

**CITY OF CARROLLTON
COUNCIL MEETING
CITY HALL**

**JULY 10, 2023
7:00 P.M.**

PRESENT:

MAYOR: ROBB ADAMS

**COUNCIL: JOHN BOOTH
KEVIN CRAIG
LINDA DAVIS
JEFF DICKOW
DEIDRA HAYS
CRISTINA MARSH**

ATTORNEY FOR CITY: JAKE THOMPSON

CITY CLERK-TREASURER: MELINDA WRIGHT

POLICE CHIEF: MIKE WILLHOITE

FIRE CHIEF: ROBERT HOFMANN

PUBLIC WORKS SUPV: RON KNIGHT

CARROLLTON UTILITIES: TERRY ROACH

CODE ENFORCEMENT: BRIAN MUMPHREY

MAIN ST. DIRECTOR: SAM BURGESS

TOURISM: MISTY WHEELER

PRESS: SARA FINLEY / THE NEWS DEMOCRAT

ABSENT: TEEN COUNCIL NEIL ABBOTT

CCDC DIRECTOR MATTHEW DUSING

CALL TO ORDER:

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:00 P.M. BY MAYOR ADAMS. COUNCILMAN BOOTH OFFERED THE INVOCATION. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE.

RECOGNITION OF GUESTS:

BENJIE LONG, CARROLL COUNTY MAGISTRATE DISTRICT 1
CLAY CABLE, CARROLL COUNTY MAGISTRATE DISTRICT 2
PJ KNIGHT, DESIGN REVIEW BOARD MEMBER
HEATHER CLYMER, DOWN HOME CUSTOMS
CHARLOTTE WALLCE, 732 HERE'S YOUR SIGN
TINA L. COURTNEY, INSURANCE ASSOCIATES, INC.
JAY HALL, INSURANCE ASSOCIATES, INC.
CHASITY & JIMMY RILEY
PAT BUTCHER
DANNY MAIDEN

MAYOR ADAMS ASKED IF ANY OF THE GUEST WOULD LIKE TO ADDRESS THE COUNCIL.

MAYOR ADAMS PRESENTED CHASITY & JIMMY RILEY THE AMBASSADOR AWARD FOR ALL THE IMPROVEMENTS THEY HAVE MADE TO THE COMMUNITY.

CYBER INSURANCE

TINA L. COURTNEY & JAY HALL WITH INSURANCE ASSOCIATES, INC. PRESENT A CYBER INSURANCE QUOTE OF \$4,611 PER YEAR TO COUNCIL FOR A 2-MILLION-

DOLLAR POLICY. THERE WAS MUCH DISCUSSION. MAYOR ADAMS ASKED COUNCIL TO THINK ABOUT THE POLICY UNTIL THE NEXT MEETING.

APPROVAL OF MINUTES: REGULAR MEETING: 06/26/2023

THE MOTION WAS MADE BY COUNCILMAN BOOTH AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO ACCEPT THE AMENDED MINUTES AS PRESENTED FOR THE REGULAR MEETING OF 06/26/2023.

AYES 6 NAYS 0

APPROVAL OF FINANCIAL STATEMENT

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILWOMAN DAVIS AND DULY CARRIED TO APPROVE THE FINANCIAL STATEMENT.

AYES 6 NAYS 0

APPROVAL OF ACCOUNTS PAID/PAYABLE 06/28/2023 - 07/11/2023

THE MOTION WAS MADE BY COUNCILWOMAN MARSH AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO APPROVE THE ACCOUNTS PAID/PAYABLE 06/28/2023 THROUGH 07/11/2023.

AYES 6 NAYS 0

APPOINTMENTS TO BOARD AND COMMISSIONS

THE MOTION WAS MADE BY COUNCILWOMAN HAYS AND SECONDED BY COUNCILWOMAN DAVIS AND DULY CARRIED TO APPOINT CYNTHIA MCNEW TO BOARD OF ADJUSTMENTS TO COMPLETE LARRY WILLHOITE'S TERM ENDING: 12/31/24.

AYES 6 NAYS 0

THE MOTION WAS MADE BY COUNCILWOMAN MARSH AND SECONDED BY COUNCILWOMAN DAVIS AND DULY CARRIED TO APPOINT CYNTHIA MCNEW TO PLANNING & ZONING TO COMPLETE LARRY WILLHOITE'S TERM ENDING: 12/31/24.

