE WRIGHT

MAYOR ADAMS PRESENTED SAVANNAH HILL A GOODWILL AMBASSADOR AWARD FOR PARTICIPATING AS 2018 TEEN COUNCIL REPRESENTATIVE.

PRESENTATION BY FFA ON AGRICULTURE ISSUES

MACKENZIE WRIGHT, FFA ADVISOR, SAID THE FFA AG ISSUES TEAM HAS TO PRESENT TO FIVE COMMUNITY GROUPS PRIOR TO STATE CONVENTION. THEY RECEIVED THIRD PLACE LAST YEAR FOR THEIR PRESENTATION.

THE GROUP RESEARCHED, WROTE THE SCRIPT, AND PRESENTED THEIR ISSUE, "SHOULD HIGH SCHOOL STUDENTS BE PERMITTED TO CO-OP IN AGRICULTURE?"

APPROVAL OF MINUTES: REGULAR MEETING: 4/22/2019

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE REGULAR MEETING OF 4/22/2019.

AYES 4 NAYS 0

APPROVAL OF MINUTES: PUBLIC HEARING: MUNICIPAL ROAD AID:4/22/19

THE MOTION WAS MADE BY COUNCILMAN DICKOW AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE PUBLIC HEARING FOR MUNICIPAL ROAD AID OF 4/22/19.

AYES 4 NAYS 0

APPROVAL OF MINUTES: PUBLIC HEARING: LGEA FUND: 4/22/19

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE PUBLIC HEARING OF 4/22/19 FOR THE LGEA FUND.

AYES 4 NAYS 0

BID AWARD: DGA/ROCK/ETC

MAYOR ADAMS AND READ THE BIDS FOR DGA/ROCK/ETC. FROM NUGENT AND LITER'S.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO ACCEPT THE BID SUBMITTED BY LITER'S FOR DGA ROCK, #2 ROCK, AND RIP-RAP ROCK.

AYES 4 NAYS 0

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO ACCEPT THE BID SUBMITTED BY NUGENT FOR PIT RUN SAND.

AYES 4 NAYS 0

BID AWARD: PAVING

MAYOR ADAMS READ THE ONLY BID FOR ASPHALT SUBMITTED BY HINKLE CONTRACTING.

THE MOTION WAS MADE BY COUNCILMAN DICKOW AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO ACCEPT THE BID SUBMITTED BY HINKLE CONTRACTING FOR PAVING.

AYES 4 NAYS 0

BID AWARD: 2020 POLICE INTERCEPTOR UTILITY SUV

MAYOR ADAMS READ THE ONLY BID FOR THE 2020 POLICE INTERCEPTOR UTILITY SUV FROM EARL FLOYD FORD IN THE AMOUNT OF \$ 32,885 EACH. THE CITY WILL BE PURCHASING TWO IN FISCAL YEAR 2019-2020.

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO ACCEPT THE BID FROM EARL FLOYD FORD FOR THE 2020 POLICE INTERCEPTOR UTILITY SUV IN THE AMOUNT OF \$32,885 EACH.

AYES 4 NAYS 0

MUNICIPAL ORDER 2019-02: UPDATING POLICIES AND PROCEDURES

ATTORNEY FOR THE CITY, JAKE THOMPSON, SAID KENTUCKY STATUTES HAVE BEEN UPDATED ON PREGNANCY DISCRIMINATION.

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE MUNICIPAL ORDER.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ADOPT THE MUNICIPAL ORDER 2019-02: UPDATING POLICIES AND PROCEDURES.

AYES 4 NAYS 0

CHIEF MIKE WILLHOITE GAVE A BRIEF OVERVIEW OF WHAT THE FOLLOWING THREE RESOLUTIONS COULD MEAN NOT ONLY FOR THE CITY, BUT THE COUNTY. THEY ARE SEEKING THREE GRANTS FOR THE NEW CAD SYSTEM. ALL THREE GRANTS ARE MATCHING GRANTS FOR THE CITY AND COUNTY. THE CITY AND COUNTY WOULD NEED TO ONLY MATCH \$19,500 EACH FOR ALL THREE GRANTS. EACH GRANT DOESN'T RELY ON THE OTHER TWO IF SOMETHING HAPPENS WE AREN'T AWARDED ALL THREE GRANTS. THE DEADLINE FOR THE GRANT APPLICATIONS IS JUNE 7. THE GRANTS WILL NOT BE AWARDED UNTIL AUGUST.

