CITY OF CARROLLTON COUNCIL MEETING CITY HALL

JANUARY 12, 2015 7:00 P.M.

PRESENT

MAYOR: ROBB ADAMS

COUNCIL: KEVIN CRAIG

JEFF DICKOW

HAYLEY FRANKLIN

MIKE GORDON DOUG HILL

DWIGHT LOUDEN

ATTORNEY FOR CITY: G. EDWARD JAMES

CLERK- TREASURER: LEATHA GRIMES

FIRE CHIEF: MIKE TERRELL

CODE ENFORCEMENT: JOHN WELCH

MAIN ST. DIRECTOR: SAM BURGESS

TOURISM: MISTY WHEELER

POLICE DEPT: RON DICKOW

PRESS: NEWS DEMOCRAT/KRISTIN SHERRARD BECK

ABSENT:

TEEN COUNCILMEMBER: MAKAYLA LILLARD

CALL TO ORDER

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:01 P.M. BY MAYOR ADAMS. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE. COUNCILMAN LOUDEN OFFERED THE INVOCATION.

RECOGNITION OF GUESTS

JIM SUPPLEE JO ELLEN TUMBRINK

PAULA WILLIAMS WANDA WRENN

APPROVAL OF MINUTES: REGULAR MEETING: 12/8/2014
THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY
COUNCILMAN LOUDEN AND DULY CARRIED TO ACCEPT THE MINUTES AS
PRESENTED FOR THE REGULAR MEETING OF 12/8/14.

AYES 6 NAYS 0

APPROVAL OF MINUTES: SPECIAL MEETING: 12/16/14
THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE SPECIAL MEETING OF 12/16/14.

AYES 6 NAYS 0 RESOLUTION #2015-01: APPROVAL OF SIGNATURES FOR CHECKING ACCOUNTS

ATTORNEY FOR THE CITY, ED JAMES, READ THE RESOLUTION.
MAYOR ADAMS EXPLAINED THAT FIRST NATIONAL BANK HAD REQUESTED A
RESOLUTION AND A COPY OF THE APPROVED MINUTES OF THIS MEETING
BEFORE HE COULD BE ADDED TO THE CHECK SIGNATURE APPROVAL LIST DUE
TO NEW REGULATIONS. THE OTHER NAMES IN THE RESOLUTION ARE ALREADY
APPROVED TO SIGN CHECKS.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO ADOPT RESOLTUION #2015-01: APPROVAL OF SIGNATURES FOR CHECKING ACCOUNTS.

AYES 6 NAYS 0

MUNICIPAL ORDER #2015-01: ADOPTING PROTECTION OF PERSONAL INFORMATION POLICY

ED JAMES READ THE MUNICIPAL ORDER AND EXPLAINED THAT THE REASON FOR IT IS BECAUSE THE LEGISLATURE ENACTED A LAW EFFECTIVE 1/1/15, KRS 61.932.

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO ADOPT MUNICIPAL ORDER #2015-01: ADOPTING PROTECTION OF PERSONAL INFORMATIN POLICY.

AYES 6 NAYS 0

MUNICIPAL ORDER #2015-02: UPDATING PERSONNEL POLICIES AND PROCEDURES

ED JAMES READ THE MUNICIPAL ORDER. HE SAID PAUL COMBS HAD SUGGESTED THE CHANGES TO THE POLICY SO THAT THE CITY WOULD NOT HAVE TO ADVERTISE EVERY TIME THERE IS AN OPENING THEREBY SAVING THE CITY TIME AND MONEY.

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON TO ADOPT MUNICIPAL ORDER#2015-02: UPDATING PERSONNEL POLICIES AND PROCEDURES.

COUNCILWOMAN FRANKLIN QUESTIONED THE FAIRNESS OF NOT ADVERTISING FOR EVERY POSITION. COUNCILMAN HILL SAID HE THOUGHT IT WAS USUALLY BETTER TO ADVERTISE EVERY OPENING. COUNCILMAN LOUDEN POINTED OUT THAT THE MAYOR IS THE HIRING AUTHORITY AND CAN HIRE WHOMEVER HE WISHES EVEN IF THE POSITION IS ADVERTISED.