AYES 6 NAYS 0

DISCUSSION/CONSIDER/APPROVE OF THE RENT ASSISTANCE APPLICATION FROM CANCREEK DOOR DESIGN

BRIAN MUMPHREY PRESENTED A RENT ASSISTANCE APPLICATION FROM DANIELLE HICKEY, OWNER OF CANCREEK DOOR DESIGN, LOCATED AT 101 5TH STREET. THE BUILDING IS OWNED BY HAZEL RAY. CANCREEK DOOR DESIGN SELLS HAND MADE WREATHS, DOOR DÉCOR AND FLORAL ARRANGEMENTS. THE DESIGN AND REVIEW BOARD RECOMMENDS 100% FUNDING FOR RENT ASSISTANCE, WHICH WILL BE \$500/MONTH FOR ONE YEAR.

THE MOTION WAS MADE BY COUNCILMAN BOOTH AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO ACCEPT THE DESIGN AND REVIEW BOARD'S RECOMMENDATION FOR CANCREEK DOOR DESIGN TO RECEIVE 100% FUNDING FOR THE RENT SUPPORT PROGRAM, WHICH WILL BE \$500/MONTH FOR ONE YEAR.

AYES 6 NAYS 0

MUNICIPAL ORDER NO. 2023-03: MUNICIPAL ORDER UPDATING POLICIES AND PROCEDURES

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ MUNICIPAL ORDER #2023-03.

THE MOTION WAS MADE BY COUNCILWOMAN MARSH AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ADOPT MUNICIPAL ORDER #2023-03: UPDATING POLICIES AND PROCEDURES.

AYES 6 NAYS 0

UNFINISHED BUSINESS

THERE WAS NO UNFINISHED BUSINESS.

NEW BUSINESS

THERE WAS NO NEW BUSINESS.

DEPARTMENT REPORTS:

A. PUBLIC WORKS – RON KNIGHT, PUBLIC WORKS SUPERVISOR, SAID THEY HAVE BEEN BUSY. IT TOOK PUBLIC WORKS THREE DAYS TO CLEAN UP AFTER THE LAST STORM.

B. UTILITIES – TERRY ROACH, SAID CARROLLTON UTILITIES HAS DISCONTINUED SERVICE OF GAS AND WATER AT 706 6th STREET. THREE NEW WATER SERVICES HAVE BEEN INSTALLED AT THE NEW SUBDIVISION OFF GILLOCK AVE. REPAIRED THE WATER LEAKS AT THE SPLASH PARK AND REPLACED THE CHEMICALS IN THE PUMP BUILDING. CARROLLTON UTILITIES PERFORMED 108 LEAD AND COPPER INSPECTIONS IN JUNE, MOSTLY ON 6th STREET, MOVING ON TO 7th STREET SHORTLY.

C. TOURISM – MISTY WHEELER, TOURISM DIRECTOR, SAID THE TWISTED TORQUE CAR SHOW IS SATURDAY WEATHER PERMITTING. AUGUST 5th IS THE BACK-TO-SCHOOL BASH. MRS. WHEELER REQUESTED AT THE STREETS AROUND THE COURTHOUSE SQUARE TO BE CLOSED FOR THE BACK-TO-SCHOOL BASH.

THE MOTION WAS MADE BY COUNCILWOMAN DAVIS AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO APPROVE THE STREET CLOSURES AROUND THE COURTHOUSE SQUARE ON AUGUST 5th.

AYES 6 NAYS 0

THE KENTUCKY STATE FAIR IS AUGUST 17th-27th. BAND & BBQ IS SEPTEMBER 8th & 9th. TOURISM IS LOOKING TO HAVE A HIKE, BIKE, AND PADDLE EVENT IN AUGUST.

D. POLICE DEPARTMENT – MIKE WILLHOITE, POLICE CHIEF, ASKED IF ANYONE HAD ANY QUESTIONS CONCERNING THE MONTHLY PACKET. CHIEF WILLHOITE INFORMED COUNCIL THE POLICE DEPARTMENT MADE TWO MAJOR DRUG ARRESTS. MATTHEW WALLS FROM THE SHERIFF'S OFFICE WILL BE DOING A LATERAL TRANSFER TO THE CARROLLTON POLICE DEPARTMENT LATER THIS MONTH. THE POLICE DEPARTMENT HAS A RECRUIT IN PHASE TWO OF THE HIRING PROCESS AND WILL BE OFFERING HIM A JOB IF HE PASSES PHASE TWO. OFFICER SIEVERT HAS RESIGNED AND HIS LAST DAY WILL BE AUGUST 10th.

E. FIRE DEPARTMENT – ROBERT HOFMANN, FIRE CHIEF, SAID LAST MONTHS TRAINING INCLUDED FIREFIGHTER SURVIVAL STATE TRAINING, PUMP OPERATIONS, AND STATE TRAINING VENTILATION. THERE WERE 9 FIRE RUNS LAST MONTH. LADDER TRUCK 210 IS BACK IN SERVICE. THE FIRE DEPARTMENT COMPLETED SIX FIRE EXTINGUISHER TRAINING SESSIONS WITH THE CARROLL COUNTY MEMORIAL HOSPITAL.