RESOLUTION #2019-04: AUTHORIZING MAYOR TO SIGN AGREEMENT FOR CMRS GRANT

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE RESOLUTION.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO ADOPT RESOLUTION #2019-04: AUTHORIZING MAYOR TO SIGN AGREEMENT FOR CMRS GRANT.

AYES 4 NAYS 0

RESOLUTION #2019-05: AUTHORIZING MAYOR TO SIGN AGREEMENT FOR CMRS GRANT

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE RESOLUTION.

THE MOTION WAS MADE BY COUNCILMAN DICKOW AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO ADOPT RESOLUTION #2019-05: AUTHORIZING MAYOR TO SIGN AGREEMENT FOR CMRS GRANT.

AYES 4 NAYS 0

RESOLUTION #2019-06: AUTHORIZING MAYOR TO ENTER INTO CONTRACT WITH THE KENTUCKY OFFICE OF HOMELAND SECURITY

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE RESOLUTION.

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO ADOPT RESOLUTION #2019-06: AUTHORIZING MAYOR TO ENTER INTO CONTRACT WITH THE KENTUCKY OFFICE OF HOMELAND SECURITY.

AYES 4 NAYS 0

1ST READING: ORDINANCE #2019-04: AN ORDINANCE AMENDING CITY'S FY 2018-19 BUDGET

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO HAVE THE 1ST READING OF ORDINANCE #2019-04: AN ORDINANCE AMENDING CITY'S FY 2018-19 BUDGET.

AYES 4 NAYS 0

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE. SECOND READING WILL BE AT A SPECIAL MEETING ON MAY 28TH.

1ST READING: ORDINANCE #2019-05: AN ORDINANCE AMENDING CARROLLTON UTILITIES FY 2018-19 BUDGET

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO HAVE THE 1ST READING OF ORDINANCE #2019-05: AN ORDINANCE AMENDING CARROLLTON UTILITIES FY 2018-19 BUDGET.

AYES 4 NAYS 0

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE. SECOND READING WILL BE AT A SPECIAL MEETING ON MAY 28TH.

MAYOR'S BUDGET MESSAGE FOR FY 2019-20

MAYOR ADAMS PRESENTED HIS BUDGET MESSAGE. THE HIGHLIGHTS OF THIS YEAR'S BUDGET INCLUDES TWO NEW POLICE CRUISERS AND SEVERAL PIECES OF SMALL EQUIPMENT FOR THE FIRE DEPARTMENT. THE FIRE DEPARTMENT WILL ALSO BE GETTING A WASHER AND DRYER TO CLEAN THEIR GEAR TO HELP COMBAT CANCER CAUSING AGENTS THAT THEY ENCOUNTER IN TODAY'S FIRES. THE PUBLIC WORKS BUDGET INCLUDES A NEW 12 FOOT BATWING MOWER. CODE ENFORCEMENT WILL BE RECEIVING A NEW COMPUTER PROGRAM TO ASSIST WITH THE TRACKING OF CODE ENFORCEMENT CASES. THE BUDGET ALSO INCLUDES A 3% INCREASE IN SALARIES AND CONTINUED CONTRIBUTIONS TO RETIRREMENT AND HEALTH INSURANCE.

THE CARROLL COUNTY CENTRAL DISPATCH BUDGET INCLUDES ADDING AN ADDITIONAL DISPATCHER DUE TO INCREASED CALL VOLUME. IT ALSO INCLUDES NEW UPDATES TO THE CAD SYSTEM AND MOBILE DATA TERMINALS FOR THE POLICE DEPARTMENT, SHERIFF'S DEPARTMENT, AND EMS. THE BUDGET ALSO INCLUDES THE FUNDS FOR THE INFRASTRUCTURE FOR THE NEXT EDGE TECHNOLOGY FOR THE FIRE DEPARTMENT AND EMS.