AYES 0 NAYS 6

1ST READING ORDINANCE #2015-01: UPDATING PAY/CLASSIFICATION PLAN

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO HAVE THE 1ST READING OF ORDINANCE #2015-01: UPDATING PAY/CLASSIFICATION PLAN.

AYES 6 NAYS 0

ED JAMES READ THE ORDINANCE.

THE MAYOR EXPLAINED THAT THE ORDINANCE WAS NEEDED TO CHANGE THE CUSTODIAN POSITION TO PART-TIME AND ALSO TO REMOVE SOME OF THE DUTIES FROM THE JOB DESCRIPTION.

SECOND READING WILL BE AT THE SPECIAL MEETING 1/15/15.

<u>DISCUSSION: REIMBURSEMENT OF BRYANT HUNGER'S UNIFORM COST</u> & RETURN OF UNIFORMS - \$856.29

THE MAYOR READ BRYANT HUNGER'S LETTER OF RESIGNATION. HE IS LEAVING EFFECTIVE 1/16/15 TO TAKE A JOB WITH THE STATE POLICE.

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO ACCEPT HIS LETTER OF RESIGNATION.

MAYOR ADAMS THEN TOLD COUNCIL THAT BRYANT HAD ALREADY PAID BACK TO THE CITY WHAT WAS OWED ON HIS CONTRACT. HOWEVER SINCE THE CITY DESIRES FOR ANY OFFICER WHO RESIGNS TO RETURN THEIR UNIFORMS IT DOES NOT SEEM ETHICAL TO REQUIRE PAYMENT FOR THEM. SO OTHER THAN THE COST OF TWO NAMEPLATES THE MAYOR ASKED COUNCIL TO APPROVE REIMBURSEMENT TO BRYANT HUNGER THE AMOUNT OF \$856.29 FOR THE UNIFORMS WHICH HE WILL RETURN TO THE CITY.

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO APPROVE THE REIMBURSEMENT OF \$856.29 TO BRYANT HUNGER FOR THE COST OF HIS UNIFORMS.

AYES 6 NAYS 0

APPOINTMENTS:

MAYOR ADAMS READ THE RESIGNATION OF RON MCMILLAN FROM THE UTILITIES COMMISSION.

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO ACCEPT RELUCTANTLY RON MCMILLAN'S RESIGNATION FROM THE UTILITIES COMMISSION.

AYES 6 NAYS 0

THE MAYOR RECOMMENDED TO COUNCIL THE APPOINTMENT OF ADAM RAKER TO FILL RON MCMILLAN'S UNEXPIRED TERM ON THE UTILITIES COMMISSION.

THE MOTION WAS MADE BY COUNCIL WOMAN FRANKLIN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO APPROVE THE APPOINTMENT OF ADAM RAKER TO THE UTILITIES COMMISSION WITH HIS TERM EXPIRING 4/30/15.

AYES 6 NAYS 0

THE MAYOR ALSO RECOMMENDED TO COUNCIL THE RE-APPOINTMENT OF THE FOLLOWING TO THE UTILITIES COMMISSION:

BILL WELTY TERM EXPIRING: 4/30/2017 GREG GOFF TERM EXPIRING: 10/30/2017 THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO RE-APPOINT BILL WELTY TO THE UTILITIES COMMISSION WITH HIS TERM EXPIRING 4/30/2017.

AYES 6 NAYS 0
THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY
COUNCILWOMAN FRANKLIN AND DULY CARRIED TO APPROVE THE REAPPOINTMENT OF GREG GOFF TO THE UTILITIES COMMISSION WITH HIS
TERM EXPIRING 10/30/2017.