F. CODE ENFORCEMENT – MAYOR ADAMS SAID AT THE LAST P&Z MEETING THEY DISCUSSED A STOP SIGN BEING INSTALLED AT 6th & MEADE STREET. MAYOR ADAMS SAID THIS IS NOT A FORM OF RECOMMENDATION FROM P&Z. THERE WAS SOME DISCUSSION.

THE MOTION WAS MADE BY COUNCILWOMAN HAYS AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO TABLE THE MOTION APPROVING A STOP SIGN BEING INSTALLED AT 6th & MEADE STREET.

AYES 6 NAYS 0

BRIAN MUMPHREY, REPORTED THE CODE ENFORCEMENT BOARD HAS TWO RECOMMENDATIONS FROM TODAY’S MEETING TO ABATE PROPERTY WITHIN THE CITY AT 610 MAIN STREET WAS CITED FOR GRASS AND WEEDS AND A FORECLOSURE AT 409 SYCAMORE STREET.

THE MOTION WAS MADE BY COUNCILWOMAN MARSH AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ACCEPT THE CODE ENFORCEMENT BOARD'S RECOMMENDATION FOR ABATEMENT OF 610 MAIN STREET.

AYES 6 NAYS 0

THE MOTION WAS MADE BY COUNCILMAN BOOTH AND SECONDED BY COUNCILWOMAN MARSH AND DULY CARRIED TO ACCEPT THE CODE ENFORCEMENT BOARD'S RECOMMENDATION FOR FORECLOSURE OF 409 SYCAMORE STREET.

AYES 6 NAYS 0

G. CLERK –TREASURER – MELINDA WRIGHT, CITY CLERK TREASURER, HAD NOTHING TO REPORT.

H. MAIN STREET – SAM BURGESS SAID THIS WAS THE 25th YEAR FOR THE ANNUAL RIVER SWEEP AND HAD 80 VOLUNTEERS. JULY’S FIRST FRIDAY WENT WELL BUT THERE IS A BAD TICK PROBLEM AT THE COURTHOUSE SQUARE. MR. BURGESS ASKED THE CITY ATTORNEY TO PREPARE A CONTRACT BETWEEN THE CITY AND BUILDING OWNERS TO BE ABLE TO HANG THE MURALS DOWNTOWN.

I. CCCDC – MATTHEW DUSING, CCCDC DIRECTOR, WAS NOT PRESENT.

J. ATTORNEY - JAKE THOMPSON HAD NOTHING TO REPORT.

MAYOR’S REPORTS

MAYOR ADAMS SAID THE LIME BEDS AT THE 2ND STREET SALT BIN HAVE BEEN FILLED IN WITH DIRT AND SEEDED WITH GRASS. THE LIGHT PROJECT DOWN HIGHWAY 227 IS COMING ALONG. THE CONTRACTOR SAID POLES SHOULD BE INSTALLED IN THE NEXT FEW WEEKS. THE 2023-2024 SIDEWALK PROJECT IS OUT TO BID, AND THE PRE-BID MEETING WILL BE WEDNESDAY, JULY 12th AT 9 AM. THE CITY WILL BE ACCEPTING BIDS FOR THE SALT BIN PROJECT SOON AND WILL BE PAID OUT OF ARPA FUNDING. THE FIREWORKS SCHEDULE FOR SATURDAY, JULY 8th WAS CANCELED AND RESCHEDULED FOR SATURDAY, JULY 15th WEATHER PERMITTING. IF THE FIREWORKS ARE CANCELED AGAIN THE RESCHEDULED DATE IS FOR SUNDAY, SEPTEMBER 3rd. THE SURPLUS PROPERTY IS OUT FOR SEALED BID AND VIEWING OF THE ITEMS IS WEDNESDAY, JULY 12th FROM 1 PM UNTIL 6 PM AT THE OLD SEWER PLANT.

COMMENTS

COUNCILWOMAN MARSH: SAID SHE WILL BE ON VACATION FOR 3 WEEKS AND WILL MISS THE NEXT TWO COUNCIL MEETINGS.

ADJOURNMENT

THE MOTION WAS MADE BY COUNCILMAN BOOTH AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO STAND IN ADJOURNMENT AT THE HOUR OF 8:30 P.M.

AYES

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NAYS

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ATTEST:

**ROBB ADAMS,
MAYOR**

**MELINDA WRIGHT,
CLERK-TREASURER**