THE CITY WILL CONTINUE OUR PARTNERSHIP WITH THE CARROLL COUNTY SCHOOL DISTRICT AND WILL BE ADDING A FOURTH SCHOOL RESOURCE OFFICER, WHICH WILL PUT A POLICE OFFICER IN EVERY PUBLIC SCHOOL.

1ST READING: ORDINANCE #2019-06: ORDINANCE ADOPTING CITY'S FY 2019-20 BUDGET

THE MOTION WAS MADE BY COUNCILMAN HILL AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO HAVE THE 1ST READING OF ORDINANCE #2019-06: ADOPTING CITY'S FY 2019-20 BUDGET.

AYES 4 NAYS 0

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE. SECOND READING WILL BE AT A SPECIAL MEETING MAY 28TH.

CARROLLTON UTILITIES BUDGET MESSAGE FOR FY 2019-20

BILL OSBORNE, CARROLLTON UTILITIES MANAGER, PRESENTED HIS BUDGET MESSAGE FOR FY 2019-20.

GAS REVENUES ARE PROJECTED TO INCREASE 14% COMPARED TO THE AMENDED BUDGET. ABOUT HALF OF THAT INCREASE IS DUE TO ADDITIONAL SALES AND THE OTHER HALF IS DUE TO WHOLESALE GAS COSTS. GAS TRANSPORTATION REVENUES ARE EXPECTED TO INCREASE ABOUT \$125,000 DUE TO NEW CUSTOMERS. THE INCREASE IN INTEREST INCOME IS A RESULT OF A COMPETITIVE BIDDING PROCESS FOR BANKING SERVICES. MOST SIGNIFICANT ITEM IN CAPITAL BUDGET IS \$50,000 TO EXPAND CAPACITY OF GAS SYTEM.

WITH ADDITIONAL REVENUE FROM ICE, THERE ARE NO RATE CHANGES PROPOSED FOR SEWER SERVICES. LARGE CAPITAL ITEMS INCLUDE THE COMPLETION OF ICE PROJECT (\$571,000), VARIOUS PUMP STATION UPGRADES (\$90,000) AND PLANS FOR EXPANSION AT WASTEWATER TREATMENT PLANT.

THERE ARE NO RATE CHANGES PROPOSED FOR WATER. LARGE CAPITAL ITEMS INCLUDE "MAINS" PROJECT (\$144,000) WHICH IS REPLACING SOME OF THE SMALL DIAMETER LINES IN TOWN AS WELL AS THE WATER LINE ON MAIN STREET.

THERE WILL ALSO BE 3% INCREASE IN EMPLOYEE WAGES, 6% INCREASE FOR HEALTH INSURANCE, AND CERS INCREASE.

1ST READING: ORDINANCE #2019-07: ORDINANCE ADOPTING UTILITIES FY 2019-20 BUDGET

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO HAVE THE 1ST READING OF ORDINANCE #2019-07: ADOPTING UTILITIES FY 2019-20 BUDGET.

AYES 4 NAYS 0

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE. SECOND READING WILL BE AT A SPECIAL MEETING MAY 28TH.

1ST READING: ORDINANCE #2019-08: ESTABLISHING SALARY SCALE FOR FY 2019-20

THE MOTION WAS MADE BY COUNCILMAN HILL AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO HAVE THE 1ST READING OF ORDINANCE #2019-08: ESTABLISHING SALARY SCALE FOR FY 2019-20.

AYES 4 NAYS 0

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE ORDINANCE. SECOND READING WILL BE AT A SPECIAL MEETING MAY 28TH.