AYES 6 NAYS 0

NEW BUSINESS

MAYOR ADAMS BROUGHT UP AN ISSUE WITH COUNCIL CONCERNING THE AMOUNT BUDGETED IN FY 14-15 FOR PHYSICALS FOR THE VOLUNTEER FIREFIGHTERS. THE AMOUNT BUDGETED WAS \$50 PER FIREFIGHTER BECAUSE THAT IS THE AMOUNT THAT WAS QUOTED BY DR. KATES. ONE OF THE VOLUNTEER FIREFIGHTERS, BRENT STUCKER, HAD GONE TO HIS PRIVATE PHYSICIAN FOR A PHYSICAL AND WAS ASKING IF THE \$50 COULD BE PAID TOWARDS HIS COST.

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO REIMBURSE BRENT STUCKER \$50 OF THE COST OF HIS PHYSICAL.

AYES 5 NAYS 0 ABSTAINING 1(COUNCILMAN DICKOW)

THE MAYOR ALSO SAID A SPECIAL MEETING IS NEEDED TO APPROVE THE MINUTES OF TONIGHT'S MEETING FOR THE FIRST NATIONAL BANK TO APPROVE HIS NAME TO BE ADDED TO THE APPROVED LIST OF CHECK SIGNERS. ALSO $2^{\rm ND}$ READING OF ORDINANCE 2015-01 COULD BE DONE AT THAT TIME. IT WAS AGREED UPON TO HAVE THE SPECIAL MEETING, THURSDAY, 1/15/15 AT 2:00 P.M.

MAYOR'S REPORTS:

MAYOR ADAMS READ RITA VEST'S RESIGNATION. RITA IS RETIRING EFFECTIVE 1/31/15 AFTER 10 YEARS WITH THE CITY AS CUSTODIAN.

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO ACCEPT RITA VEST'S RESIGNATION.

AYES 6 NAYS 0

THE MAYOR SWORE IN THEEE BOARD MEMBERS: JO ELLEN TUMBRINK OF THE PLANNING & ZONING COMMISSION; WANDA WRENN OF THE DESIGN REVIEW BOARD AND PAULA WILLIAMS OF THE BOARD OF ADJUSTMENTS.

THE MAYOR ALSO APPOINTED DOUG HILL TO BE THE EX OFFICIO MEMBER TO THE PLANNING & ZONING COMMISSION. MIKE GORDON IS STILL THE EX OFFICIO ON THE BOARD OF ADJUSTMENTS. THERE IS STILL A NEED FOR AN EX OFFICIO POSITION ON THE DESIGN REVIEW BOARD. THE MAYOR ASKED IF ANYBODY WAS INTERESTED. COUNCILMAN DICKOW SAID HE WOULD TELL HIM LATER.

THE MAYOR DISCUSSED THE SITUATION WITH ASH TREES DYING IN THE CITY. HE SAID MIKE LONG HAS DONE A LOT OF GROUNDWORK TO SEE WHAT CAN BE DONE TO SAVE THE TREES. URBAN FORESTRY AND THE CONSERVATION DISTRICT ARE SEEKING FUNDING TO HELP WITH THIS PROJECT. THERE WILL BE MORE INFORMATION LATER AT A FEBRUARY MEETING.

MAYOR ADAMS TOLD COUNCIL THAT HE WOULD BE ADVERTISING FOR THE CAMPGROUND AGAIN IN THE DISCOVER CARROLL COUNTY PUBLICATION. THE SAME AD THAT RAN LAST YEAR IS STILL \$375 FOR A COLOR HALF-PAGE AD. THERE WERE NO OBJECTIONS BY COUNCIL.

EXECUTIVE SESSION: PER KRS 61.810: PROPERTY ACQUISITION/DISPOSITION/LITIGATION

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF POSSIBLE LITIGATION AT THE HOUR OF 8:00 P.M.

AYES 6 NAYS 0

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO RETURN FROM EXECUTIVE SESSION AT THE HOUR OF 8:40 P.M.

AYES 6 NAYS 0

NO ACTION WAS TAKEN.

DEPARTMENT REPORTS:

JOHN WELCH - CODE ENFORCEMENT OFFICER

JOHN SAID THE CENTRAL THING HE HAD BEEN FOCUSED ON WAS GETTING HIS BOARDS AND COMMISSIONS TOGETHER. HE HAD BEEN SETTING UP TRAINING FOR P&Z AND BOA TO COMPLY WITH HB55. HE HAD SENT OUT PRELIMINARY LETTERS TO MANY PEOPLE WHO HAD ISSUES THAT NEED TO BE ADDRESSED.