UNFINISHED BUSINESS:

SPLASH PARK UPDATE

FEATURES WERE INSTALLED TODAY. IT STILL NEEDS TO HAVE THE TOUGH COAT APPLIED. THE MAYOR SPOKE TO JERRY ALLEN AND GAVE HIM THE DIMENSIONS. GENE BAKER DROPPED OFF BROCHURES FOR FENCE STYLES AVAILABLE. COUNCIL NEEDS TO STOP BY OFFICE AND CHOOSE FENCE STYLE. THE TOUGH COAT HAS TO BE COMPLETED BEFORE THE FENCE IS INSTALLED. MAYOR ADAMS HOPES EVERYTHING WILL BE COMPLETE WITHIN THE MONTH.

CAMERAS

INSTALLATION WILL BEGIN WITHIN THE NEXT FEW WEEKS, IF NOT SOONER.

COUNCILMAN HILL ASKED FOR MORE POLICE PATROL AT POINT PARK SINCE FEATURES HAVE BEEN INSTALLED AT THE SPLASH PARK.

STREET SWEEPER

THERE WAS BRIEF DISCUSSION ON THE STREET SWEEPER FOR PUBLIC WORKS. COUNCILMAN CRAIG SAID A STREET SWEEPER IS DEFINITELY NEEDED SINCE IT HAS BEEN DISCUSSED FOR 3 - 5 YEARS AND IT HAS BEEN BUDGETED FOR IN FY 19-20. COUNCILMAN LOUDEN QUESTIONED IF WE NEED SUCH AN EXPENSIVE PIECE OF EQUIPMENT. HE ASKED HOW OFTEN IT WOULD BE USED AND IF ANOTHER ONE WOULD BE ACCEPTABLE. HE STATED IT WAS A TOUGH DECISION TO SPEND THAT MUCH MONEY.

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO REQUEST BIDS FOR THE 2019 MODEL OF THE 3 WHEEL MECHANICAL STREET SWEEPER.

AYES 4 NAYS 0

MAYOR ADAMS ENCOURAGED COUNCIL TO DO THEIR OWN RESEARCH ON MECHANICAL SWEEPERS. THEY MAY FIND SOMETHING HE HASN'T BEEN ABLE TO.

NEW BUSINESS:

SECURITY SYSTEM AT 3RD STREET BUILDING ACQUIRED FROM CARROLLTON UTILITIES

MAYOR ADAMS SAID TO CONTINUE THE SECURITY AT THE 3RD STREET BUILDING IT WOULD COST \$36.05/MONTH. PUBLIC WORKS WILL KEEP THEIR TOOLS AT THIS BUILDING.

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO KEEP THE SECURITY SYSTEM AT THE 3RD STREET BUILDING.

AYES 4 NAYS 0

REQUEST TO USE POINT PARK 6/15/19 FOR ANNUAL OHIO RIVER SWEEP

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO APPROVE THE REQUEST TO USE POINT PARK 6/15/19 FOR ANNUAL OHIO RIVER SWEEP AND TO WAIVE FEES AND INSURANCE.

AYES 4 NAYS 0

SALT BID

MAYOR ADAMS SHARED THE RESULTS OF THE 2019 ROAD SALT UCTION THAT IS SPONSORED BY KACO. A NEW SUPPLIER, IBG MAGIC SALT, WAS THE LOWEST BIDDER AT \$96.99/TON. MORTON SALT, INC BID \$97.00/TON.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO APPROVE THE BID FROM MORTON SALT, INC. FOR ROAD SALT FOR \$97.00/TON.

AYES 4 NAYS 0

DEPARTMENT REPORTS:

A. TEEN COUNCIL – OLIVIA BREEDEN SAID CHRISTIAN ACADEMY IS OUT FOR THE SUMMER. THEY HAD SEVEN SENIORS GRADUATE THIS YEAR. ANGEL KELLY SAID THEY HAVE BEGUN STATE TESTING THIS WEEK AT CCHS. THE BAND IS GOING TO PLAY AT GRADUATION THIS YEAR. LAST DAY OF SCHOOL IS MAY 31.

B. PUBLIC WORKS – HAD NOTHING TO REPORT

C. UTILITIES – CREWS WILL BE OUT FOR THE ANNUAL LEAK SURVEY.

D. CCCDC – SHELBY IS WORKING ON THE CMRS GRANTS THAT ARE DUE JUNE 7. HE IS ALSO RESEARCHING OPPORTUNITIES.

E. TOURISM – THE OFFICE IS GETTING READY FOR SUMMER VISITORS. THEY WILL BE OPEN ON SATURDAYS THROUGH LABOR DAY.

F. POLICE DEPARTMENT – DARRIUS TAYLOR WILL GRADUATE THURSDAY, MAY 16 FROM THE POLICE ACADEMY. AN OFFER HAS BEEN EXTENDED TO RICKEY WATTS FOR CODE ENFORCEMENT OFFICER. CHIEF WILLHOITE SAID THEY ARE STILL TRYING TO FILL A DISPATCH POSITION. SOMEONE WAS SUPPOSED TO START LAST FRIDAY AND APPLICANT EMAILED THURSDAY NIGHT DECLINING THE JOB. COUNCILMAN CRAIG SAID THE FAIR IS COMING UP SOON AND ASKED IF THE POLICE WOULD HELP MONITOR AGAIN. MAYOR ADAMS SAID THEY HAVE COUNCIL'S APPROVAL TO SCHEDULE ADDITIONAL STAFF.

G. FIRE DEPARTMENT – THERE IS A GROUP OF ELEMENTARY STUDENTS COMING WEDNESDAY MORNING FOR A TOUR. THE GOLF SCRAMBLE FOR THE CRUSADE FOR CHILDREN IS THIS SATURDAY AT FAIRWAY GOLF COURSE.

H. CODE ENFORCEMENT – MR. WELCH ATTENDED A TRAINING LAST WEEK IN JEFFERSONTOWN WITH P&Z AND BOA MEMBERS. EVERYONE HAS THEIR TRAINING HOURS. THERE IS A NEW OWNER OF 422 MAIN STREET. HE IS CLEANING OUT THE BUILDING.

I. ASSISTANT CITY CLERK – BUSINESS LICENSE RENEWALS ARE DUE JUNE 30. 20% PENALTY IS ASSESSED JULY 1.

J. MAIN STREET – MR. BURGESS PASSED OUT WARRANTY INFORMATION ON THE KIOSK THAT WAS DISCUSSED AT A PREVIOUS MEETING. HE WILL NEED TO KNOW IN THE NEAR FUTURE IF THE CITY IS COMMITTED. MAIN STREET PROGRAM IS DEFINITELY COMMITTED. FIRST FRIDAY BEGINS JUNE 7 WITH TODD BODENHEIMER, AN ELVIS IMPERSONATOR.

K. ATTORNEY - NOTHING TO REPORT

MAYOR'S REPORTS

NORTH KEY HAS MOVED TO HWY 227 ACROSS FROM EARL FLOYD FORD. THEY ARE HAVING AN OPEN HOUSE WEDNESDAY, MAY 22, FROM NOON UNTIL 4.

NOMINATIONS ARE BEING ACCEPTED FOR THE 2019 ANNUAL BEAUTIFICATION AWARD.

APPROVAL OF FINANCIAL STATEMENT

THE MOTION WAS MADE BY COUNCILMAN DICKOW AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO APPROVE THE FINANCIAL STATEMENT.

AYES

4

NAYS

0

APPROVAL OF ACCOUNTS PAID/PAYABLE 4/24/19 –5/14/19

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO APPROVE THE ACCOUNTS PAID/PAYABLE 4/24/19 THROUGH 5/14/19.

AYES 4 NAYS 0

ADJOURNMENT

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO STAND IN ADJOURNMENT AT THE HOUR OF 8:55 P.M.

AYES 4 NAYS 0

ATTEST:

ROBB W. ADAMS, MAYOR

BETH A. TOOMBS, ASSISTANT CITY CLERK