SAM BURGESS – CARROLLTON MAIN STREET DIRECTOR

- 1. IN NOVEMBER HE AND JUSTIN BESSINGER BROUGHT TO COUNCIL THE RESULTS OF THEIR WORK ON SIGNAGE ON THE TRAILHEADS FOR THE RIVERWALK. THEY WOULD LIKE FOR THAT TO BE ON A FUTURE AGENDA FOR FURTHER DISCUSSION. THE COST WAS TO BE \$1,500 FOR THE TWO SIGNS.
- 2. MR. BURGESS IS IN THE MIDDLE OF HIS ANNUAL NATIONAL ACCREDITATION PROCESS WHICH IS DUE 1/15.
- 3. ON FEB. 25TH, 26TH, & 27TH CARROLLTON MAIN STREET WIL LBE HOSTING A STATE MAIN STREET PROGRAM WHICH WILL BE HELD AT GBSP.

MIKE TERRELL – FIRE CHIEF

CHIEF TERRELL WILL TEACHING CPR CLASSES AT THE FIREHOUSE. HE HAD COMPILED SOME STATISTICS SHOWING THEIR BUSIEST TIME OF DAY AS BETWEEN 1:00 AND 3:00 P.M. AND THE BUSIEST DAY AS SATURDAY.

MISTY WHEELER – TOURISM

MS. WHEELER HANDED OUT A TENTATIVE CALENDAR WHICH SHE SAID IS NOT COMPLETE. BUT SOME DATES SCHEDULED INCLUDE: BASS TOURNAMENT 10/17 & 10/18 WITH A \$10,000 PAY OUT; USA BASSIN/LUCAS OIL/CARROLL COUNTY OPEN ON 5/16; IRONMAN CATFISH TOURNAMENT ON 9/26. BANDS & BBQ WILL BE 9/11 & 9/12

COMMENTS:

JEFF DICKOW: SAID HE IS LOOKING FORWARD TO THIS OPPORTUNITY.

KEVIN CRAIG: SAID HE IS GLAD TO BE BACK.

MIKE GORDON: WELCOMED THE NEW COUNCILMEMBERS.

HAYLEY FRANKLIN: SAID SHE IS EXCITED FOR THIS TERM. SHE REMINDED EVERYBODY OF THE UPCOMING KLC TRAINING IN LEXINGTON. ALSO THE NEXT COALITON MEETING FOR CHAMPIONS FOR DRUG FREE CARROLL COUNTY WILL BE 1/29. THERE IS ALSO A HEROIN TOWN HALL MEETING PLANNED FOR 3/12 AT 6:00 P.M.

DWIGHT LOUDEN: WELCOMED THE NEW MEMBERS.

DOUG HILL: SAID HE WAS GLAD TO BE HERE.

APPROVAL OF FINANCIAL REPORT

THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO APPROVE THE FINANCIAL REPORT.

AYES 6 NAYS 0

<u>APPROVAL OF ACCOUNTS PAID/PAYABLE DECEMBER 10, 2014 THROUGH JANUARY 13, 2015</u>

THE MOTION WAS MADI	E BY COUNCILMAN	CRAIG AND SECONI	DED BY
COUNCILMAN GORDON	AND DULY CARRIE	D TO APPROVE ACC	OUNTS
PAID/PAYABLE DECEMB	ER 10, 2014 THROUG	GH JANUARY 13, 2015	5.

PAID/PAYABLE DECEMBER 10, 2014 THROUGH JANUARY 13, 2015.						
	AYES	6	NAYS	0		
<u>ADJOURNME</u>	<u>NT</u>					
	WAS MADE BY ON GORDON AND INFORMATION OF SECONDARY OF SEC					
	AYES	6	NAYS	0		
ATTEST:						

LEATHA S. GRIMES, CLERK-TREASURER

ROBB W. ADAMS, MAYOR